

# Community Award Application Form

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
<b>Name of Organisation</b>	Sherston Young Craft Group
<b>Contact Name</b>	
<b>Contact Address</b>	
<b>Contact number</b>	<b>e-mail</b>
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
<b>In which Community Area does your project take place?</b>	1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
<b>In which Parish does your project take place?</b>	Sherston
<b>What is your project?</b>	Purchase a new sewing machine and craft equipment
<b>Where will your project take place?</b>	Sherston
<b>When will your project take place?</b>	2009
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>Please confirm that your project will be completed by 31<sup>st</sup> March 2009</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))	
<p>Sherston Young Craft Group has been running for 10 years and is there to encourage young people to make a craft items using various methods including sewing, crochet, papier mache, textiles, copper pressing, bead work etc... It is open to young people to join from the age of 9 upwards from Sherston and the surrounding villages. It is run as a non-profit making organisation and as such the weekly fee is kept at a minimum (£2.50pw) to cover hall rental costs, wages and materials, along with Insurance and affiliation to Youth Action Wilts. As such there is very little extra income to finance extra ordinary costs and without the donation from Sherston Boule the weekly fee would have to increase. We are currently in need of a new sewing machine and craft equipment and would hope we may qualify for a Community Award to help us with this.</p>	
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b> From club funds	
<b>Has your organisation received a previous award from this Council?</b>	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
<b>Date of amount and previous award</b>	£
<b>Details of award(s)</b>	

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))

**4 - Financial Information**

PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Sewing Machine	£149			£
Craft Equipment	£144			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£293</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income</b>	£0
<b>Total Project Expenditure</b>	£293
<b>Project Shortfall</b>	£293
<b>Award sought from NWDC</b>	£293
<b>Is your organisation able to claim VAT?</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
  - Child Protection  Public Liability Insurance
  - Equal Opportunities  Access Audit
  - Planning permission applied for (date) 24/06/08 or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

<b>Name:</b>	Date: 28/11/2008
<b>Position in organisation:</b>	

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)