

Notes/Action List

Malmesbury Area Board meeting held on 19 November 2008

**(The meeting was held at Malmesbury Town Hall
starting at 7.25pm and concluding at 9.15pm)**

District Council Members Present

Councillor John Thomson – Chairman

Councillors Chuck Berry, Geoffrey Greenaway, Howard Greenman, Ian Henderson, Jacqui Lay, Rachel Miles, Ray Sanderson, Toby SturGIS and Viv Vines

Officers Present

Laurie Bell (*Policy, Performance and Communications – Wiltshire County Council*), James Cawley (*Community Services – Wiltshire County Council*), Jo Cogswell (*Community Partnership Manager – North Wiltshire District Council*), Allan Creedy (*Highways – Wiltshire County Council*), Julia Densham (*Democratic Services Assistant – North Wiltshire District Council*), Spencer Drinkwater (*Transport - Wiltshire County Council*), Miranda Gilmour (*Area Board Project Manager – Wiltshire District Council*), Laura Gosling (*Transport - Wiltshire County Council*), Andrew Jack (*Research - Wiltshire County Council*), Tim Slater (*Wiltshire County Council*) and Jo Smith (*Technical Admin Officer – North Wiltshire District Council*)

Parish and Community Representatives

Cllr Carole Soden (*Wiltshire County Council*), Cllr Andrew Woodcock (*Mayor - Malmesbury Town Council*), Cllr Bill Blake (*Malmesbury Town Council*), Cllr John Bowen (*Malmesbury Town Council*), Cllr Andrew Carnegie (*Malmesbury Town Council*), Cllr Simon Killane (*Malmesbury Town Council*), Cllr Martyn Snell (*Malmesbury Town Council*), Cllr Guy Bridges (*Ashton Keynes Parish Council*), Cllr Owen Gibbs (*Brinkworth Parish Council*), Cllr E Threlfall (*Brinkworth Parish Council*), Cllr R Tallon (*Brokenborough Parish Council*), Cllr Terry Fraser (*Crudwell Parish Council*), Cllr E Blacker (*Dauntsey Parish Council*), Cllr E Bailey (*Easton Grey Parish Council*), Cllr John Tremayne (*Easton Grey Parish Council*), Cllr Tony Bolwell (*Hullavington Parish Council*), Cllr John Parmiter (*Lea and Cleverton Parish Council*), Cllr Tony Pooley (*Little Somerford Parish Council*), Cllr George Lynham (*Luckington and Alderton Parish Council*), Cllr Peter Campaigne (*Norton and Foxley Parish Council*), Cllr Graham Thorne (*Minety Parish Council*), Cllr W Hillier (*Sherston Parish Council*), Cllr R Lee (*St Paul M'bury Without Parish Council*), Martin Alvis (*Wiltshire Police*), Mike Franklin (*Wiltshire Fire and Rescue Service*), Peter Gilchriest (*Malmesbury and Villages Community Area Partnership*), Jo Howes (*Wiltshire Primary Care Trust*), Tony Hynes (*Malmesbury and Villages Community Area Partnership*), Laura Jones (*Mouchel*), Sergeant Chris Moore (*Wiltshire Police*), Des Tidbury (*Wiltshire Fire Service*) Joe Ware (*Gazette and Herald*) and Kirsty Wilson (*Mouchel*)

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
MB6	Agenda Item 1 – Notes/Action List of the last meeting held on 17 September 2008.	The Board received the notes of the Pilot Area Board meeting held on 17 September 2008.			
MB7	Agenda Item 2 – HGVs in villages and WCC Local Freight Assessment & Priority Mechanism – B4040 Malmesbury to Leigh	<p>Cllr Toby Sturgis introduced a presentation delivered by Allan Creedy from Wiltshire County Council's Highways Department.</p> <ul style="list-style-type: none"> • Areas chosen for monitoring were selected annually as part of the department's programme of work and based on relative need. • Key findings from the 19 survey spots along the Leigh - Malmesbury route included: westbound HGVs were speeding, HGVs over 71/2 tons made up only 7% of the total 3,000 vehicles per day which meant only 220 HGVs per day. • Parish Councils should lobby the Highways department if they wished to have their areas monitored. • Much of the HGV traffic related to local deliveries. • Work was going on nationally to improve the use of satellite navigation 		<p>Parish Councils to feed local concerns to Allan Creedy.</p> <p>A motion be tabled for the assessment of Malmesbury in the next year's work programme.</p>	<p>Parish Councils</p> <p>Cllr Tony Sturgis</p>

