

**Minutes of the meeting of the Executive held on Thursday 4 December 2008 at Monkton Park, Chippenham commencing at 7.00pm.**

**Present:** Councillor R.L. Tonge..... in the Chair

Councillors R.M.H. Berry, A. Bucknell, C. Crisp, V. Greenman, C.V. Ramsey, R. Sanderson and V.A. Vines.

**Non-Executive Councillors Present:**

Councillors I Henderson.

**Officers Present:**

P Jeremiah (Legal Services Manager), S McGregor (Assistant Chief Executive) and M Todd (Senior Democratic Services Officer).

**E80. Apologies for Absence**

No apologies for absence were received.

**E81. Public Question Time/Receipt of Petitions**

No public questions or petitions were received.

**E82. Questions from Non-Executive Councillors**

There were no questions from non-Executive Councillors.

**E83. Minutes**

The minutes of the meeting of the Executive held on 6 November 2008 were considered.

**Resolved** that the minutes of the meeting of the Executive held on the 6 November 2008 be confirmed and signed as a correct record.

**E84. Declarations of Interest**

There were no declarations of interest.

**E85. Leader's Announcements**

There were no Leader's announcements.

**E86. Revenue Budget Monitor 2008-09 – Month 7 – October 2008**

Consideration was given to report no. 7 setting out a high level Revenue Budget Monitor for month 7 of the 2008-09 financial year and highlighting material known or anticipated variations in income and expenditure that could affect the Council by the end of the financial year.

**Resolved** that the Executive note the report forecast underspend of £468k.

**E87. Capital Budget Monitor 2008-09 – Month 7 – October 2008**

Consideration was given to report no. 8 informing the Executive of the latest position and forecast outturn on the 2008/09 Capital Programme and of changes to the Risk Assessment Table.

**Resolved** to note the following:

- (1) the figures contained in Annex 1 of the report in relation to the Capital Programme for 2008/09;
- (2) the information on Capital Schemes at Annex 2 of the report;
- (3) that there are no material risks to the Capital Programme; and
- (4) that the Capital Programme is part of the ongoing consultation with Wiltshire County Council as a result of the Unitary proposal.

**E88. Economic Impact on North Wiltshire**

Consideration was given to report no. 9 advising the Executive of the state of the economy within North Wiltshire and providing options to reduce the impact of the recent economic downturn on local communities.

The Executive congratulated Caroline Lightfoot, Principal Regeneration Officer, on the production of an excellent economic assessment report.

**Resolved:**

- (1) To note the content of the Council's Economic Assessment and to approve its wider distribution to partners and businesses;
- (2) To grant £38k to the Citizens' Advice Bureau and £8k to the North Wiltshire Credit Union;
- (3) To approve additional funding of £10k for the business start-up scheme;
- (4) To approve a scheme to support the marketing of local businesses at a cost of £10k;
- (5) To commission Economic/Business seminars at a cost of £10k; and
- (6) To approve a contingent budget of £10k for any of the business support initiatives that prove most successful.

**E89. Exclusion of Press and Public**

**Resolved** that under Section 100A(4) of The Local Government Act, 1972, the press and public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 11 – Procurement of Works by Sole Negotiated Tender	Paragraph 3
Item 12 – Disposal of Surplus Land – Beversbrook, Calne	Paragraph 3

**E90. Procurement of Works by Sole Negotiated Tender**

Consideration was given to report no. 11 seeking agreement to procure various elements of refreshment and improvement works in and around the Phelps Parade shopping precinct in Calne by tendering those works to a single contractor to secure value for money advantages in both cost and programme.

**Resolved:**

- (1) To authorise negotiations with a single contractor to secure a fixed price tender for works at Phelps Parade, Calne and to authorise the Asset, Design and Regeneration Manager to place orders for works subject to the tender being verified and within existing budgets;
- (2) To delegate authority to the Assets, Design and Regeneration Manager to appoint a consultant Quantity Surveyor to provide cost control of proposals and verification of tender outcome;
- (3) To vary the Contract Procedure Rules to permit the acceptance of a single tender for the works (Contract Procedure Rule 1.3.1 refers).

**E91. Disposal of Surplus Land – Beversbrook, Calne**

Consideration was given to report no. 12 advising the Executive of recent offers for the freehold disposal of the Beversbrook site in Calne.

The Executive felt that there was no justification for selling the site at this time. It was considered preferable for the Council to land-bank the site in order to obtain a better price in a more buoyant property market.

**Resolved** not to dispose of the freehold interest in the site at Beversbrook, Calne.

The meeting commenced at 7.00pm and concluded at 7.05pm.

There were no members of the public present.

Signed.....

Date.....