

**THE AREA BOARDS DEVELOPMENT PROJECT – Project Programme Plan – Malmesbury Community Area – Miranda Gilmour**

JULY 2008	AUG 2008	SEPT 2008	OCT 2008	NOV 2008	DEC 2008	JAN 2009	FEB 2009	MARCH 2009
<b>MALMESBURY&amp; VILLAGES COMMUNITY AREA PARTNERSHIP</b>								
Consider report which was presented to Area 1 Committee on 16-7-08	General support	Agree consultation methods and processes. Seek funding if needed	Consultation with public across Community Area General support	Consultation with public across Community Area General support	Consultation with public across Community Area General support	Consultation with service providers re draft Community Plan General support	Complete consultation re draft Community Plan General support	Publish Plan
Project Manager & Community First working with MVCAP re Consultation and Review of Community Plan. Project Manager supporting development of MVCAP in relation to the work of the Area Board								
<b>PROJECT MANAGER</b>								
- Meet/brief County Cllrs. - Invite County, District, Town and Parish Cllrs, Town Clerks, reps from Fire, PCT, Police, & MVCAP to agree a way forward for the development phase /task group Invite sticky issues from Town/Parish & MVCAP.	- Meet /brief Town Cllrs, Police, PCT & Fire - Liaise with towns parishes & MVCAP on issues. - Identify /meet relevant officers with responsibility for service provision on community issues. - Youth Issues Book	- <i>Coordinate Pilot Area Board including:</i> - <i>Publicity</i> - <i>Evaluation</i>  - <i>Pilot Board Project groups</i>  - <i>Liaison with service providers to deliver issues</i>  - <i>Developing Issues Book</i>	- <i>Evaluate Sept. Board Meeting</i>  - <i>Identify agenda for 19 Nov Board Meeting</i>  - <i>Plan Area Board/Challenge Event.</i>  - <i>Liaison with service providers to deliver issues</i>  - <i>Developing Youth Issues Book</i>	- <i>Coordinate Pilot Area Board including:</i> - <i>Publicity</i> - <i>Evaluation</i>  - <i>Pilot Board Project groups</i>  - <i>Liaison with service providers to deliver issues</i>  - <i>Developing Issues Book</i>	- <i>Evaluate Nov. Board Meeting/Event</i>  - <i>Identify agenda for 21 Jan Board Meeting</i>  - <i>Liaison with service providers to deliver issues</i>  <i>Feed Youth Issues information into Community Plan</i>	- <i>Evaluate Dec Event</i> - <i>Coordinate Pilot Area Board including:</i> - <i>Publicity</i> - <i>Evaluation</i>  - <i>Liaison with service providers to deliver issues</i>  <i>Feed Issues information into Community Plan</i>  <i>Evaluation of Issues Book</i>	- <i>Evaluate Jan. Board Meeting</i>  - <i>Identify agenda for 11 March Board Meeting</i>  - <i>Liaison with service providers to deliver issues</i>  - <i>Work towards providing evaluation of overall project</i>	<i>Coordinate Pilot Area Board.</i>  <i>Project evaluation</i>  <i>Publicity</i>
<b>AREA 1 COMMITTEE 16 JULY</b>		<b>PILOT AREA BOARD* 17 SEPTEMBER</b>		<b>PILOT AREA BOARD* 19 NOVEMBER</b>	<b>? 15/12/08</b>	<b>PILOT AREA BOARD* 21 JANUARY</b>		<b>PILOT AREA BOARD* 11 MARCH</b>
Workshop planned to get community engaged in project. Request nomination of District Cllrs to Task Group		- <i>Pilot Area Boards Update</i> - <i>Prioritise sticky issues</i> - <i>Fire Safety &amp; Vulnerable people project proposal</i>		<i>Challenge Event re HGV/Freight Management /Speeding (this date or another TBA)</i> <i>Consultation Community Plan?</i>	<i>Issues Book Event DATE?</i>	<i>Facilitated Consultation event re Burnham House</i> - <i>Evaluation of Fire Safety &amp; Vulnerable people project</i>		<i>Revised Community Plan</i>  <i>Project evaluation</i>  <i>Celebratory opportunity ?</i>

\*Running alongside NWDC Area (1) Meeting Entries in *italic* - provisional