

HUMAN RESOURCES COMMITTEE

Date: Thursday 10th April 2008

Time: 2.15 pm

Venue: Room 2, Browfort, Devizes

Enquiries To: Phillip Hamilton (01380) 734617

AGENDA

Part 1

Items to be considered whilst the meeting is open to the public

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 7th February 2008. Copy previously circulated.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DISCLOSURES OF INTEREST

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or the Head of Democratic Services prior to the meeting.

4. FLEXIBLE RETIREMENT POLICY

To consider the report of the Head of Human Resources on a flexible retirement policy. Copy attached. (pages 4 to 10)

Background papers – see report

5. CHANGES TO THE PENSION SCHEME

To consider the report of the Head of Human Resources on changes to the Local Government Pension Scheme and to seek resultant policy changes required from 1st April 2008. Copy attached. (pages 11 to 16)

Background papers – see report

6. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)

To consider a motion –

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded for the following items of business on the ground that they involve the disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A to the Act.

Part 2

Items to be considered whilst the meeting is closed to the public

7. LEASE CAR SCHEME

To consider the report of the Head of Human Resources on the Lease Car Scheme. Copy attached. (pages 17 to 22)

Background papers – see report.

8. PAY REVIEW AND GRADING CHANGES

To consider the report of the Head of Human Resources on an extension to the pay spine and grade changes necessary because of the delay in implementing the pay and grading review. Copy attached. (pages 23 to 27)

Background papers – none

9. AMENDMENT TO CONTRACT

To consider the report of the Head of Human Resources on amendments to an officers contract as a consequence of the Fixed Term Employees (Prevention of Less Favourable Treatment) Regulations 2002. Copy attached. (pages 28 to 30)

Background papers – see report

Signed
Head of Legal Services

1st April 2008

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors:

Mrs D'Arcy-Irvine	A Connolly
A P J Duck	Mrs P Dow
P Evans	Mrs N G Rawlins
Mrs J Triggs	P Veasey
Mrs P Winchcombe	Mrs S Zweck

Note: Briefing for the Chairman, Vice-Chairman and Group representatives will be on 10th April 2008 at 12.30 pm in Room 1b.

Please note that lunch will not be provided.