

Corporate Management Board

2006/07 Summary Financial Monitoring Statement
For The 11 Months Ended 28th February 2007

| | Note | Original 2006/07 Net Budget £000's | Budget Adjs Taken into Report ** £000's | Adjusted 2006/07 Net Budget £000's | Forecast Net Exp. For Year £000's | Forecast Variance For Year £000's |
|---|------|---|--|---|--|--|
| Business Areas | | | | | | |
| Chief Executive | | 225.6 | 0.0 | 225.6 | 245.2 | 19.6 |
| Exceptional - Restructuring Costs | | | | 0.0 | 128.5 | 128.5 |
| Community & Environment | | 7,681.9 | 164.0 | 7,845.9 | 7,727.5 | (118.3) |
| Exceptional - NWLL Additional Support | | 0.0 | 500.0 | 500.0 | 680.0 | 180.0 |
| Exceptional - Closure & on-going costs | | 0.0 | 0.0 | 0.0 | 200.0 | 200.0 |
| Exceptional - DCL set up & running costs | | 0.0 | 0.0 | 0.0 | 500.0 | 500.0 |
| Cleansing & Amenities | | 3,701.3 | 414.0 | 4,115.3 | 4,120.3 | 5.0 |
| Customer Services | | 2,994.0 | 150.0 | 3,144.0 | 3,154.2 | 10.2 |
| Planning Services | | 1,503.3 | 4.0 | 1,507.3 | 1,463.8 | (43.5) |
| Corporate Services | | 2,538.3 | 17.0 | 2,555.3 | 2,430.3 | (125.0) |
| Net Cost of Services | 1 | 18,644.3 | 1,249.0 | 19,893.3 | 20,649.8 | 756.5 |
| Parish Precepts | | 3,933.8 | 0.0 | 3,933.8 | 3,933.8 | 0.0 |
| Other Operating Income & Costs | | | | | | |
| Asset Management Revenue Account | | (4,298.1) | 0.0 | (4,298.1) | (4,298.1) | (0.0) |
| Interest & Investment Income | | (1,274.7) | 0.0 | (1,274.7) | (1,317.7) | (43.0) |
| Finance Related Expenses | | (136.5) | 270.0 | 133.5 | 146.0 | 12.5 |
| Growth Bids Reallocated | 2 | 602.0 | (602.0) | 0.0 | 0.0 | 0.0 |
| Transfers To/(From) Reserves | | | | | | |
| Equalisation Fund | | 76.0 | 0.0 | 76.0 | 76.0 | 0.0 |
| Commutation Adjustment | | (123.2) | 0.0 | (123.2) | (123.2) | 0.0 |
| Equipment Fund | | 500.8 | 0.0 | 500.8 | 500.8 | 0.0 |
| Net Expenditure | | 17,924.3 | 917.0 | 18,841.3 | 19,567.4 | 726.0 |
| Financed by | | | | | | |
| Revenue Support Grant | | (1,235.0) | 0.0 | (1,235.0) | (1,263.0) | (28.0) |
| Non-Domestic Rates (NNDR Pool) | | (6,431.0) | 0.0 | (6,431.0) | (6,431.0) | 0.0 |
| Council Tax | | (9,893.3) | 0.0 | (9,893.3) | (9,893.3) | 0.0 |
| From General Reserves | 3 | (256.0) | (637.0) | (893.0) | (1,573.0) | (680.0) |
| From Elections Fund | 4 | | (10.0) | (10.0) | (10.0) | 0.0 |
| Collection Fund Surplus | | (109.0) | | (109.0) | (109.0) | 0.0 |
| LABGI | 5 | | (270.0) | (270.0) | (470.0) | (200.0) |
| Total Finance | | (17,924.3) | (917.0) | (18,841.3) | (19,749.3) | (908.0) |
| Variiances | | 0.0 | 0.0 | 0.0 | (181.9) | (181.9) |

NB - Variiances shown in () are favourable

As all figures are rounded, some additions may appear not to equal the totals shown

Notes

| | | | |
|---------------------------|----------|-------|----------------|
| Growth Bids Reallocated | 2 | | 602.0 |
| Carry Forward | 3 | 137.0 | |
| NWLL Exceptional Payments | 3 | 500.0 | |
| Sub-Total | 3 | | 637.0 |
| Elections Fund | 4 | | 10.0 |
| Total | 1 | | 1,249.0 |

