

DRAFT MINUTES SUBJECT TO APPROVAL AT NEXT MEETING ON 1st FEBRUARY 2007

Draft Minutes of the Meeting of the Executive held on Thursday 18th January 2007 in the Council Chamber, Council Offices, Monkton Park, Chippenham commencing at 7.00pm.

Present: Councillor C. O’Gorman, Leader in the Chair

Councillors P. G. Allnatt, H. M. Dixon, S. K. Doubell, D. J. E. Evans, R. J. Henning, D. M. Moore, O. J. Thomas and S. R. Walls

Non-Executive Councillors Present: Councillors M. P. Hatton, T. R. Sturgis and J. Webb

Officers Present: L. Bell (Strategic Manager - Community & Environment), D. Burbidge (Chief Executive), J. Cogswell (Community Partnership Team Leader), M. Gilmour (Principal Community Partnerships Officer), B. Gray (Sponsorship & Campaigns Officer), P. Hawley (Chief Accountant), P. Jeremiah (Legal Services Team Leader), L. May (Policy & Democratic Services Assistant), S. Pangbourne (Strategic Manager - Corporate Services), L. Taylor (Youth Involvement Development Officer) P. Timmins (Interim Section 151 Officer), and G. Wilson (Customer and Business Support Team Leader)

E132. Apologies for Absence

Apologies for absence were received from Councillors S. Meadows and G. Offord.

E133. Public Question Time/Receipt of Petitions

No questions or petitions were submitted.

E134. Questions from Non-Executive Councillors

No questions were submitted.

E135. Minutes

The Minutes of the meeting of the Executive held on 14th December 2006 (circulated with the Agenda) were considered.



Resolved that the Minutes of the meeting of the Executive held on 14th December 2006 be confirmed and signed as a correct record.

E136. Declarations of Interest

Executive Members

Name	Item	Type	Nature	Action
P. G. Allnatt	16 - North Wiltshire Leisure Limited - Update Report	Personal	Town Councillor	Remained in Chamber
H. M. Dixon	16 - North Wiltshire Leisure Limited - Update Report	Personal	County Councillor	Remained in Chamber
S. K. Doubell	16 - North Wiltshire Leisure Limited - Update Report	Personal	Town and County Councillor	Remained in Chamber
D. J. E. Evans	16 - North Wiltshire Leisure Limited - Update Report	Personal	Parish Councillor	Remained in Chamber
R. J. Henning	16 - North Wiltshire Leisure Limited - Update Report	Personal	Town and County Councillor	Remained in Chamber
C. O’Gorman	16 - North Wiltshire Leisure Limited - Update Report	Personal	Town Councillor and involved in a local group relating to leisure centres	Remained in Chamber
O. J. Thomas	16 - North Wiltshire Leisure Limited - Update Report	Personal	Town Councillor	Remained in Chamber

Non Executive Members

Name	Item	Type	Nature	Action
M. P. Hatton	16 - North Wiltshire Leisure Limited - Update Report	Personal	Town Councillor	Remained in Chamber
T. R. Sturgis	16 - North Wiltshire Leisure Limited - Update Report	Personal	County Councillor and Shareholder of North Wiltshire Leisure Limited	Remained in Chamber

E137. Leader’s Announcements

Councillor S. R. Walls will take over portfolio responsibility for Spatial Planning. Councillor H. M. Dixon will retain Asset Management. Councillor R. J. Henning will take over Partnership Working.

E138. Revenue Budget Monitor 2006/07 – Month 8

Consideration was given to Report No.7 (circulated with the Agenda) which set out the revenue budget monitor for Month 8 of the 2006/07 financial year, showing the financial position at the end of November 2006 and setting out the anticipated variations in income and expenditure that could impact on the Council by the end of the financial year.

Issues discussed during consideration of this item included:

- The timetabling of meetings and which Committees should consider reports of this nature; and
- That clarification was required regarding the proposed budget saving under Members expenses.

Resolved that

- 1) The Executive note the report forecasting an overspend of £32,500, a net reduction of £16,400 on the Month 7 position; and
- 2) The Executive note the £651,000 of under spends and savings identified to date, listed in Annex 4.

E139. Capital Monitor 2006/07 – Month 8

Consideration was given to Report No.8 (circulated with the Agenda) which gave details of the latest position and forecast outturn on the 2006/07 capital programme and requested a transfer of resources to 2007-10.

Issues discussed during consideration of this item included:

- Whether the details of this report would be considered by the Budget and Strategic Planning Working Group.

Resolved that the Executive

- 1) Note the figures contained in Appendix 1 in relation to the Capital Programme for 2006/2007 and the contents of this Report;
- 2) Note the detailed information on Capital Resources at Appendix 2.
- 3) Note the Capital Risk Assessment contained in Appendix 3;
- 4) Note the Slippage Table in Appendix 4; and
- 5) Agree the redirection of £177k of “released” 2006-07 funding to support the 2007-10 capital programmes.

E140. Annual Report on Treasury Management 2005-06

Consideration was given to Report No.9 (circulated with the Agenda) which updated the Executive on the Council's Treasury Management performance report, and questioned the continued involvement of fund managers to invest funds of the Council.

Issues discussed during consideration of this item included:

- The skills of the current finance team; and
- Benchmarking of results and to who these would be reported.

Resolved that

- 1) Authority be given to terminate our relationship with our Fund Managers, Investec and Invesco and to manage the fund totals in-house, in line with the Council's Treasury Management Policy (TMP);
- 2) Authority be delegated to the Section 151 Officer or their explicitly authorised representative(s) to alter any investment strategies to maximise returns within the guidelines laid down in the Council's Treasury Management Policy; and
- 3) The results of the investment strategies be reported to the Final Accounts and Audit Committee.

