

# *THE EXECUTIVE*

**17<sup>th</sup> January 2008**

**Enquiries to: Lisa Pullin  
Email: [lpullin@northwilts.gov.uk](mailto:lpullin@northwilts.gov.uk)  
Corporate Services  
Monkton Park  
Chippenham SN15 1ER  
Tel: (01249) 706613**

## ***THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING***

Dear Councillor

9<sup>th</sup> January 2008

Your attendance is requested at a meeting of the Executive to be held on **Thursday 17<sup>th</sup> January 2008 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 17<sup>th</sup> January 2008 at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling  
Democratic Services Manager

To Councillors:  
R.M.H. Berry  
A.M. Bucknell  
R.A. Causer

V.H. Greenman  
C.V. Ramsey  
T.R. Sturgis

R.L. Tonge  
V.A. Vines

To all other Councillors for information.

# AGENDA

**1. Apologies for Absence**

**2. Public Question Time/Receipt of Petitions**

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 15<sup>th</sup> January 2008.

**3. Questions from Non-Executive Councillors**

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 15<sup>th</sup> January 2008.

**4. Minutes**

To approve and sign as a correct record the Minutes of the meeting of the Executive (Budget) held on 20<sup>th</sup> December 2007 (**copy attached**).

**5. Declarations of Interest**

To receive declarations of interest from Members in respect of any item contained in this Agenda.

**6. Leader's Announcements** (if any)

**7. Revenue Budget Monitor 2007/08 – Month 8 - November** *Page 7-32*

(Lead Member: Councillor R.L. Tonge)  
(Executive Workplan Reference: A20 - Key Decision)

The purpose of Report No. 7 (**copy attached**) is to set out the Revenue budget monitor for Month 8 of the 2007/08 financial year, showing the financial position at the end of November 2007 and set out the anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

**8. Capital Budget Monitor 2007/08 – Month 8** *Page 33-44*

(Lead Member: Councillor R.L. Tonge)  
(Executive Workplan Reference: A19)

The purpose of Report No. 8 (**copy attached**) is to inform the Executive of the latest position and forecast outturn on the 2007-08 capital programme and note change to the Risk Assessment Table.

9. **Progress Report on Affordable Housing Grant at Avonside, Chippenham** *Pg 45-48*  
(Lead Member: Councillor V.H. Greenman)  
(Executive Workplan Reference: B347)

The purpose of Report No. 9 (**copy attached**) is to update the Executive on the allocation of Affordable Housing Grant at Avonside, Chippenham.

10. **Sub Regional Choice Based Lettings Policy** *Page 49-88*  
(Lead Member: Councillor V.H. Greenman)  
(Executive Workplan Reference: B376 - Key Decision)

The purpose of Report No. 10 (**copy attached**) is to present the new countywide Choice Based Lettings Policy "Homes 4 Wiltshire" and to ask the Executive for approval to implement it.

11. **Post Office Closures** *Page 89-170*  
(Lead Member: Councillor V.A.Vines)  
(Executive Workplan Reference: N/A)

The purpose of Report No. 11 (**copy attached**) is to provide background on the consultation carried out by the Government on proposals to introduce criteria which enabled them to develop local plans which has informed which 2500 Post Offices will be closed nationally.

12. **Area Boards in North Wiltshire** *Page 171-186*  
(Lead Members: Councillors A.M. Bucknell and C.V. Ramsey)  
(Executive Workplan Reference: B367 – Key Decision)

The purpose of Report No. 12 (**copy attached**) is to provide feedback from each of the Area Committees with respect to the implementation of Pilot Area Boards ahead of the formal Unitary Authority vesting day in April 2009.

13. **Youth Strategy 2007/09** *Page 187-204*  
(Lead Member: Councillor V.A.Vines)  
(Executive Workplan Reference: B323)

The purpose of Report No. 13 (**copy attached**) is to seek approval for the proposed Youth Strategy 2007-09.

14. **Child Protection Policy** *Page 205-224*  
(Lead Member: Councillor V.A.Vines)  
(Executive Workplan Reference: B357)

The purpose of Report No. 14 (**copy attached**) is to seek approval for the Child Protection Policy.

15. **Animal Welfare Act 2006** *Page 225-228*  
(Lead Member: Councillor R.A. Causer)  
(Executive Workplan Reference: B373 – Key Decision)

The purpose of Report No. 15 (**copy attached**) is to make the Executive aware of the Animal Welfare Act 2006 for which the District Council is an enforcing authority and to seek delegated authority for the Environmental Health Manager to appoint inspectors to enforce the Act, issue licenses and commence legal proceedings.

16. **Introduction of Differential Charges for Penalty Charge Notices under the Traffic Management Act 2004** *Page 229-244*  
(Lead Member: Councillor R.M.H Berry)  
(Executive Workplan Reference: B381 – Key Decision)

The purpose of Report No. 16 (**copy attached**) is to inform the Executive of the changes in Penalty Charge Notice (PCN) levels due to the change in legislation under which PCNs are issued from The Road Traffic Act 1991 to the issuing of PCNs under the Traffic Management Act 2004 on the 31<sup>st</sup> March 2008.

17. **Unitary Transition Programme update** *Page 245-250*  
(Lead Member: Councillor R.L.Tonge)  
(Executive Workplan Reference: B380)

The purpose of Report No. 17 (**copy attached**) is to provide an update of the work of the newly formed Transition Team and options as to how Members can be updated of its progress and be informed of developments across the One Council for Wiltshire Unitary Programme.