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		<p>equipment to exclude minor road routing.</p> <ul style="list-style-type: none"> • The original bypass solution was no longer a viable option. • The Highways Department wished to build a more detailed picture. • Solutions were limited – voluntary agreement/speed monitoring, route signing, weight limits (limited value) • Another paper to come back with more detail. 			Allan Creedy
MB8	<p>Agenda Item 3 – Burnham House, Malmesbury</p>	<p>James Cawley from the Community Services department at Wiltshire County Council gave a presentation of the possible future uses of the now vacant Burnham House site.</p> <p>The meeting broke into workshops to discuss some initial possibilities which were subsequently voted upon using the electronic voting system. The results were as follows:</p> <ul style="list-style-type: none"> • Sell on the open market for a profit: 5% • Housing for older people/supported housing: 36% • Public amenity / gardens: 21% • Mixed housing development: 19% • Open public space ' market place':19% 		<p>A steering group to be set up made up of any interested party be they councillor or member of the public.</p>	James Cawley

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		<p>The five questions voted upon were the most popular options; the remaining proposals are attached as Appendix 1.</p> <p>It was stressed that the aim of this exercise was not to produce decisions but to be considered as an initial consultation.</p>			
MB9	Agenda Item 4 – Road Safety / Speeding in Villages	<p>Sergeant Chris Moore outlined the steps that would be taken to implement the Community-led speed monitoring exercise agreed at the previous meetings. This would be co-ordinated by the Community Safety Partnership and Sergeant Martin Alvis</p> <ul style="list-style-type: none"> • Teams from the parishes of Sherston, Charlton, Dauntsey, Minety and Luckington were ready to commence the exercise. • A request from Cllr Robin Rogers was made for Oaksey Parish to be included in the second phase. • Other parishes interested in involvement with the project would be able to register their interest with MVCAP once the initial phase is complete. 	<p>A summary of the process to be sent out to parishes (also attached as Appendix 2).</p> <p>Parishes interested in the second phase should contact Viv Vines, Chairman of M&VCAP.</p>		Julia Densham
MB10	Agenda Item 5 –	Sergeant Martin Alvis delivered an update on			

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	Neighbourhood Policing	<p>policing issues in the Malmesbury area (attached as Appendix 3).</p> <ul style="list-style-type: none"> • Pc Louis Bowden was now looking after the areas of Crudwell, Oaksey, Minety and Hankerton. • Sergeant Martin Alvis was thanked for his contribution to the Malmesbury town area. • There were no apparent links between alcohol and the Kebab Shop in terms of anti-social behaviour. 			
MB11	Agenda Item 6 – Malmesbury & Villages Community Area Partnership Update (MVCAP)	<p>Councillor Vines delivered a verbal update on the following community issues (attached as Appendix 4):</p> <ul style="list-style-type: none"> • The partnership would like a longer time slot at future meetings to allow fuller engagement. • A small group of volunteers had been looking at the Workplan, Terms of Reference and an update of the Community Plan. • A request was made for as many people as possible to complete the Survey in order to update the existing Community Plan. Forms had been sent to all Town and Parish Councils, Partnership Members and Service Providers and must be returned by 12 December 2008. 			

