

THE EXECUTIVE

31st AUGUST 2006

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

21st August 2006

Your attendance is requested at a meeting of the Executive to be held on **Thursday 31st August 2006 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held on Tuesday 29th August 2006 at 10.30am in Committee Rooms C & D, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling
Policy & Democratic Services Team Leader

To Councillors:

P. G. Allnatt
A. L. Davis
H. M. Dixon
S. K. Doubell

D. J. E. Evans
R. J. Henning
D. M. Moore

G. Offord
C. O’Gorman
O. J. Thomas

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 29th August 2006.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 29th August 2006.

4. Minutes (*pages 7 - 12*)

To approve and sign as a correct record the Minutes of the meeting of the Executive held on 13th July 2006 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements (if any)

7. Ombudsman Report - Enforcement Complaint (*pages 13 - 30*)

(Lead Member: Not Applicable)
(Executive Workplan Reference: B293)

The purpose of Report No.7 (**copy attached**) is to inform the Executive of the recommendations made by the Local Government Ombudsman in respect of a complaint made as to the way in which the Council dealt with an enforcement issue.

8. Corporate Plan Progress Update - April to June 2006 (*pages 31 - 38*)

(Lead Member: Councillor C. O'Gorman)
(Executive Workplan Reference: A12)

The purpose of Report No.8 (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the period April to June 2006.

9. Revenue Budget Monitor June 2006 (*pages 39 - 48*)

(Lead Member: Councillor C. O'Gorman)
(Executive Workplan Reference: Not Applicable)

The purpose of Report No.9 (**copy attached**) is to present to the Executive the first revenue budget monitor for the 2006/07 financial year, showing the financial position at the end of June 2006.

10. Capital Budget Monitor 2006/2007 *(pages 49 - 56)*

(Lead Member: Councillor C. O'Gorman)

(Executive Workplan Reference: Not Applicable)

The purpose of Report No.10 (**copy attached**) is to report upon expenditure to-date against the Council's approved Capital Programme for 2006/2007.

11. Budget & Strategic Planning Working Group *(pages 57 - 62)*

(Lead Member: Councillor C. O'Gorman)

(Executive Workplan Reference: Not Applicable)

The purpose of Report No.11 (**copy attached**) is to seek agreement to the terms of reference and membership of the Budget & Strategic Planning Working Group, in accordance with the decision of Council.

12. Regulation of Investigatory Powers Act 2000 – Revised Policy *(pages 63 - 78)*

(Lead Member: Councillor C. O'Gorman)

(Executive Workplan Reference: Not Applicable)

The purpose of Report No.12 (**copy attached**) is to seek approval for a revised policy and procedures on the exercise of the Council's powers under the Regulation of Investigatory Powers Act 2000 and to confirm the designation of appropriate officers in connection with the accessing of communications data under the Act.

13. District-Wide and Community Area Awards Schemes *(pages 79 - 84)*

(Lead Member: Councillor A. L. Davis)

(Executive Workplan Reference: B246 - Key Decision)

The purpose of Report No.13 (**copy attached**) is to bring forward recommendations made by the Chippenham Area (3) Committee regarding the Community Area Award and District-wide Award schemes and to set out the implications of accepting these recommendations and present alternative options.

14. Review of Area Committees *(pages 85 - 124)*

(Lead Member: Councillor A. L. Davis)

(Executive Workplan Reference: B266)

The purpose of Report No.14 (**copy attached**) is to seek the Executive's views in respect of the work of the Council's Area Committees in response to a Notice of Motion.

15. Request for Affordable Housing Grant to Provide Affordable Housing – Long Close, Chippenham *(pages 125 - 130)*

(Lead Member: Councillor O. J. Thomas)

(Executive Workplan Reference: B267 - Key Decision)

The purpose of Report No.15 (**copy attached**) is to seek authorisation for an allocation of Affordable Housing Grant to enable Westlea Housing Association to provide 5 units of shared ownership housing at Long Close, Chippenham.

16. **Concessionary Travel** (pages 131 -136)
(Lead Member: Councillor D. J. E. Evans)
(Executive Workplan Reference: B214 - Key Decision)

The purpose of Report No.16 (**copy attached**) is to seek guidance from Members on any changes desired to the Concessionary Travel Scheme to allow the Scheme to be developed for the financial year 2007/08.

17. **Decriminalised Parking Enforcement Policy** (pages 137 - 140)
(Lead Member: Councillor D. J. E. Evans)
(Executive Workplan Reference: B136 - Key Decision)

The purpose of Report No.17 (**copy attached**) is to seek agreement of a policy for enforcement under the Decriminalised Parking Enforcement Act which will come into force on 4th September 2006.

Note: The appendices referred to in this report have been circulated separately and are available upon request.

18. **Decriminalised Parking Enforcement - Penalty Charge Notices** (pages 141 - 144)
(Lead Member: Councillor D. J. E. Evans)
(Executive Workplan Reference: B136 - Key Decision)

The purpose of Report No.18 (**copy attached**) is to seek delegated authority for the issue, cancellation, and enforcement of Penalty Charge Notices following the introduction of decriminalised parking enforcement on 4th September 2006.

19. **Single Non Emergency Number – The Wiltshire 101 Partnership** (pages 145 - 148)
(Lead Member: Councillor G. Offord)
(Executive Workplan Reference: Not Applicable)

The purpose of Report No.19 (**copy attached**) is to update the Executive on the progress being made by the Wiltshire 101 Partnership and to seek endorsement to the proposals for the operational model for the Single Non Emergency Number contact centre selected by the Partnership that will go forward for Home Office funding approval in October 2006.

20. **Spatial Planning Working Group - Terms of Reference** (pages 149 - 154)
(Lead Member: Councillor H. M. Dixon)
(Executive Workplan Reference: B290)

The purpose of Report No.20 (**copy attached**) is to seek approval of Terms of Reference for the Spatial Planning Working Group.

21. **Cricklade Country Way** (pages 155 - 160)
(Lead Member: Councillor H. M. Dixon)
(Executive Workplan Reference: TBC - Key Decision)

The purpose of Report No.21 (**copy attached**) is to update the Executive on the grant award from the Living Landmarks Lottery for development work on the Cricklade Country Way project.

Note: The appendices referred to in this report have been circulated separately and are available upon request.

22. Play Facilities Development and Management *(pages 161 - 168)*

(Lead Member: Councillor H. M. Dixon)

(Executive Workplan Reference: B294)

The purpose of Report No.22 (**copy attached**) is to address the issue of the devolution of and the immediate need to manage play facilities. The report provides options regarding the Council's policy and management of play facilities and recommends establishing a Play Space Strategy for the District.

23. Exclusion of Press and Public

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Agenda item/Report name	Paragraphs of the Act / Schedule describing the exemption
Item 24 – Future of Public Conveniences	1 & 4

24. Future of Public Conveniences *(pages 169 - 188)*

(Lead Member: Councillor H. M. Dixon)

(Executive Workplan Reference: B275 - Key Decision)

The purpose of Report No.24 (**copy attached**) is to advise the Executive of the current position with regard to Public Conveniences and seek instruction as to the way forward.