

Multi Agency Flood Working Group - Terms of Reference

Membership:	3 Councillors to be appointed by the Executive in conjunction with the Portfolio Holder. Together with representatives from Wiltshire County Council, Wessex Water Authority, Thames Water Authority and the Environment Agency.
Political proportionality:	Advisory Bodies do not have to be politically proportional.
Meetings:	Once a month
Open to the press and Public:	Meetings will be held in private unless the public are specifically invited to attend (access to information rules do not apply). Agendas & Minutes will remain confidential unless the Chairman of the Working Group decides otherwise. Agendas & Minutes are available to all Councillors, but are not public documents.
Quorum	There is no quorum for an Advisory Body.
Decision Making	No – the Working Group will where appropriate make recommendations to the Executive.

Terms of Reference

1. To be a central point where all flooding issues in the North Wiltshire District can be discussed by all agencies involved and appropriate action agreed and then taken
2. To investigate areas prone to flooding and assess which agency could deal with the issues (including sewage problems) ensuring cooperation between the agencies thus making the most effective use of resources available to them
3. For all agencies to contribute to the collation of a district wide map, highlighting where flooding issues are present assisting with the prioritisation process.