

## **Budget and Strategic Planning Working Group - Terms of Reference**

<b>No of Members:</b>	The Leader of the Council 1 Member of the Overview & Scrutiny Committee 1 Liberal Democrat 4 Conservatives
<b>Politically proportional:</b>	Advisory Bodies do not have to be politically proportional.
<b>Quorum:</b>	There is no quorum for an Advisory Body.
<b>Number/Frequency of Meetings:</b>	As required.
<b>Open to the press and Public:</b>	Meetings will be held in private unless the public are specifically invited to attend (access to information rules do not apply). Agendas & Minutes will remain confidential unless the Chairman of the Advisory Body decides otherwise. Agendas & Minutes are available to all Councillors, but are not public documents.
<b>Decision Making:</b>	No – the Working Group will, where appropriate, make recommendations to the Executive.

### **Terms of Reference:**

The Budget & Strategic Planning Working Group shall advise the Executive on the development of the Budget and Policy framework in accordance with the procedure approved by Council on 25<sup>th</sup> April 2006.

The Working Group shall:

- review the Council's strategic intentions and establish corporate priorities and objectives for future financial years, linked to the annual review of the Corporate Plan.
- consider, review and report upon the Council's Medium Term Financial Plan and looking ahead to the long term financial strategy for the authority.
- consider and establish a detailed framework for the budget and strategic planning process, based upon the proposals outlined in the report considered by Council on 25<sup>th</sup> April 2006.
- consider future revenue and capital expenditure and estimates in consultation with budget holders and Lead Members.