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MB12	Agenda Item 7 – Community Issues Update	<p>Miranda Gilmour, pilot Area Board Project Manager, provided an oral update on the progress of community issues including:</p> <ul style="list-style-type: none"> • Great Somerford Parish Council has a project underway to provide some pavements in the village. • Site visits have taken place regarding parking at Avon Rise, Luckington and road safety issues at Newnton Grove, Malmesbury. • Flooding Issues, which were to be considered at the September meeting, would now be dealt with at the Flood Working Group meeting scheduled for 14 November. The delay was due to particularly heavy agenda in September that ran out of time. • British Telecom Telephone Boxes – All Parish/Town Councils would have received a letter from North Wiltshire District Council outlining the mechanisms for adopting or sponsoring any phone box which was due for removal. • The Fire Stop project started on 1 October 2008. Mike Franklin, Relationship Manager for Wiltshire Fire and Rescue Service, and Miranda Gilmour would be rolling out 			

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		<p>the second phase to enable local people/parish/town councils get involved and will be in touch with Parish/Town Councils shortly.</p> <ul style="list-style-type: none"> The Malmesbury Save Our Town Group is looking at bag-free issues. 			
MB13	Agenda Item 8 – Area Board Project Update	<p>A verbal update was given by the pilot Area Board Project Manager.</p> <ul style="list-style-type: none"> If anyone was able to display a poster to advertise future meetings or wished to receive an email link to the minutes from the meetings would they please contact Miranda at (mirandagilmour@wiltshire.gov.uk) 			
MB14	Agenda Item 9 – Consideration of the Draft Rule Book	<p>A verbal update was given by the pilot Area Board Project Manager.</p> <ul style="list-style-type: none"> An invitation was extended to all interested parties to attend a meeting on Thursday 27 November at 3pm in the Malmesbury Town Hall to consider the draft Rule Book which will form part of the new Council's constitution and will look at how Area Boards will operate. 			
MB15	Agenda Item 10 –	A verbal update was given by the pilot Area			

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	Evaluation of pilot Area Board	<p>Board Project Manager.</p> <ul style="list-style-type: none"> • The pilot Area Board Project Manager made the request to those present to complete an evaluation form as this was an important part of the pilot process. Various comments made previously had been taken on board particularly a display of photos of the Committee, however, more significant issues, for example, relating to improvements with the public address system would have to wait until the end of the pilot scheme as this would be a significant purchase to be used by all the Area Boards. • Publicity is of great importance and thanks were extended to all those who had displayed the poster sent to them. If anyone else was able to do this, could they complete the sheet 'Keep In Touch' in the Foyer. Additionally, if anyone wished to be kept up to date about the Area Board and receive an emailed copy of the minutes/agenda they should also complete this form. 			

Comments from Malmesbury Consultation 19th November 2008

- Due to the difficult access on the site and the need for more social housing in the area and also the need for more extra care housing in the town, we are as a community aware that residential care is needed for the elderly and the local provision in the very near future is inadequate. Communities are being advised that the benefit of keeping vulnerable adults in their own homes presents the best option for good health care. Extra Care Units (of which we already have 24 on the old hospital site). Another 20 or so would not be superfluous in this community. So we feel that the future needs of the town could be addressed on this site.
- Would the County Council offer provision of this social/extra care on this site?
- Residential Use
 1. Care Home
 2. Hostel for Unmarried Mothers
 3. Social Housing for singles
- Re-skilling/Education
- Small business Units (non industrial)
- Play area/open space
- More Detailed Consultation Process
- Unless the facility is for the community eg rest home, hospital etc, the decision should be left to the residents and councillors of Malmesbury.
- Councillor Blake requests that the house be ...?..... and the gardens become a public amenity with tennis facilities which don't exist currently.
- Flatten site/convert land for affordable housing and or sheltered housing.
- Completely rule out any commercial concern.
- Allotments and farm shop.
- Allotments/gardens. Integrated with care homes.
- Sell it for building and plough profit back into community projects for young and old. Skateboard Park first.
- Renovate and use a supported housing for older people.
- Needs analysis first.
- First and second stage elderly accommodation (assisted)
- Open space car parking and 'market square'
- Extra Care Housing
- Age 60+ maisonettes
- Not intense Development
- Malmesbury Town Council to be asked to carry out Community Survey to ask for the local views as a first step
- Redevelop for a mix of housing categories
- Cinema/leisure complex with food retail outlet

Community Speed Watch
by WPC Lucy Deakin (Community Speed Watch Co-ordinator for Wiltshire)

Many communities in Wiltshire express concern over vehicle speeds. This is reflected in the current Policing Priorities in the Neighbourhood Policing Teams which are agreed following a consultation cycle within the community. Historically at Parish or Town Council meetings issues of excess speed will appear high on the agenda.

