

Climate Change Working Group – Draft Terms of Reference

Membership:	5 Councillors to be appointed by the Executive.
Political proportionality:	Advisory Bodies do not have to be politically proportional.
Meetings:	As required (approximately every 4-6 weeks).
Open to the press and Public:	Meetings will be held in private unless the public are specifically invited to attend (access to information rules do not apply). Agendas & Minutes will remain confidential unless the Chairman of the Working Group decides otherwise. Agendas & Minutes are available to all Councillors, but are not public documents.
Quorum	There is no quorum for an Advisory Body.
Decision Making	No – the Working Group will where appropriate make recommendations to the Executive and will have a monitoring role of the various work taking place throughout the Council in this area.

Terms Of Reference

1. To direct and monitor the Council's specific project to reduce energy consumption in the Councils buildings and assets based on the original report of the Carbon Trust.
2. To review the range of the Council's current strategies, policies and activities to assess the contribution made to reduce climate warming.
3. To make recommendations to the Executive on any matters relating to the need to take preventative action to reduce global warming as part of North Wiltshire's contribution.
4. To ensure liaison and joint action takes place with partner organisations on issues affecting climate change.
5. To receive and critically review, proposals, initiatives and suggestions, which would make a positive contribution to climate, change.
6. To be a focal point for internal, area, regional and national policies, projects and initiatives to reduce global warming and to submit appropriate reports to the Executive.
7. To consider community organisational and resource implications of global warming as they impact on the Council's activities.
8. To produce recommendations for a long term vision and strategy on global warming for the Council.
9. To receive such policy input from the Local Development Framework as is required to perform the aforementioned work.