

REPORT TO THE EXECUTIVE

Report No.14

Date of Meeting	5th October 2006
Title of Report	Area Committee Task Group - Terms of Reference and Appointment
Portfolio	Environment
Link to Corporate Priorities	The work of the Task group links to the Partnership Working priority.
Key Decision	No
Executive Workplan Ref	Not Applicable
Public Report	YES

Summary of Report

This Report seeks approval of Terms of Reference for an Area Committee Task Group and appointment of Councillors to the Working Group.

Officer Recommendations

That the Terms of Reference for the Area Committee Task Group be approved as set out in Appendix 1 and that the Executive appoints 2 Members to the Group.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
YES	None	None	None	None

Contact Officer	Will Oulton, Policy & Democratic Services Officer 01249 706611 woulton@northwiltshire.gov.uk
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1. Introduction

1.1 The Report seeks to gain approval for Terms of Reference for an Area Committee Task Group.

2. Options and Options Appraisal

2.1 Option 1: To approve the Area Committee Task Group Terms of Reference as Appendix 1.

2.2 Option 2: To amend the Area Committee Task Group Terms of Reference contained in Appendix 1 and to approve.

2.3 Option 3: Not to approve Terms of Reference for an Area Committee Task Group.

3. Background Information

3.1 Upon consideration of the report on the Review of Area Committees, Council made the following resolution:

That an officer and member task group is formed to consider any legal and constitutional changes necessary to progress these proposals and report back to Council. (Minute C45 (7) refers)

3.2 The draft minute of the full decision is attached at Appendix Two.

4. Financial Implications

4.1 The resources needed to support this Task Group will be met from existing budgets.

5. Risk Analysis

5.1 There are no specific risks arising from the approval of the Terms of Reference.

Appendices:	<ul style="list-style-type: none"> • Appendix 1 – Area Committee Task Group Draft Terms of Reference. • Appendix 2 – Draft Minute Extract – C45
Background Documents Used in the Preparation of this Report:	None

Previous Decisions Connected with this Report

Report	Committee & Date	Minute Reference
Area Committee Review	Council	C45