

## Leisure Provision Working Group - Terms of Reference

<b>Membership:</b>	Portfolio Holder plus 4 other Members.
<b>Political proportionality:</b>	Advisory Bodies do not have to be politically proportional.
<b>Meetings:</b>	As required.
<b>Open to the Press &amp; Public:</b>	Meetings will be held in private unless the public are specifically invited to attend (access to information rules do not apply). Agendas and Minutes will remain confidential unless the Chairman of the Working Group decides otherwise.
<b>Quorum:</b>	There is no quorum for an Advisory Body.
<b>Decision Making:</b>	No - the Working Group will, where appropriate, make recommendations to the Executive.

### Terms of Reference:

1. To advise the Executive via Portfolio Holder of the direction for the future strategy of Leisure Provision.
2. To analyse all available information regarding leisure provision, linked with emerging legislation and relevant consultation and feedback.
3. To inform and steer the direction for officers working on the project, reviewing, overseeing and taking decisions as appropriate.
4. Management of the DC Leisure contract and providing recommendations on the way forward following the report from Strategic Leisure Limited.
5. To identify what outcomes we want to achieve during procurement of a service provider with clear measures for success.
6. To draw up a clear action plan with key milestones to inform of the strategic leisure provision within the District
7. Promote and communicate the work that the Council is doing in respect of leisure.
8. Ensure that leisure is socially inclusive to all.
9. Undertake a varied degree of consultation.
10. Ensure active partnership working.