

# Community Award Application Form

North  
Wiltshire  
District  
Council

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
Name of Organisation	Sherston Parish Council
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input type="checkbox"/> Local Authority <input checked="" type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Sherston
What is your project?	New Parish Notice Board
Where will your project take place?	Sherston High Street
When will your project take place?	By end March 2009
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Please confirm that your project will be completed by 31 <sup>st</sup> March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<p><b>What is the Community benefit of your project, and approximately how many people will benefit?</b> (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))</p> <p>The main parish notice board is situated in Sherston High Street fixed to the front of the Old School. It is in a state of complete disrepair and in urgent need of replacement. The owners of the Old School have given permission for a replacement board to be fixed to the building on the basis that it is of the same size and basic design as the present board.</p> <p>The notice board is used to display parish council agendas and minutes as well as other important public information. It is the only such board within the village of Sherston. It is important that residents have easy access to this information via a centrally located notice board. There are some 1400 adult residents within the parish all of whom will benefit from this project.</p>	
<p><b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b> From Parish Council funds</p>	
Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No
Date of amount and previous award	March 2008 £1750
Details of award(s)	Community Wood

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The new notice board will be constructed within the parish by a local business and will be of traditional design in wood.

A number of residents have commented on the poor stae of the present board and have suggested its replacement.

**4 - Financial Information**

PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
New Notice Board (net)	£588			£0
Removal of old board and fix of new say (net )	£100			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£688</b>	<b>TOTAL PROJECT INCOME</b>		<b>£0</b>

<b>Total Project Income</b>	£0
<b>Total Project Expenditure</b>	£688
<b>Project Shortfall</b>	£688
<b>Award sought from NWDC</b>	£688
<b>Is your organisation able to claim VAT?</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>


**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  Equal Opportunities  Access Audit  Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

**Name:** \_\_\_\_\_ **Date:** 18/12/2008  
**Position in organisation:** \_\_\_\_\_

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)