


Community Area Award Application Grant Application Form

Malmesbury Community Area (1)

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Hankerton Community Newsletter (The Grapevine)
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 - Your Project	
In which Community Area does your project take place?	1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Hankerton
What is your project?	The application is to provide some funding for the purchase of IT equipment for a Village Newsletter.
Where will your project take place?	Hankerton
When will your project take place?	On-going
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Ref: Page 37 NO <input type="checkbox"/>
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> CAPITAL <input checked="" type="checkbox"/> REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31 st March 2008	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit? The parish newsletter (The Grapevine) is published bi-monthly and distributed to each household in the village. This benefits approximately 250 parishioners in terms of providing valuable communication about local village events, parish council meetings, Parish Church news (including a timetable of services) and fund raising activities. This is recognised in the Community Area 1 Plan.	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future The Hankerton Parish Council agreed at the Parish Council meeting held on 17/9/07 to continue to provide £300 per annum for on-going running costs.	
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
Date of amount and previous award	£
Details of award(s)	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures				
<p>Since the "Grapevine" started publication several years ago, the publishing and art work was undertaken on a voluntary basis by Mr Brian Dalton, using his own IT equipment. However, over time, it has become necessary to upgrade and replace the original equipment and this grant application is a request to provide financial support for the capital purchase of replacement equipment - PC, A3 printer and appropriate software. Without this technological refresh the publication would not be financially viable as the production and artwork would have to be undertaken using external printing resources at a much greater cost than undertaking the work using the current voluntary resources. A copy of the "Grapevine" is include with this application to demonstrate the professionalism and typical content of the publication.</p>				
4 - Financial Information				
PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
HP 2800D A3 Colour printer	£333	Hankerton Parish Council	C	£419
COMPAQ SR5109 PC	£400			£
Desktop Publishing Software (Serif Pageplus X2 software)	£105			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£838	TOTAL PROJECT INCOME		£419
Total Project Income		£419		
Total Project Expenditure		£838		
Project Shortfall		£419		
Award sought from NWDC		£419		
Is your organisation able to claim VAT?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
<input checked="" type="checkbox"/> Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.				
SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....				
<input checked="" type="checkbox"/> the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project. <input checked="" type="checkbox"/> If an award is received that I will complete and return an evaluation sheet <input checked="" type="checkbox"/> That any other form of licence or approval for this project has been received prior to submission of this application <input type="checkbox"/> That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. <input type="checkbox"/> Child Protection <input type="checkbox"/> Public Liability Insurance <input type="checkbox"/> Equal Opportunities <input type="checkbox"/> Access Audit <input type="checkbox"/> Planning permission applied for (date) or granted (date) <input checked="" type="checkbox"/> That acknowledgement will be given of NWDC support in any publicity or printed material. <input checked="" type="checkbox"/> I give permission for press and media coverage by NWDC in relation to this project.				
Name:			Date: 15/11/2007	
Position in organisation:				
 Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail mgilmour@northwilts.gov.uk				