

Date of Meeting	9th November 2006
Title of Report	Car Parking Working Group – Terms of reference and appointment
Portfolio	Car Parking and Decriminalisation
Link to Corporate Priorities	Getting North Wiltshire to “Think Before You Park” is pledge number 15
Key Decision	No
Executive Workplan Ref	Not applicable
Public Report	Yes

Summary of Report

This Report seeks approval of Terms of Reference for a reconvened Car Parking Working Group and appointment of Councillors to the Working Group.

Officer Recommendations

That the Terms of Reference for the Car Park Working Group be approved as set out in Appendix 1 and that the Executive appoints 5 Members to the Group.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
Yes	None	None	Yes	None

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1. Introduction

- 1.1 The report seeks to set up a new Car Parking Working Group with new terms of reference.

2. Options and Options Appraisal

- 2.1 Option 1: To approve the Car Parking Working Group Terms of Reference as Appendix 1.
- 2.2 Option 2: To amend the Car Park Working Group Terms of Reference contained in Appendix 1.
- 2.3 Option 3: Not to appoint a new Car Parking Working Group.

3. Background Information

- 3.1 The Car Park Working Group was first convened 25th October 2004 to discuss the Decriminalisation of car parking and car parking generally. The Working Group last met in May 2005. Two reports were considered by the Executive in June 2005 on charges within the off street car parks and a strategy for car parking. The Working Group was not re-appointed in May 2006.
- 3.2 Decriminalised Parking Enforcement was introduced successfully on 4th September 2006. The Lead Member has requested that a new Working Group be set up to address further issues raised by the introduction of Decriminalised Parking Enforcement and issues to be addressed by the emerging parking strategy.

The issues include:

Residents Parking Schemes;
Charging Policy, including the effects on the market towns; and
Provision of parking.

- 3.3 A draft Parking Strategy is to be produced by consultants. Findings of the consultants will be fed back to the Working Group whilst the Strategy is being formulated to ensure all aims of the Council are met. The Working Group will make recommendations to the Executive after consideration of the consultants report.

4. Human Resource Implications

- 4.1 The resources, mainly officer time, needed to support this Working Group will be met from existing resource.

5. Financial Implications

- 5.1 The resources needed to support this Working Group will be met from existing budgets.

6. Risk Analysis

- 6.1 There are no specific risks arising from the approval of the Terms of Reference.

Appendices:	1. Appendix 1 – Car Parking Working Group Draft Terms of Reference
Background Documents Used in the Preparation of this Report:	<ul style="list-style-type: none"> • Previous Terms of Reference for the Strategic Working Group for Car Parking Decriminalisation of Parking Enforcement (DPE) approved by the Working Group in September 2004. • Minutes from the Strategic Working Group for Car Parking Decriminalisation of Parking Enforcement.

Previous Decisions Connected with this Report

Report	Committee & Date	Minute Reference
<ul style="list-style-type: none"> • None 		