

FINAL ACCOUNTS & AUDIT COMMITTEE

20th November 2006

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

10th November 2006

Your attendance is requested at a meeting of the Final Accounts & Audit Committee to be held on **Monday 20th November 2006** starting at 6.00pm, in Committee Rooms A & B, Monkton Park Offices, Chippenham.

Yours sincerely

John Watling
Policy and Democratic Services Team Leader

A.L. Davis
V.H. Greenman

S.B. Meadowcroft
R.L. Tonge

To Group Leaders

Agenda only to all other Councillors



INVESTOR IN PEOPLE

AGENDA

1. Apologies For Absence

2. Membership of the Final Accounts & Audit Committee

The Policy and Democratic Services Team Leader will report on changes in Membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and Council Procedure Rule Number 4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rules Numbers 11 and 12.

4. Chairman's Announcements

5. Minutes

To approve and sign as a correct record the Minutes of the Meeting held on 26th September 2006 (**copy attached**).

6. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

7. Progress Report Against the Statement of Internal Control

The purpose of Report No.7 (**copy attached**) is to present to the Final Accounts and Audit Committee the report requested at the meeting of 26/9/2006 to show progress against the issues identified in the 2005/2006 Statement on Internal Control.

8. Annual Governance Report – Action Plan & Progress Update

The purpose of Report No.8 (**copy attached**) is to provide an action plan setting out proposed actions and progress made to date against all the recommendations set in the Annual Governance Report, presented by the Audit Commission to the Final Accounts & Audit Committee in September 2006.

9. Frequency of Final Accounts & Audit Committee Meetings

At its meeting on the 26th September 2006, the Final Accounts & Audit Committee resolved to consider the frequency of Committee meetings. Report No.9 (**copy attached**) is an extract from the Approved Meeting Timetable which may be used to schedule additional meetings if necessary.

10. Exclusion of the Press & Public

To consider and, if appropriate, pass the following resolution:

“That under Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph of the Act / Schedule describing the exemption
Agenda Item 11 – Internal Audit Progress Report	Paragraph 7

11. Internal Audit Progress Report

The purpose of Report No.11 (**copy attached**) is to update the Final Accounts and Audit Committee on progress against the 2006/2007 Internal Audit Plan.