

# HUMAN RESOURCES COMMITTEE

**Date:** Thursday 7<sup>th</sup> April 2005  
**Time:** 2.15pm  
**Venue:** Committee Room 2, Browfort, Devizes  
**Enquiries To:** Phillip Hamilton Tel.(01380)724911ext. 614

## **AGENDA**

### **Part 1**

**Items to be considered whilst the meeting is open to the public**

#### **1. MINUTES**

To approve, and the Chairman to sign as a correct record, the minutes of the meeting of the Committee held on 3<sup>rd</sup> February 2005 (copies previously circulated).

#### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

#### **3. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the Kennet Code of Local Government Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Solicitor to the Council or the Democratic Services Team Leader prior to the meeting.

#### **4. MANPOWER INFORMATION**

To receive a report by the Head of Human Resources, copy attached (pages 4 - 6).

Background papers – none

## **5. A REVIEW OF STAFF TURNOVER**

To consider the attached report by the Head of Human Resources (pages 7 – 10).

Background papers – none.

## **6. IMPLEMENTATION OF SINGLE STATUS**

To consider the attached joint report by the Head of Human Resources and the Environment and Amenity Services Manager (pages 11 – 18).

Background papers – none.

## **7. DELEGATED ACTION**

Details of action taken under delegated powers will be available for perusal by any interested Member(s).

## **8. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)**

To consider a motion: -

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraph 11 of Part 1 of Schedule 12 (A) to the Act.

## **PART 2**

**Items during whose consideration it is recommended that the public should be excluded due to the likelihood that exempt information would be disclosed**

## **9. CURRENT NEGOTIATIONS**

The Head of Human Resources to report orally.

**Signed:** \_\_\_\_\_  
Solicitor to the Council

29<sup>th</sup> March 2005

## MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

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### **Membership**

Councillors:

D Campbell	Mrs J K Combe
A P J Duck	Mrs E M Hannaford
Mrs G Rawlins	A H Still
Mrs M S N Taylor	B Twigger
P N Veasey	A Wood

**Note: the briefing for the Chairman, Vice-Chairman and Group representatives will be on Thursday 7<sup>th</sup> April 2005 at 12.30pm in Committee Room 1b.**