

HUMAN RESOURCES COMMITTEE

Date: Thursday 13th November 2008
Time: 2.15 pm
Venue: Committee Room 2, Browfort, Devizes
Enquiries To: Phillip Hamilton 01380 734617

AGENDA

Part 1

Items to be considered whilst the meeting is open to the public

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Committee held on 11th September 2008. Copy previously circulated.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DISCLOSURES OF INTEREST

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or the Head of Democratic Services prior to the meeting.

4. CHANGE OF PAY DATE

To consider a paper by the Head of Human Resources regarding a change to the pay date for staff who will transfer to the unitary Wiltshire Council. Copy attached – pages 4 and 5.

Background papers – none.

5. THE LOCAL GOVERNMENT ACT 1972 – SECTION 100 (A) (4)

To consider a motion –

THAT, in accordance with the provisions of the Section 100 (A) (4) of the Local Government Act 1972, the public be excluded for the business in items 6 to 9 on the grounds that they involve the disclosure of exempt information as defined in paragraphs 1 & 2 of Schedule 12A to the Act.

Part 2

Items to be considered whilst the meeting is closed to the public

6. RE-GRADING OF DESIGN ENGINEER

To consider a report (MS.HR.10) of the Head of Engineering Design and Property seeking approval for the re-grading of the post of Design Engineer. Copy attached – pages 6 and 7.

Background papers – none

7. RE-GRADING OF BROWFORT-BASED OFFICER CLEANERS

To consider a report (MS.HR.11) of the Head of Engineering Design and Property seeking approval for the Browfort-based office cleaners. Copy attached – pages 8 and 9.

Background papers – none

8. RE-GRADING OF FOUR POSTS WITHIN THE WASTE STRATEGY AND ENFORCEMENT SECTION

To consider a report (MS.HR.12) of the Head of Waste Strategy and Enforcement seeking approval for the re-grading of four posts within the Waste Strategy and Enforcement Section. Copy attached – pages 10 to 12.

Background papers – none

9. RE-GRADING OF FIVE POSTS WITHIN THE OPERATIONS SECTION

To consider a report (MS.HR.13) of the Head of Waste Operations and Streetscene seeking approval for the re-grading of five posts within the Operations Section. Copy attached – pages 13 to 15.

Background papers – none

Signed

Head of Democratic Services

4th November 2008

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors:

Mrs D’Arcy-Irvine	A Connolly
A P J Duck	Mrs P Dow
P Evans	Mrs L Mayes
R Parsons	Mrs J Triggs
P Veasey	Mrs S Zweck

Note: Briefing for the Chairman, Vice-Chairman and Group representatives will be on Thursday 13th November 2008 at 1 pm in the Council Chamber. Please note that lunch will not be provided.