

HUMAN RESOURCES COMMITTEE

Date: Thursday 11th September 2008
Time: 2.15 pm
Venue: Committee Room 1B, Browfort, Devizes
Enquiries To: Phillip Hamilton 01380 734617

AGENDA

Part 1

Items to be considered whilst the meeting is open to the public

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 19th June 2008. Copy previously circulated.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DISCLOSURES OF INTEREST

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or the Head of Democratic Services prior to the meeting.

4. SOUTH WEST PROVINCIAL COUNCIL MEETING 27TH JUNE 2008

To consider the report of the Head of Human Resources on items of note arising from the meeting of the South West Provincial Council on 27th June 2008. Copy attached – pages 5 and 6.

Background papers – none

5. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)

To consider a motion –

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded for the business in items 6, 7 and 8 on the grounds that they involve the disclosure of exempt information as defined in paragraphs 4, 1 & 2, and 1 & 2 respectively of Schedule 12A to the Act.

Part 2

Items to be considered whilst the meeting is closed to the public

6. SEVERANCE ARRANGEMENTS – UPDATE

To consider the report of the Head of Human Resources on arrangements for severance payments in the event of redundancies taking place prior to vesting day. Copy attached – pages 7 and 8.

Background papers – none

7. RE-GRADING OF TECHNICAL SUPPORT OFFICER, ENVIRONMENTAL PROTECTION AND HOUSING SERVICES

To consider the report of the Environmental Protection and Housing Services Manager seeking approval for the re-grading of the post of Technical Support Officer. Copy attached – pages 9 and 10.

Background papers – none

8. RE-GRADING OF PEST CONTROL OFFICER AND ANIMAL WELFARE OFFICER, ENVIRONMENTAL PROTECTION AND HOUSING SERVICES

To consider the report of the Environmental Protection and Housing Services Manager seeking approval for the re-grading of the posts of Pest Control Officer and Animal Welfare Officer. Copy attached – pages 11 and 12.

Background papers – none

Signed
Head of Democratic Services

2nd September 2008

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors:

Mrs D'Arcy-Irvine	A Connolly
A P J Duck	Mrs P Dow
P Evans	Mrs L Mayes
R Parsons	Mrs J Triggs
P Veasey	Mrs S Zweck

Note: Briefing for the Chairman, Vice-Chairman and Group representatives will be on Thursday 11th September 2008 at 1 pm in Committee Room 1A. Please note that lunch will not be provided.