| Corporate Management Board - Major Budget Variances: February 2007 | | | | | | |
|--|-------------------------------|---|---------------------------------------|--------------------------------------|--------------------------------------|--|
| Business Areas | Net Budget For Year £000's | Budget Adjs Taken Into Report £000's | Adjusted 2006/07 Net Budget £000's | Forecast Net Exp. For Year £000's | Forecast Variance For Year £000's | Reason |
| Chief Executive | | | | | | |
| Chief Executive | 225.6 | 0.0 | 225.6 | 245.2 | 19.6 | Re-organisation consultancy fees |
| Restructuring Costs | 0.0 | 0.0 | 0.0 | 128.5 | 128.5 | Provision for redundancies, incidental costs etc. |
| Total Chief Executive | 225.6 | 0.0 | 225.6 | 373.7 | 148.1 | |
| Community & Environment | | | | | | |
| Salaries & Agency costs | 2,652.0 | 11.4 | 2,663.4 | 2,624.0 | (39.4) | Restructuring costs, Agency Staff, Severance offset by additional Capital recharge |
| Town Centres | (154.6) | (496.7) | (650.7) | (638.1) | 12.6 | Loss of income during development work at Phelps Parade: may get temp tenant |
| Public Offices | 1,808.0 | 0.0 | 1,808.0 | 1,849.0 | 41.0 | Inc: Loss of income following loss of tenant. Exp: Larger than expected rise in Electricity costs following end of 3 year deal |
| Community Centres | (7.0) | 0.0 | (7.0) | 5.0 | 12.0 | Extension of rent free period at Rudloe - Reported to Executive in August |
| Corsham TIC | 20.0 | 8.1 | 28.1 | 52.1 | 24.0 | Planned transfer to Trust has not happened - Reported to Executive in June |
| Leisure | 2,054.0 | 0.0 | 2,054.0 | 2,054.1 | 0.1 | See below - Additional support agreed |
| Town Centre Management | 35.0 | 0.0 | 35.0 | 29.0 | (6.0) | Spend freeze savings |
| Communication & Consultation | 160.0 | 0.0 | 160.0 | 120.0 | (40.0) | Spend freeze savings |
| Public Transport support | 68.0 | 0.0 | 68.0 | 26.0 | (42.0) | Reduced contribution to WCC |
| Contribution to streetworks | 27.9 | 0.0 | 27.9 | 20.9 | (7.0) | Reduced contribution to WCC |
| Caravan commissions | (5.0) | 0.0 | (5.0) | (13.5) | (8.5) | Additional income |
| Homelessness prevention | 188.0 | 0.0 | 188.0 | 178.0 | (10.0) | Initiatives budget won't be spent |
| Community Development projects | 33.9 | 0.0 | 33.9 | 8.9 | (25.0) | Spend freeze savings |
| Employment Support projects | 29.0 | 0.0 | 29.0 | 12.0 | (17.0) | Spend freeze savings |
| Altheistan Museum | 15.4 | 0.0 | 15.4 | 15.9 | 0.5 | |
| All other activities | 756.7 | 641.2 | 1,397.9 | 1,384.3 | (13.6) | |
| Total Community & Environment | 7,681.9 | 164.0 | 7,845.9 | 7,727.6 | (118.3) | |
| NWLL - exceptional payment | 0.0 | 500.0 | 500.0 | 680.0 | 180.0 | Additional funding from Reserves agreed by Executive |
| Closure costs & on-going costs | 0.0 | 0.0 | 0.0 | 200.0 | 200.0 | see Financial Commentary for details |
| DCL Set up & running costs to y/e | 0.0 | 0.0 | 0.0 | 500.0 | 500.0 | see Financial Commentary for details |
| | 0.0 | 500.0 | 500.0 | 1,380.0 | 880.0 | |
| Cleansing & Amenities | | | | | | |
| Refuse | 2,508.0 | 20.2 | 2,528.2 | 2,649.2 | 121.0 | Inc: Reduction in sale bins/sacks less than increase from Trade Refuse Exp: Running 3 operatives over Budget (£80k) implement Rounds Review (£26.7k) |
| Recycling | 241.0 | (0.2) | 240.9 | 289.8 | 49.0 | Income: £43k lower due to low take up of Green Waste service. Exp: Kerbside Recycling (£21.8k over); Vehicle Running Costs (£13.7k under) |
| Grounds Maintenance | 429.4 | 0.0 | 429.4 | 378.7 | (50.7) | Savings in Payroll costs & maintenance |
| Street Cleansing | 512.0 | 51.8 | 563.8 | 538.1 | (25.7) | Savings in Payroll costs |
| C & A Restructuring | 52.0 | 109.4 | 161.4 | 62.0 | (99.4) | Delay in making new appointments |
| All other activities | (41.1) | 232.7 | 191.6 | 202.4 | 10.8 | |
| Total Cleansing & Amenities | 3,701.3 | 414.0 | 4,115.3 | 4,120.2 | 5.0 | |
| Customer Services | | | | | | |
| Housing Benefits) | | | | | | Transport costs running over Budget |
| Investigations) | | | | | | |
| Customer Contact) | | | | | | |
| Council Tax Recovery) | | | | | | |
| Employees | 1,847.2 | 45.0 | 1,892.2 | 2,064.2 | 172.0 | Increased costs to cover Regradings Maternity and increased work |
| Supplies & Services | 40.0 | 0.0 | 40.0 | 68.0 | 28.0 | Court costs : increased Fees and additional volumes |
| Receipts | (165.0) | 0.0 | (165.0) | (340.0) | (175.0) | Additional volume pursued and increased Court Fees awarded for recoveries |
| Concessionary Fares | 240.9 | | 514.0 | 525.0 | 11.0 | Appeal won by Bus operators to Secretary of State |
| Bus Tokens | 513.0 | | 239.9 | 150.0 | (89.0) | Reduced take up due to Concessionary Fare Scheme |
| Car Park - Net | (345.1) | 0.0 | (345.1) | (273.3) | 71.8 | Shortfall in income and increased costs of non-domestic rates |
| All other activities | 863.0 | 105.0 | 968.0 | 960.3 | (7.7) | Now includes Emergency Planning |
| Total Customer Services | 2,994.0 | 150.0 | 3,144.0 | 3,154.2 | 10.2 | |
| Planning Services | | | | | | |
| Local Land Charges | (311.5) | 0.0 | (311.5) | (324.6) | (13.1) | Higher income (£8k), Staff cost savings (£7k) |
| Customer Focus | 0.0 | 0.0 | 0.0 | (11.3) | (11.3) | insurance not budgeted for (£9k) |
| Planning Services - Strat. Mgr | 0.0 | 0.0 | 0.0 | 2.0 | 2.0 | insurance not budgeted for (£1k) |
| Planning Enforcement | 184.6 | 0.0 | 184.6 | 186.3 | 1.7 | |
| Development Control | 931.6 | 0.0 | 931.6 | 879.5 | (52.1) | Increased income - including Asda £58k, Planning inquiry costs savings (£28k) |
| Spatial Planning | 445.6 | 0.0 | 445.6 | 435.6 | (9.9) | £160k PDG costs & income removed. £4k mileage savings |
| Building Control | 253.2 | 4.0 | 257.2 | 296.3 | 39.1 | £50k pressure from VAT issue, £24k higher income general due to busy year. Increased costs include £9k joint commissioning consultancy |
| Total Planning Services | 1,503.4 | 4.0 | 1,507.4 | 1,463.8 | (43.6) | |
| Corporate Services | | | | | | |
| Finance | 60.3 | 0.0 | 60.3 | 146.4 | 86.1 | Additional staffing costs, including Interim S151 Officer |
| Electoral Registration | 163.0 | 10.0 | 173.0 | 160.4 | (12.6) | Additional £10k Budget to be funded from £150k District Elections Fund |
| ICT | 158.8 | 0.0 | 158.8 | 94.1 | (64.7) | 10k Computer Hardware, 53k ICE project |
| Committee Servicing | 557.8 | 0.0 | 557.8 | 540.0 | (17.8) | Savings on premises hire, AVV contractor, Advertising & Publicity |
| Other items | 1,598.4 | 7.0 | 1,605.4 | 1,489.4 | (116.0) | 35k Central Training, 20k HR marketing, Other savings as part of the spend freeze |
| Total Corporate Services | 2,538.3 | 17.0 | 2,555.3 | 2,430.3 | (125.0) | |
| Total Business Areas | 18,644.5 | 1,248.9 | 19,893.5 | 20,649.8 | 756.3 | |
| Other Operating Income & Costs | (1,274.7) | 0.0 | (1,274.7) | (1,311.7) | (37.0) | Lower returns from Fund Managers offset by in-House Income +39.7k - Cattle Market receipt -£83k |