'Community Speed Watch' engages the community in addressing speed related offending. Local volunteers join together and monitor traffic speeds at identified road locations in the community. Information is recorded and passed to the police, which can result in a warning letter being sent to the registered keeper.

The main objective is to secure a reduction in vehicle speeds to prevent collisions. It is also to improve quality of life, reduce noise and pollution as well as raising public awareness to inappropriate speed. It encourages community engagement and partnership working.

Wiltshire Police have conducted a trial with a number of schemes over a 3 month period commencing in June and are now in a position to commence a rollout across Swindon and Wiltshire.

Community Speed Watch volunteers will work closely with the Neighbourhood Policing Teams and in liaison with and supported by the Roads Policing Unit. Community Speed Watch will only take place at locations where there is an identified speeding issue. All volunteers are trained by Road Policing Officers in monitoring traffic speed and will comply with a code of practice.

Community Speed Watch is not about spying or snooping on neighbours. It is about taking positive action on the ground working in partnership helping to improve the safety and quality of life for everyone in the community.

Basically, Community Speed Watch is not suitable for all areas. If speed is being raised as an issue at parish meetings and community members wish to be involved, there are a number of processes which need to take place so that we can see if the criteria for Community Speed Watch is met.

This begins with locations being put forward and the metrocount system being installed by CRSU to record data at the site. This data is then analysed and the results put through the Speed Management Strategy to see where the results fall in terms of enforcement. If the results show the site as being suitable for Community Speed Watch, then we send out officers to conduct a Health & Safety Risk Assessment at the site and then the process begins with training sessions for interested community members who sign a document stating they will adhere to the relevant codes of practice. They would be issued with reflectives and would be given access to a speed device and would be monitored for their first few checks to ensure safety and procedure.

The results are then forwarded to the Community Speed Watch Co-ordinator and are assessed. Members of the public caught speeding are written to advising them of their speed. If vehicles are caught speeding a further time, then a second letter is sent out and the details added to a list of persistent speeders to be monitored by NPT and RPU.

The first step required, is for the community members to liaise with their Community Beat Managers to decide what locations they believe would be best for the Speed Watch to take place. The Community Beat Managers will then liaise with myself and I can arrange for the

metrocount data system to be installed, to analyse the speed data at that location. Once that is complete we will know whether the locations are suitable and can then move on to the next stage of finding volunteers and organising training.

I hope this helps - at the moment we do not have leaflets to give out regarding Community Speed Watch, but I would emphasise that the first step is to determine the sites suitability for the scheme.

Sergeant Martin Alvis, your Neighbourhood Policing Manager, is aware that these details have been circulated to the Parish Councils in the Malmesbury area and he will be able to assist you in identifying particular locations that have a proven speeding issue.

Lucy Deakin

WPc 1487 Deakin
Community Speed Watch Co-ordinator
Southern Road Policing Unit
Wiltshire Police
Email: Lucy.Deakin@wiltshire.pnn.police.uk
Tel: 01722 435358 (SRPU Ops Room)

Police report to Malmesbury Area (1) Committee 19th Sept 2008.

Crime statistics

Detection rates for all violent crimes have increased compared with the previous year and are currently standing at 71%

We have seen a drop in the number of dwelling burglaries compared with the previous year by 50% bring our current total to 8

Area update

I start with good news in relation to an ongoing investigation into the supply of Class A drugs in the area.

As a result of my Officers speaking to the community and gathering local intelligence, coupled with some good Policing practices, local Officers followed and stopped a vehicle on the M4. A male was arrested having been found in possession with a quantity of controlled drugs.

Subsequently Local Officers attended an address in Malmesbury and, using powers under the misuse of drugs act, searched the premises and found a large amount of what is believed to be Class A drugs. A female was arrested and is currently on bail pending forensic examination of the substances found.

This is a significant find for Malmesbury and will no doubt help to disrupt the supply of Class A drugs in the area. I have no doubt that as a result of this good work further intelligence will come forward and other arrest will follow.

