

THE EXECUTIVE

6th December 2007

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

27th November 2007

Your attendance is requested at a meeting of the Executive to be held on **Thursday 6th December 2007 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 6th December at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling
Democratic Services Manager

To Councillors:

R.M.H. Berry
A.M. Bucknell
R.A. Causer

V.H. Greenman
C.V. Ramsey
T.R. Sturgis

R.L. Tonge
V.A. Vines

To all other Councillors for information.

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 4th December 2007.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 4th December 2007.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Executive (Budget) held on 29th November 2007 **(to follow)**.

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements (if any)

7. Revenue Budget Monitor 2007/08 – Month 7 (7-32)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: A20 - Key Decision)

The purpose of Report No. 7 **(copy attached)** is to set out the Revenue budget monitor for Month 7 of the 2007/08 financial year, showing the financial position at the end of October 2007 and set out the anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

8. Capital Budget Monitor 2007/08 – Month 7 (33-44)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: A19)

The purpose of Report No. 8 **(copy attached)** is to inform the Executive of the latest position and forecast outturn on the 2007-08 capital programme and note change to the Risk Assessment Table.

9. Corporate Plan Progress Update - July to September 2007 (45-58)

(Lead Member: Councillor R.L. Tonge)
(Executive Workplan Reference: B51)

The purpose of Report No. 9 (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the second quarter of 2007/08.

10. Calculation of Tax Base 2008/09 (59-64)

(Lead Member: Councillor A.M. Bucknell)
(Executive Workplan Reference: A15 – Key Decision)

The purpose of Report No. 10 (**copy attached**) is to submit the recommended Council Tax Base for 2008/09 and to recommend the necessary statutory resolution on General Fund Expenses.

11. Recommendations from the Car Parking Working Group (65-70)

(Lead Member: Councillor R.M.H. Berry)
(Executive Workplan Reference: B366)

The purpose of Report No. 11 (**copy attached**) is to inform the Executive of recommendations of the Car Parking Working Group.

12. Parking Strategy (71-74)

(Lead Member: Councillor R.M.H. Berry)
(Executive Workplan Reference: B374)

The purpose of Report No. 12 (**copy attached**) is to seek agreement for the adoption of the Residents Parking Strategy contained within the draft Parking Strategy produced on behalf of the Council by RTA Associates and to agree no further work should be undertaken in relation to the adoption of this strategy by the Council.

13. Leasing Vehicles for the Use of Parking Attendants (75-78)

(Lead Member: Councillor R.M.H. Berry)
(Executive Workplan Reference: B378)

The purpose of Report No. 13 (copy attached) is to seek approval for the lease of four vehicles for the use of Parking Attendants whilst undertaking their duties on behalf of the Council.

14. Cleansing & Amenities Improvement Plan (79-88)

(Lead Member: Councillor T.R. Sturgis)
(Executive Workplan Reference: B361 – Key Decision)

The purpose of Report No. 14 (**copy attached**) is to update Members on the review currently being undertaken by the Cleansing and Amenities Service Improvement Board and to seek Members agreement on the proposed action plans for improving the service.

15. Disposal by Way of Lease of Land at Ernle Road, Calne (89-94)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: N/A)

The purpose of Report No. 15 (**copy attached**) is to reconsider the disposal of land to the Calne Congregation of Jehovah's Witnesses at Kingdom Hall, Ernle Road Calne, in the light of written objections received from the public.

16. Exclusion of the Press and Public

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Agenda Item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 17 – Cricklade Leisure Centre	Paragraph 3
Item 18 – Employers Liability Insurance Claim	Paragraphs 3 and 5

17. Cricklade Leisure Centre (95-114)

(Lead Member: Councillor V.A. Vines)

(Executive Workplan Reference: B375 – Key Decision)

The purpose of Report No. 17 (**copy attached**) is to consider a request for funding from the Cricklade & District Community Association who manages and operates the Cricklade Leisure Centre for 2008/09.

18. Employers Liability Insurance Claim (115-118)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: B371 – Key Decision)

The purpose of Report No. 18 (**copy attached**) is to update members on a claim for damages that will be a cost to the Council in the region of £250,000.