

HUMAN RESOURCES COMMITTEE

Date: Thursday 7th February 2008

Time: 2.15 pm

Venue: Room 2, Browfort, Devizes

Enquiries To: Phillip Hamilton (01380) 734617

AGENDA

Part 1

Items to be considered whilst the meeting is open to the public

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 22nd November 2007. Copy previously circulated.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DISCLOSURES OF INTEREST

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or the Head of Democratic Services prior to the meeting.

4. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)

To consider a motion –

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded for the following items of business on the ground that they involve the disclosure of exempt information as defined in paragraphs 1 & 2 of Schedule 12A to the Act.

Part 2

Items to be considered whilst the meeting is closed to the public

5. REVIEW OF KENNET COMMUNITY SAFETY STAFFING ARRANGEMENTS

To consider report EPHSM/03/2008 by the Environmental Protection and Housing Manager. Copy attached. (pages 4 to 6)

Background papers – none

6. SUPPORTING STAFF INITIATIVES

To consider the report of the Head of Human Resources. Copy attached. (pages 7 to 13)

Background papers - none

7. ANNUAL PAY REVIEW

To consider the report of the Head of Human Resources. Copy attached (pages 14 to 16)

Background papers – none

8. LEISURE RECEPTION STAFF

To consider the report of the Business and Performance Manager. Copy attached. (pages 17 to 20)

Background papers - none

9. CURRENT HUMAN RESOURCES TOPICS

To receive a verbal update from the Head of Human Resources.

Background papers - none

Signed
Head of Legal Services

29th January 2008

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors:

Vacancy	A Connolly
A P J Duck	Mrs P Dow
P Evans	Mrs N G Rawlins
Mrs J Triggs	P Veasey
Mrs P Winchcombe	Mrs S Zweck

Note: Briefing for the Chairman, Vice-Chairman and Group representatives will be on 7th February 2008 at 12.30 pm in Room 1a.

Please note that lunch will not be provided.