

HUMAN RESOURCES COMMITTEE

Date: Thursday 19th June 2008

Time: 2.15 pm

Venue: Room 2, Browfort, Devizes

Enquiries To: Phillip Hamilton (01380) 734617

AGENDA

Part 1

Items to be considered whilst the meeting is open to the public

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 10th April 2008. Copy previously circulated.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DISCLOSURES OF INTEREST

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or the Head of Democratic Services prior to the meeting.

4. PRESENTATION ON STAFF PROTECTION SYSTEMS

5. LEASE CAR ALLOWANCE MILEAGE RATE

To consider the report of the Head of Human Resources on mileage payments for lease car holders. Copy attached. (pages 4 to 6)

Background papers - none

6. HOMEWORKING AND BROADBAND FEES

To consider the report of the Head of Human Resources on an amendment to the Homeworking Code of Practice in relation to broadband connection costs. Copy attached. (pages 7 & 8)

Background papers – see report

7. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)

To consider a motion –

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded for the following items of business on the ground that they involve the disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A to the Act.

Part 2

Items to be considered whilst the meeting is closed to the public

8. RE-GRADING OF SENIOR ENVIRONMENTAL HEALTH OFFICERS

To consider report EPHSM/10/2008 by the Environmental Health and Protection Services Manager. Copy attached. (pages 9 & 10)

Background papers – none

9. RE-GRADING OF LICENSING ASSISTANT

To consider report EPHSM/11/2008 by the Environmental Health and Protection Services Manager. Copy attached. (pages 11 & 12)

Background papers - none

10. SEVERANCE REPORT WITH REFERENCE TO THE UNITARY AUTHORITY

To consider the report of the Head of Human Resources on compensation arrangements for staff who are made redundant as a result of the move to a single unitary Council for Wiltshire. Copy attached. (pages 13 to 25)

Background papers – see report

11. HARMONISATION AND PAY REVIEW

To consider the report of the Head of Human Resources. Copy attached.
(pages 26 to 28)

Background papers - none

Signed
Head of Legal Services

10th June 2008

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors:

Mrs D'Arcy-Irvine	A Connolly
A P J Duck	Mrs P Dow
P Evans	Mrs L Mayes
R Parsons	Mrs J Triggs
P Veasey	Mrs S Zweck

Note: Briefing for the Chairman, Vice-Chairman and Group representatives will be on 19th June 2008 at 12.30 pm in Room 1b.

Please note that lunch will not be provided.