Revenue Budget Risk Assessment for the month ending 28th February 2007

| Risk Identified | Type of risk | Impact | Probability | Scale 1-4 with 4 being most severe | Scale 1-4 with 4 being most probable | Impact x Probability | Level of Risk Feb 2007 | Previous level of risk reported in Jan 2007 | Previous level of risk when budget was set in February 2006 | Value Range | £'000 | £'000 | Max. |
|--|--------------|--------|-------------|------------------------------------|--------------------------------------|----------------------|------------------------|---|---|-------------|--------------|------------|--------------|
| Investment Returns less than 4.5% * | Operational | 1 | 1 | 1 | 1 | 1 | Low | Low | Low | 0 | 0 | 0 | 0 |
| Meeting Income budgets (excluding car parking) | Operational | 2 | 2 | 2 | 2 | 4 | Medium | Medium | Medium | 0 | 120 | 0 | 120 |
| Implementing Electronic Government - costs higher or efficiencies less than expected | Operational | 1 | 2 | 2 | 2 | 2 | Low | Low | Low | 0 | 50 | 0 | 50 |
| Car parking & Decriminalisation - impact on income | Operational | 1 | 3 | 3 | 3 | 3 | Low | Low | Medium | 0 | 75 | 0 | 75 |
| Building Control Output VAT Error | Operational | 3 | 4 | 4 | 4 | 12 | High | - | - | 40 | 50 | 40 | 50 |
| Leisure Centre costs Jan - Mar 2007 | Operational | 3 | 4 | 4 | 4 | 12 | High | - | - | 450 | 680 | 450 | 680 |
| Cricklade & Caine leisure centre transfer costs | Operational | 3 | 4 | 4 | 4 | 12 | High | - | - | 180 | 300 | 180 | 300 |
| Finance Team - need for additional support | Operational | 3 | 4 | 4 | 4 | 12 | High | - | - | 75 | 100 | 75 | 100 |
| Total Risk Exposure | | | | | | | | | | 745 | 1,375 | 745 | 1,375 |

* Cattle market sale proceeds received in December 2007