

THE EXECUTIVE

24th April 2008

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

15th April 2008

Your attendance is requested at a meeting of the Executive to be held on **Thursday 24th April 2008 at 7.00pm** in the Council Chamber, Level –1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held Thursday 24th April 2008 at 5.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling
Democratic Services Manager

To Councillors:
R.M.H. Berry
A.M. Bucknell
R.A. Causer

V.H. Greenman
C.V. Ramsey
T.R. Sturgis

R.L. Tonge
V.A. Vines

To all other Councillors for information.

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 22nd April 2008.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 22nd April 2008.

4. Minutes (Pages 7 - 18)

To approve and sign as a correct record the Minutes of the meeting of the Executive held on 13th March 2008 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements (if any)

7. Recommendation from the Cricklade and Wootton Bassett Area (2) Committee

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: N/A)

At their meeting on Wednesday 13th February 2008, the Cricklade and Wootton Bassett Area (2) Committee considered the final round of applications for funding from the 2007/08 Community Award Scheme.

Following the consideration of the applications the Committee expressed the wish for the capital underspend in 2007/08 of £3,449 to be allocated to the North Wiltshire District Council Flood Working Group for flood alleviation activities in Area 2 and duly made the following recommendation to the Executive: (Minute CR44)

- (9) That the Area 2 2007/08 capital underspend of £3,449 be allocated to the Flood Working Group for flood alleviation activities in Area 2.

As this request is in contravention of the Community Area Awards Policy the matter must be referred to the Executive. Therefore the Executive is asked to consider approving the request made by the Cricklade and Wootton Bassett Area (2) Committee.

8. Revenue Budget Monitor 2007/08 – Month 11 (*Pages 19 - 30*)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: A20 - Key Decision)

The purpose of Report No. 8 (**copy attached**) is to set out the Revenue budget monitor for Month 11 of the 2007/08 financial year, showing the financial position at the end of February 2008 and set out the anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

9. Capital Budget Monitor 2007/08 – Month 11 (*Pages 31 - 42*)

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: A19)

The purpose of Report No. 9 (**copy attached**) is to inform the Executive of the latest position and forecast outturn on the 2007-08 capital programme and note change to the Risk Assessment Table.

10. Corporate Plan Progress Update – Final Quarter 2007/08

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: B51)

The purpose of Report No. 10 (**to follow**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the final quarter of 2007/08.

11. Report of the Household Waste & Recycling Task Group (*Pages 43 - 56*)

(Lead Member: Councillor T.R. Sturgis)

(Executive Workplan Reference: B388)

The purpose of Report No. 11 (**copy attached**) is to present the findings of the Overview & Scrutiny Household Waste & Recycling Task Group.

12. Wiltshire Flood Plan (*Pages 57 - 80*)

(Lead Member: Councillor R.A. Causer)

(Executive Workplan Reference: N/A)

The purpose of Report No. 12 (**copy attached**) is to consider the Wiltshire Flood Plan which has been compiled by the Wiltshire Emergency Planning Local Resilience Forum Sub Group and provide a summary of the roles and responsibilities of the different agencies involved in flooding.

- 13. Gypsy and Traveller Site Provision** *(Pages 81 - 98)*
 (Lead Member: Councillor V.H.Greenman)
 (Executive Workplan Reference: N/A – Key Decision)

The purpose of Report No. 13 **(copy attached)** is to identify a site in public ownership for the provision of a permanent gypsy and traveller site and to authorise all works necessary to establish the viability of the site and its subsequent disposal.

- 14. Membership to the Adjudication Joint Committee** *(Pages 99 - 100)*
 (Lead Member: Councillor R.M.H Berry)
 (Executive Workplan Reference: N/A)

The purpose of Report No. 14 **(copy attached)** is to seek authorisation for the continued membership of the Adjudication Joint Committee.

- 15. Commercial Waste Collection Charges 2008/09**
 (Lead Member: Councillor T.R. Sturgis)
 (Executive Workplan Reference: N/A – Key Decision)

The purpose of Report No. 15 **(to follow)** is to adopt the proposed commercial waste collection charges for 2008/09.

- 16. Exclusion of the Press and Public**

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as follows and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Agenda Item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 17 – Cash Handling - Monkton Park Offices	Paragraphs 3 and 7
Item 18 – Bath Road, Chippenham - Development	Paragraphs 1, 3 and 5

17. Cash Handling – Monkton Park Offices

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: N/A)

The purpose of Report No. 17 (**to follow**) is to set out the issues concerning current cash handling at the Council Offices at Monkton Park, Chippenham.

18. Development of Bath Road Car Park and the Bridge Centre, Chippenham

(Lead Member: Councillor R.L. Tonge)

(Executive Workplan Reference: B308 – Key Decision)

The purpose of Report No. 18 (**to follow**) is to update the Executive on the development of Bath Road Car Park and the Bridge Centre, Chippenham.