

**Notes/Action List**  
**Flood Working Group held on 23<sup>rd</sup> May 2008**  
**(The meeting was held at Monkton Park, Chippenham starting at 2pm and concluding at approx 4.30pm)**

**Present**

D. Burbidge (North Wiltshire District Council), D. Everett (Wiltshire County Council), N. Buller (Wessex Water), Councillor H. Greenman (North Wiltshire District Council), Councillor V. Vines (North Wiltshire District Council), Councillor J. Lay (North Wiltshire District Council), Councillor B. Causer (North Wiltshire District Council), S. Scothern (North Wiltshire District Council), I. Kear (West Wiltshire District Council), M. Wood (Environment Agency)

P. Gerrard (Wiltshire County Council), C. Eales (Environment Agency), Sally Barnett (Wiltshire County Council)

**Apologies**

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action by Whom
	<p><b>Agenda Item 1 – Notes of Last Meeting</b></p>	<p>The Notes from the last meeting were approved as a correct record.</p> <p><b>Update on Actions taken within Areas</b></p> <ol style="list-style-type: none"> <li>1. Hedgehogs: DE (WCC) still awaiting update from Ted (Highways)</li> <li>2. Network Rail – contact.</li> </ol> <p><b>Agenda Item 3 Crudwell Update</b></p> <p>C. Eales indicated possible available funding via Geoff Bell (Environment Agency – Thames region).</p>	<p>WCC to update at next FWG.</p> <p>Danny Everett has spoken with contact at Network Rail who confirmed that they have no one specialist available. NR have provided Danny with a contact list of key personnel which he will circulate to all members.</p> <p>C. Eales unable to attend the meeting but M. Wood (who attended on her behalf) agreed to raise with C. Eales again.</p>	<p><b>D. Everett</b></p> <p><b>D. Everett</b></p> <p><b>C. Eales / M. Wood</b></p>

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action by Whom
		<p><b>Agenda Item 6 Purton Update</b></p> <p><b>Agenda Item 7 AOB - Hook</b></p> <p><b>AOB – PP525</b></p>	<p>S. Jones has visited visited Bridge End – some of culvert blocked. SJ has written to landowner and is awaiting response. Weir Pond (upstream from Church End) is causing problems as very overgrown – again S. Jones in touch with landowners.</p> <p>J. Lay confirmed WCC are dealing with the flooding issues and will update accordingly at next FWG.</p> <p>H. Greenman indicated the importance of Planners being brought up to speed on the regulations.</p> <p>EA to provide details for the Development Control Committee</p>	<p><b>S. Jones</b></p> <p><b>J. Lay</b></p> <p><b>M. Wood</b></p>
	<p><b>Agenda Item 2b</b> High priority flooding areas</p>	<p>DB confirmed the report would be submitted to the Executive on 19<sup>th</sup> June 2008 with details of the priority list for NWDC (Appendix 2) and details of priority areas for WW, WCC and EA (Appendix 1).</p> <p>Anticipated cost of works approx £100k.</p>	<p>D. Burbidge and S. Smith to liaise to prepare report for submission at the next Executive on 19<sup>th</sup> June 2008.</p>	<p><b>D. Burbidge / S. Smith</b></p>
	<p><b>Agenda Item 3 –</b> Current position in North Wiltshire – update</p>	<p>Covered in Agenda Item 1 and 2 above.</p>		

	<p><b>Agenda Item 4</b> Flooding Newsletter – items for inclusion</p>	<p>It was agreed by all present the important of circulating a newsletter on a regular basis. Subjects for inclusion in the next issue will include:-</p> <ul style="list-style-type: none"> <li>• Information on those still displaced by the flooding from July 2007 and subsequently.</li> <li>• Information on surveys and their importance and relevance to pinpoint works required.</li> <li>• Thames Water – what progress they are making.</li> <li>• Purton/Stoke update.</li> <li>• Drainage repair – the importance and cost involved.</li> <li>• Sandbags – how NWDC has acted swiftly to provide at the sign of trouble.</li> <li>• Dauntsey – photos and quotes of work thus far.</li> <li>• Wessex Water – how working together as part of the FWG has proved a positive and fruitful experience.</li> </ul> <p>It was agreed that newsletters must be released on a regular bi monthly basis.</p>	<p>P. Lancaster (or if unavailable another representative from the Communications Team) to attend all future FWG meetings.</p>	<p><b>H. Greenman / S. Smith</b></p> <p><b>S. Scothern / D. Everett</b></p> <p><b>J. Lay</b></p> <p><b>J. Lay</b></p> <p><b>D. Everett</b></p> <p><b>J. Lay</b></p> <p><b>J. Lay</b></p> <p><b>N. Buller</b></p> <p><b>P. Lancaster</b></p>
	<p><b>Agenda Item 5</b> AOB</p>	<p>Invoice received by H. Greenman from Hankerton Parish Council requesting reimbursement for the hire of equipment to assist in clearing ditches.</p>	<p>Invoice passed to S. Scothern for processing.</p>	<p><b>S. Scothern</b></p>
	<p><b>Agenda Item 6 -</b> Date of Next</p>	<p>Friday 27<sup>th</sup> June 2008 – 2pm Venue: Committee Rooms C&amp;D, NWDC</p>		

	Meeting			
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