E141. Annual Prudential Indicators Statement

Consideration was given to Report No.10 (circulated with the Agenda) which gave details of the prudential indicators for 2007/08, 2008/09 & 2009/10 which are proposed for recommendation to Council as part of the 2007/08 Budget Setting process.

Issues discussed during consideration of this item included:

- Further information that was hoped to be reported at this meeting was not yet available but would be available for consideration at the Council meeting on 30th January 2007; and
- Details of CIPFA's Code of Practice.

Recommended to Council that

- 1) The Prudential Indicators be agreed.

Resolved that

- 1) The report be noted and that four indicators (3,4,5 & 7) are subject to further information that will be available for the Council meeting on 30th January 2007;
- 2) Authority be delegated to the S151 Officer, in consultation with the Lead Member to update the Prudential Indicators to be reported to Council.

E142. Council Involvement in Health Issues

Consideration was given to Report No.11 (circulated with the Agenda) which reflected upon the current level of Council involvement in health issues that impact on the lives of the North Wiltshire community and examined the Council's engagement in health-related consultation and its responsibilities in respect to health issues linked to its employees, as well as the Local Area Agreement.

Issues discussed during consideration of this item included:

- Concerns over duplication of work;
- That the Council had signed up to "Healthy Wiltshire" and that the work to support this now needed to be carried out;
- That the bid of £4,000 was a request for a "re-instatement" of a budget that had been proposed as a possible saving; and
- How the Overview and Scrutiny Committee might take this forward.

Resolved that the Executive

- 1) Requests the Overview and Scrutiny Committee to undertake research to explore ways in which the Council could become better involved in the health agenda and subsequently make recommendations to the Executive in respect of the Council's future level of engagement in health issues; and
- 2) Consider a bid of £4,000 as part of the 20007/08 growth bids process and an officer resource to be incorporated into the re-organisational proposals, to ensure that the Council can fulfil its obligations under Healthier Wiltshire.

E143. Involving Young People

Consideration was given to Report No.12 (circulated with the Agenda) which provided an update for Members on the development of the Young People's Council, Local Democracy Week and other pieces of work relating to the involvement of young people in local democracy and in the services provided by the District Council.

Issues discussed during consideration of this item included:

- Details of how the information in the report was gathered by youth members who were present at the meeting.

Resolved that the Executive

- 1) Note the report and its content; and
- 2) Offer their continued support to the involvement of young people in local democracy and in the services the District Council provides.

E144. A Local Area Agreement for Wiltshire

Consideration was given to Report No.13 (circulated with the Agenda) which provided an overview of the development of a Local Area Agreement (LAA) for Wiltshire.

Issues discussed during consideration of this item included:

- The timescale for the Local Area Agreement and at which meeting of the Executive this would next be considered;
- The delegated authority to NWDC Block Leads in conjunction with the Lead Member;
- That Members should be kept informed of the progress being made and what has been agreed by each Block Lead; and
- That where possible the papers should not be reproduced unless absolutely necessary.

Resolved that

- 1) The process of developing a LAA and the first draft of the Local Area Agreement for Wiltshire be noted;
- 2) Delegated authority be given to each of the NWDC Block Leads (**as detailed in Appendix 1 to these Minutes**) in consultation with the appropriate Lead Member to submit responses to the LAA on behalf of NWDC where the timescale does not allow a fully informed report to be brought to the Executive;
- 3) The final Local Area Agreement for Wiltshire be submitted to the Executive for approval;
- 4) The timescale for agreeing the Local Area Agreement (when known) be made available to all Members.

E145. Funding of Passenger Transport Services

Consideration was given to Report No.14 (circulated with the Agenda) which reported the position for current funding of passenger transport services and evaluated options for funding of these services in 2007/8 and asked the Executive to consider what level of funding is appropriate in the light of current revenue expenditure pressures.

Issues discussed during consideration of this item included:

- That the Council's base budget had not yet been set and that this was a budget bid at this moment in time;
- Partnership working with the County Council;
- That time should be given to partners to re-organise their service provision and allow time for re-tendering of services; and
- The need for more detailed information to be circulated to Members.

Resolved that subject to further investigation, the Executive

- 1) Cease to provide financial support for the Wiltshire Rural Bus Services from April 2007; and
- 2) Continue to provide financial support for the following within an overall budget of £22,320 proposed for 2007/08:

Wiltshire Rural Transport Partnership,
The Link Project and Link schemes,
Swindon Dial-a-Ride.

E146. Exclusion of Press and Public

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Agenda item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 16 – North Wiltshire Leisure Limited - Update Report	Paragraph 3

E147. North Wiltshire Leisure Limited – Update Report

Consideration was given to Report No.16 (circulated on 18th January 2007) which gave details of the current financial position and the Recovery Plan submitted by North Wiltshire Leisure Limited.

Issues discussed during consideration of this item included:

- That a further report regarding North Wiltshire Leisure Limited's position would be considered at the meeting of the Executive on 8th February 2007; and
- The business plan and recovery plan that had been submitted on behalf of North Wiltshire Leisure Limited.

Resolved that

1. Authority be delegated to the Section 151 Officer in liaison with the Lead Member to make an exception payment up to £204,500 from reserves (and not as previously agreed (by the Executive 23rd November 2006) an advance payment on the management fee for 2007/08) to enable North Wiltshire Leisure Limited to meet its salary obligations for January 2007.
2. The Executive note the work being undertaken by the Leisure Provision Working Group to review the options on future service provision and to agree that a report with the recommendations of the working group be considered at the next Executive on 8th February 2007.

The meeting commenced at 7.00pm and concluded at 8.45pm.

There were 3 members of the public present.