

REPORT TO THE FINAL ACCOUNTS AND AUDIT COMMITTEE		Report No. 10
Date of Meeting	25th September 2007	
Title of Report	Internal Audit Progress Report	
Link to Corporate Priorities	No links to corporate priorities, however links to corporate aims: 2. To ensure high quality, cost effective services. 4. To safeguard and enhance the assets and resources of North Wiltshire and the wider community.	
Public Report	Yes	

Summary of Report

To update the Final Accounts and Audit Committee on progress against the 2007/2008 Internal Audit Plan.

Officer Recommendations

That the update is noted.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
None	None	None	None	None

Contact Officer

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1. Introduction

- 1.1 This report details progress made by the Internal Audit section against the approved 2007/2008 internal audit plan

2. Options and Options Appraisal

- 2.1 Option 1: The report be noted.
- 2.2 Option 2: N/A

3. Background Information

- 3.1 At its meeting on the 16th of April 2007 the Final Accounts and Audit Committee approved the Internal Audit Plan for 2007/2008 – 2009/10. This report will detail the progress made against this plan.
- 3.2 Internal audit in local authorities is undertaken so as to comply with the CIPFA Code of Practice for Internal Audit in Local Government in the UK (2003) (the code of practice). One of the requirements is that internal audit produce an annual report detailing its performance and the key issues arising from audits – this six monthly report will contribute to that objective.
- 3.3 Internal audit's role is to provide:
- An independent appraisal function.
 - Opinions on the effectiveness of internal controls.
 - A contribution to the efficient use of resources.
 - A service to management.
 - Added value to North Wilts District Council.

4. Audit Reports 2007-08

- 4.1 As at the end of June 2007 (quarter 1) work has been completed against 4 of the 32 audits in the plan. Three of the audits have been completed in the standard format, with reports being issued and opinions given on the control environments tested. The audit for T Governance has been removed from the plan, as it was deemed to be no longer relevant.
- 4.2 The table below lists all audits completed so far by the audit section, and the opinions given for each system. Should further information be required on any of the audits undertaken it can be requested from the Audit Manager.

Audit Title	Opinion	Comments
Freedom of Information	Excellent	
BVPI Data Collection	Satisfactory	
NFI	Satisfactory	

T Governance	Removed	Covered as part of E Government audit.
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- 4.3 In addition to the above audit work the section has been involved in monitoring of excessive Internet and email usage, in accordance with the Council's Information Management and Data Security policy.
- 4.4 In July 2007 a member of the team attended a meeting of the Daventry Audit Group, with representatives from the other Districts, Counties and Boroughs. A number of significant audit issues were discussed and examples of Best Practice were shared.
- 4.5 One member of the audit team is involved in the Office 2007 project and is performing an assurance role under the Prince 2-project management methodology.
- 4.6 Due to audits carried forward from the previous year the progress against the 2007/8 plan do fully reflect the work that has been undertaken by the audit team in the first quarter. The percentage completed to the end of quarter 1 is 13% but this will rise dramatically during quarters 2 and 3 as progress is achieved against the 2007/8 plan. The table below explains the position at the end of June 2007.

Total Number of Audits	Complete	Deleted from Plan	Postponed until 2008/2009	Underway/ Programmed	Likely to be incomplete at end of Q2
32	4	1	0	5	10

- 4.5 The four audits not completed at the end of the financial year 2006/7 have now been finished. These audits were:
- Capital expenditure/PFI
 - Contract Management
 - Strategic Projects (Housing)
 - VAT.

Appendices:	<ul style="list-style-type: none"> • None
Background Documents Used in the Preparation of this Report:	<ul style="list-style-type: none"> • None

Previous Decisions Connected with this Report

Report	Committee & Date	Minute Reference
None	N/A	N/A