

**LIST OF OUTSIDE BODIES AND NOMINATIONS - Executive**

| <b>Outside Body</b>                             | <b>Frequency</b> | <b>Function</b>  | <b>Portfolio Holder</b>     | <b>Requests From</b>                               | <b>Suggested Appoint't</b>                      |
|---|------------------|--|-----------------------------|--|---|
| Age Concern, Wiltshire                          | Annually         |  | Viv Vines                   | ? Bob Causer                                       | 1. Bob Causer                                   |
| Community First                                 | AGM only         | Discuss business and vote on resolutions regarding rural Wiltshire communities   | Viv Vines                   |  | 1. Viv Vines                                    |
| Cotswold Canals Partnership Board               | Quarterly        | Senior Partners restoring the Canals   | Viv Vines                   | ? Chuck Berry (suggestion from Viv)                | 1. Viv Vines                                    |
| Cotswold Conservation Board                     | Quarterly        | Protect & enhance environment of the AONB  | Viv Vines                   | ? Chuck Berry (suggestion from Viv)<br>Peter Doyle | 1. Peter Doyle                                  |
| Cotswold Water Park                             | 4 times a year   | Joint management committee ensures strategy is followed – 1 EXEC place, 2 Area 2 | Viv Vines                   | Peter Doyle (area 2)                               | 1. Viv Vines                                    |
| North Wilts Council for Voluntary Services      | Every 2 months   | Umbrella organisation representing North Wilts                                   | Viv Vines / Caroline Ramsay | Nina Phillips                                      | Nina Phillips                                   |
| Joint Strategic Transportation Group            | 2/3 times a year | Transportation, APR  | Viv Vines                   | ? somebody from Corsham<br>John Scragg             | 1. Viv Vines<br>2. John Scragg                  |
| Joint Structure Plan Working Group              | Quarterly        | Planning matters, structure plan (District Cllrs don't have voting rights)       | Chuck Berry                 |  | 1. Chuck Berry                                  |
| Wiltshire Primary Care Trust                    | Every 2 months   |  | Viv Vines / Bob Causer      | ? Bob Causer                                       | 1. Bob Causer                                   |
| Local Government Association – General Assembly | Twice a year     | Current issues & views   | Dick Tonge                  | Viv Vines  | 1. Dick Tonge                                   |
| Local Government Association – Rural Commission | Twice a year     | Rural affairs  | Viv Vines                   | Christine Reid                                     | Voting. Viv Vines<br>Non-voting. Christine Reid |
| Local Government Information Unit               | 5 times a year   | Provide information for & on behalf of member authorities.                       | Allison Bucknell            |  | 1. Allison Bucknell                             |

## Appendix 2 to Minutes of Executive - 7<sup>th</sup> June 2007

|  |                           |   |  |                                    |   |
|--|---------------------------|---|--|------------------------------------|---|
| National Parking Adjudication Service Joint Committee    |                           |   | Chuck Berry                                    | Ray Sanderson                      | 1. Chuck Berry<br>2. Ray Sanderson                            |
| North Wessex Downs Area of Outstanding Beauty            | Quarterly                 | Council of Partners – Oversee AONB management plan                            | Viv Vines                                      | Peter Doyle<br>Christopher Caswill | 1. Christopher Caswill  |
| North Wiltshire Area Police Community Consultation Group | 3 times a year            | Enables reps & public to receive a report from Wilts Police.                  | Bob Causer                                     | Ray Sanderson<br>Andy Philips      | 1. Bob Causer<br>2. Andy Phillips                             |
| North Wiltshire Care and Repair Ridgeway Housing         | 4 times a year            | Charity – helps old/disabled people by adapting/repairing their homes.        | Howard Greenman                                | Nina Phillips                      | 1. Nina Phillips  |
| North Wiltshire Citizens Advice Bureau                   | 6 times a year            | Staff, service delivery, funding  | Viv Vines /<br>Caroline Ramsay                 | Peter Hutton<br>Jane Scott         | 1. Peter Hutton<br>2. Jane Scott                              |
| North Wiltshire Community Safety Partnership             | 1 AGM, 2 Full Partnership | Crime & disorder issues   | Bob Causer                                     | Ray Sanderson<br>Andy Philips      | 1. Bob Causer<br>2. Ray Sanderson                             |
| North Wiltshire Partnership                              |                           |   | Viv Vines                                      | ? somebody from Malmesbury         | 1. Viv Vines<br>2. ? Rachel Cinammond?                        |
| South West Local Government Association – LGA Committee  | 5 times a year            | CPA, local government finance, e-government, waste disposal, Political issues | Dick Tonge<br>Allison Bucknell<br>Toby Sturgis | Christopher Caswill                | 1. Dick Tonge<br>2. Allison Bucknell<br>3. ChristopherCaswill |
| South West Regional Assembly                             | 3 times a year            |   | Dick Tonge                                     | Mollie Groom                       | 1. Mollie Groom   |
| South West Tourism Consultative Committee                | 2 times a year            | Tourism issues / workshop   | Viv Vines                                      |                                    | 1. Viv Vines<br>Deputy  |
| Tourism South East                                       | 4 times a year            | Local tourism issues  | Viv Vines                                      |                                    | 1. Viv Vines  |
| Wessex Water Northern Customer Liaison Panel             | 3 times a year            | Site discussion, water issues, operational reports, industry news             | Bob Causer<br>Toby Sturgis                     | Ross Henning                       | 1. Bob Causer<br>2. Ross Henning                              |
| Westlea Housing Association                              | 10 times a year           |   | Allison Bucknell                               |                                    | 1. Allison Bucknell   |

