

WORK PROGRAMME FOR THE FINAL ACCOUNTS AND AUDIT COMMITTEE

25 September 2007

<u>Report Title</u>	<u>Purpose of Report</u>	<u>Author</u>
Statement of Accounts	To approve the final Statement of Accounts for 2006/07	Section 151 Officer
Letter of Representation	To receive the Letter of Representation	Section 151 Officer
Annual Timetable and Processes	To consider the annual timetable and associated processes for the compilation of the forthcoming revenue and capital budgets.	Section 151 Officer
Annual Governance Report from the Audit Commission	To receive the Annual Governance Report	Audit Commission
Review of Audit Letter Action Plan	To review the Audit Letter Action Plan.	Deputy Chief Executive

19 November 2007

<u>Report Title</u>	<u>Purpose of Report</u>	<u>Author</u>
Internal Audit Progress Report	To note the internal audit progress report	Internal Audit Manager
Action Plan re Statement on Internal Control	To consider the Action Plan for the SIC	Deputy Chief Executive
Action Plan re Use of Resources	To consider the Action Plan for the Use of Resources	Deputy Chief Executive
Review of the Committee's Effectiveness	To discuss the effectiveness of the Committee to include membership and future training needs	Section 151 Officer/Deputy Chief Executive

7 April 2008

<u>Report Title</u>	<u>Purpose of Report</u>	<u>Author</u>
Review of Accounting Policies	To review the Council's accounting policies	Section 151 Officer
Internal Audit Progress Report	To receive a progress report from Internal Audit	Internal Audit Manager
Annual Governance Update – Action Plan and Progress Update	To receive the action plan and progress update	Deputy Chief Executive