

## Terms of Reference – Area Committees

1. to discharge the functions and responsibilities of the authority within the Area subject to budgetary provision and subject to the following exceptions:
  - a) Matters which involve new policy or the substantial variation or extension of a new policy
  - b) Allocation and control of the financial, establishment and property resources of the Council including the approval of and any amendment to the revenue budget and the capital programme.
  - c) Matters which have an impact on more than one Area
  - d) Matters within the terms of reference of other committees
  - e) Acquisition and disposal of interests in land and other dealings in land having a value of over £30,000.
2. to consider and determine in relation to the Area any matter referred to the Area Committee for determination.
3. to undertake public consultation on issues affecting the Area.
4. to make recommendations to the Executive and Council with regard to the provision of facilities and services within the Area.
5. to monitor the provision of services and facilities within the Area.
6. to appoint to outside bodies which operate exclusively or primarily within the Area.
7. to consider reports from members on outside bodies and determine matters arising from a report which does not involve a change of policy and for which budgetary provision can be found.
8. to disseminate information relating to services and facilities within the Area.
9. to consider and make recommendations on Development Plans and Plans comprising the Local Development Framework relating to the Area.
10. to arrange presentations by outside agencies on service provision within the Area.
11. to make representations to outside agencies relating to service provision within the Area.
12. to be responsible for the allocation of all area based grants