## Appendix 2 to Minutes of Executive - 7<sup>th</sup> June 2007

|  |                     |   |                              |                 |  |
|--|---------------------|---|------------------------------|-----------------|--|
| Wilts & Berks Canal Trust                      | 4 times a year      | Aims to oversee strategic development of the canal restoration              | Viv Vines<br>Caroline Ramsay | Sylvia Doubell  | 1. Caroline Ramsay<br>2. Sylvia Doubell              |
| Wiltshire & Swindon Economic Partnership Board | Quarterly           | Promoted the economic wellbeing of Swindon & Wiltshire                      | Viv Vines                    |                 | 1. Viv Vines   |
| Wiltshire County Historic Buildings Trust      | 5 times a year      | Liaise with DC & Trust regarding projects                                   | Chuck Berry                  |                 | 1. Chuck Berry<br>2. <i>Geoff Greenaway (Deputy)</i> |
| Wiltshire County Social Inclusion Partnership  | 3/4 times a year    | Policies & exclusion issues   | Caroline Ramsay              |                 | 1. Caroline Ramsay                                   |
| Wiltshire Customer First Partnership           |                     |   | Caroline Ramsay              |                 | 1. Caroline Ramsay                                   |
| Wiltshire Strategic Board                      | Every 2 months      |   | Dick Tonge                   |                 | 1. Dick Tonge  |
| Wiltshire Supporting People Partnership        | 4/6 times a year    | Looking at areas of need within County & targeting resources to those needs | Howard Greenman              | Christine Crisp | 1. Christine Crisp                                   |
| Wiltshire Waste Partnership                    | 3 times a year      | Waste in Wiltshire, re-cycling  | Toby Sturgis                 | Peter Doyle     | 1. Peter Doyle                                       |
| Joint Services Community Liaison Panel         | Meets once annually | Town and Parish Members are invited   | Dick Tonge                   | Jennie Hartless | 1. Jennie Hartless                                   |
| WASP (Wiltshire Sports Partnership)            | ?                   | Request from Viv Vines  | Viv Vines                    |                 | 1. Viv Vines   |

*Shaded area – unable to contact previous Members to make an assessment.*

### Notes:-

1. All appointments will be expected to submit reports – the purpose of this is
  - 1.1. To inform others as to what is going on with these outside bodies
  - 1.2. To assess whether or not these bodies are meeting and still require representation from NWDC
2. Travelling expenses can be claimed from NWDC for attendance at these meetings UNLESS the outside body pays expenses directly (eg WHA). No member to claim expenses from both organisations
3. Conflicts of interests – there is a policy covering conflicts of interests where members are representing the council on these bodies. Members will be expected to abide by this policy and will be asked to sign an agreement to that effect.

4. It is recommended that a dedicated Lotus Notes database is set up to contain information regarding the Outside Bodies.