Community intelligence is paramount in ensuring that the concerns of our community are heard and people can feel confident that their information will be treated in confidence. Neighbourhood Policing plays a major part in this and it is by getting to know your local Officer that builds that trust and confidence process thus leading to the intelligence sharing process.

ASB

There have been no significant reports of anti-social behaviour in the rural villages, officers continue to make patrols and respond according to the community concerns at the time.

Halloween this year was well policed with the majority of officers being stepped up to evenings and officers working what would have been rest days.

Two offenders were caught on the night having stolen fireworks and have subsequently received Police cautions.

The Cloister gardens has been very quiet, however, concerns have been raised by rowdy young persons hanging around the Market Cross area and causing a nuisance to residents. This matter is currently being address by local beat Officers.

For the second month in a row, calls to the Gloucester Road car park have been minimal. Officers as previously stated are routinely patrolling the area and in the last few weeks have issued some tickets for motoring offences.

Consultation work continues with the community involving North Wilts Community safety and the local policing teams.

Late Night Shopping

This year it falls on Friday 5th December and to ensure that this family event runs smoothly I have drafted in extra officers to create a reassuring visible presence on the street. This will also give local people the opportunity to talk to local officers in a festive friendly environment.

Beat Surgeries

The beat surgeries, as explained at the last meeting by Inspector Cox, have been running for the last two weeks. The take-up has been slow, five in the first week and none in the second. I believe that this will increase in numbers when the community become fully aware of this excellent facility.

I would ask people to publicise this for us so the word can get around.

NWDC Area 1 Committee – Wednesday 19 November 2008

MALMESBURY & THE VILLAGES COMMUNITY PARTNERSHIP UPDATE

Viv Vines (Chairman)

I see I'm scheduled for 5 minutes so I am happy to stick to that this evening as part of this Pilot Board, but I think if we are going to provide the involvement that is seen as part of the new Unitary Board Structure then I ought to place on record now, as a marker for the future, that The Malmesbury & Villages Community Partnership, which intends to represent all of the residents, community groups, visitors and even those employed in our large Partnership Area, will need a decent time slot on future agendas to bring forward issues that are of concern and to join in the debate so that the Partnership between the Area Board and the Community Partnership can succeed in the manner that we hope is intended.

The Community Partnership has not met since the last Pilot Board Chairman but it's been a busy time with a small group of volunteers, and I think we all need to be reminded that they are volunteers, a small group have been involved in looking at our Workplan, Terms of Reference, and an update of the Community Plan.

I hope that you all will recall with fondness your existing 2005-2015 Community Plan. Note I say "your Community Plan" because whether we are Elected Members or Volunteers it belongs to all of us. It's served us well but a lot of the priorities are now out of date as our recent work on the Update of the Plan has shown and so it is our belief that, bearing in mind North Wiltshire District Council disappears in about 5 months time, we need to urgently produce and publish a new Community Plan to place in front of the new Area Board when it first meets, or even before then if we can.

So we have started the process and are distributing survey forms to all of our Parish and Town Councils, Partnership Members, Service Providers throughout our local communities to gain maximum feedback from everyone so that the whole Community can consider and let us know what our their needs, priorities and aspirations for the future and to identify those things that we all value and make our area unique.

We are grateful for the help of Miranda Gilmour, our Area Board Project Manager and to Lesley Taylor, our Community First Involvement Officer, who are assisting us to contact and hear from hard to reach groups that might otherwise be outside the normal distribution.

So everyone has the chance of making an input and the new Plan is intended to cover the 2009 – 2013 period. Responses have to be with us by the 12th December if we are going to keep to the timetable we have set ourselves. We want our new Community Plan to play an important part in the decision making processes of the new Wiltshire Council to enable them to place resources and services where we think they are most needed. As I said last time we met Chairman we see the future as a great opportunity for the Community to shape local decision-making.

I'll leave it there Chairman and will finish by just making a plea to everyone, be they Elected NWDC Councillors, WCC Councillors, Town or Parish Councillors, Service Providers, a Community Group or Organisation, or an individual member of the public. Please take the time to respond to the survey, don't leave it to others, so that your voice is heard in our new Community Plan.