Notes/Action List The Budget & Strategic Planning Working Group held on 18th January 2007 (The meeting was held at Monkton Park, Chippenham starting at 5.00pm and concluding at 6.47pm)

Working Group Members	Councillor C. O'Gorman in the Chair
Present	Councillors S.K. Doubell, T.R. Sturgis, R.L. Tonge and S.R. Walls
Other Members Present	Councillor P.G. Allnatt and D.J.E. Evans
Officers Present	D. Burbidge (Chief Executive), A. Davies (Strategic Manager – Planning Services), S. Pangbourne (Strategic Manager – Corporate Services), N. Fenwick (Strategic Manager – Customer Services), L. Bell (Strategic Manager – Community & Environment), P. Timmins (Interim Section 151 Officer), R. Hawley (Chief Accountant) and J. Whittleton (Policy & Democratic Services Assistant)

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom / Date
B&SP2 4	Agenda Item 1 – Apologies for Absence	Apologies received from Councillor S.B. Meadowcroft.	N/a	N/a	N/a
B&SP2 5	Agenda Item 2 – Leader's Announcements	None.	N/a	N/a	N/a
B&SP 26	Agenda Item 3 – Declarations of Interest	None received.	N/a	N/a	N/a
B&SP 27	Agenda Item 4 – Notes/Action List	The Notes / Action List from the 30 th November 2006 were approved.	N/a	N/a	N/a
B&SP 28	Agenda Item 5 – Capital Budget and Strategy 2007-10	 Issues discussed included: Westlea capital receipts from both garage sites and sales to tenants; Carbon reduction at leisure centres; Street works Area Schemes and whether funds should be allocated from a central pot; and The costs in officer time of administering small sums of money 	 That a breakdown of assets mentioned at 3.5, 4th bullet point be produced for the next meeting. That an update on capital receipts from garage sites 	As recommendation.	L. Bell L. Bell
		sums of money.	and information on the valuations of small sites be		

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		produced for the next meeting.3) To ascertain whether the figure for carbon reduction excludes the three leisure centres, likely to close.	As recommendation.	L. Bell
		Recommended to Executive that		
		 The Executive Capital Fund be reduced to £80,000. That the Streetworks Area Schemes be changes to 	To include recommendations in any future Executive Report.	P. Hawley / P. Timmins.
		Streetworks Schemes Fund.		
Agenda Item 6 – Revenue Budget 2007-10	 Issues discussed included: The impact of the budget on performance targets; Some PI's may not be met for budgetary reasons; North Wiltshire Leisure Limited and whether the Leisure Board has a fix on the financial position; Unforeseen risks and contingency; That it would take a major shock to wipe out reserves; Levels of PDG and problems of LAGBI payments; 	 Recommended to Executive that 1) That the Working Group supports the following growth bids: No.12 – LDF No.53 – Finance Team Staffing No.55 – Alternative Week Collections Project No.18 – Anti Social Behaviour Officer No.19 – Switchboard call operator and customer support No.36 – Rudloe Community Centre No.46 – Street Cleansing Sweeper Driver No.34 – Strategic Leisure Officer 	To report the recommendation of the Working Group to the Executive.	P. Hawley / P. Timmins.
	Item/Subject Area Area Agenda Item 6 – Revenue Budget	Item/Subject Area Issues discussed included: Agenda Item 6 – Revenue Budget 2007-10 Issues discussed included: • The impact of the budget on performance targets; • The impact of the budget on performance targets; • Some PI's may not be met for budgetary reasons; • North Wiltshire Leisure Limited and whether the Leisure Board has a fix on the financial position; • Unforeseen risks and contingency; • That it would take a major shock to wipe out reserves; • Levels of PDG and problems of LAGBI payments;	Item/Subject Area (if any) Item/Subject Area (if any) Item/Subject Area produced for the next meeting. (if any) (if any) (if any) produced for the next meeting. (if any) (if any) (if any) produced for the next meeting. (if any) (if any) (if any) (if any) (if any) produced for the next meeting. (if any) (if any) (if any) (if any)	Item/Subject Area produced for the next meeting. Image: Second

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			recommends the following savings not to be taken: L3.11 – Post Office Payments L3.9 – Emptying litter/dog waste bins outside of town centres L3.14 – Area Committees.		
B&SP 30	Agenda Item 7 – Member Review Feedback	 Issues discussed included: Work on the late night economy requiring smart actions; and Community safety. 	N/a	N/a	N/a