

<b>Date of Meeting</b>	<b>31<sup>st</sup> August 2006</b>
<b>Title of Report</b>	<b>Spatial Planning Working Group Terms of Reference</b>
<b>Portfolio</b>	<b>Planning and Regeneration</b>
<b>Link to Corporate Priorities</b>	Spatial Planning Customer Focus Equality and Diversity Partnership Working Housing Buoyant Economy
<b>Key Decision</b>	NO
<b>Executive Workplan Ref</b>	B290
<b>Public Report</b>	YES

**Summary of Report**

This report seeks approval of Terms of Reference for the Spatial Planning Working Group.

The Executive is being asked to approve the Terms of Reference in line with Minute Reference E235 and in accordance with the Council's Protocol on Advisory Bodies.

**Officer Recommendations**

**That the Draft Terms of Reference for the Spatial Planning Working Group be approved as set out in Appendix 1.**

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
None	None	None	None	None

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## **1. Introduction**

- 1.1 The Report seeks to gain approval for Terms of Reference of the Spatial Planning Working Group.
- 1.2 The Draft Terms of Reference are essentially a formalised version of the Executive's resolution on 15<sup>th</sup> June 2006, taking into account the Council's new Protocol for Advisory Bodies approved by Council on 27<sup>th</sup> June 2006.

## **2. Options and Options Appraisal**

- 2.1 Option 1: To approve the Spatial Planning Working Group Terms of Reference as Appendix 1
- 2.2 Option 2: To amend the Spatial Planning Working Group Terms of Reference contained in Appendix 1 and to approve.

## **3. Background Information**

- 3.1 At its meeting on the 11<sup>th</sup> May 2006, the Executive resolved to delegate authority for the preparation of the Local Development Framework to an Authorised Officer (currently the Spatial Plans Team Leader).
- 3.2 The operation of the delegation is subject to the approval and formal constitution of Terms of Reference for the Working Group by the Executive.
- 3.3 On 15<sup>th</sup> June 2006 the Executive resolved that:
  - (1) *A Working Group be set up comprising 12 Members of the Council and 5 Stakeholders invited from the North Wiltshire Community by the Authorised Officer.*
  - (2) *In respect of Members, one shall be a Member of the Executive, one a Member of the Development Control Committee and the remainder comprising two Members from each of the group of wards within the five Community Areas of North Wiltshire.*
  - (3) *In respect of Stakeholders, the Authorised Officer shall endeavour to include at least one Member of the Local Strategic Partnership at each meeting of the Working Group."*

- 3.4 At its' meeting on 1<sup>st</sup> August 2006, the Spatial Planning Working Group resolved to recommend to the Executive that the Draft Terms of Reference be approved.

## **4. Risk Analysis**

- 4.1 There are no specific risks arising from the approval of the Terms of Reference.

<b>Appendices:</b>	<ul style="list-style-type: none"> <li>Appendix 1 – Spatial Planning Working Group Draft Terms of Reference.</li> </ul>
<b>Background Documents Used in the Preparation of this Report:</b>	<ul style="list-style-type: none"> <li>Executive Minutes 11<sup>th</sup> May 2006.</li> <li>Executive Minutes 15<sup>th</sup> June 2006.</li> <li>Protocol for Advisory Bodies (approved at Council on 27<sup>th</sup> June 2006).</li> <li>Draft Notes/Action List from the Spatial Planning Working Group on 1<sup>st</sup> August 2006.</li> </ul>

**Previous Decisions Connected with this Report**

<b>Report</b>	<b>Committee &amp; Date</b>	<b>Minute Reference</b>
Delegated Authority Relating to the Local Development Framework	Executive 11 <sup>th</sup> May 2006	E235
The Local Development Framework Working Group	Executive 15 <sup>th</sup> June 2006	E11