

THE AREA BOARDS DEVELOPMENT PROJECT – Project Programme Plan - Malmesbury Community Area – Miranda Gilmour

JULY 2008	AUG 2008	SEPT 2008	OCT 2008	NOV 2008	DEC 2008	JAN 2009	FEB 2009	MARCH 2009
AREA BOARDS PROJECT PLANNING								
- Meet/brief County Cllrs. - Invite County, District, Town and Parish Cllrs, Town Clerks, reps from Fire, PCT, Police, & MVCAP to agree a way forward for the development phase /task group Invite sticky issues from Town/Parish & MVCAP.	- Meet /brief Town Cllrs, Police, PCT & Fire - Liaise with towns, parishes & MVCAP on issues. - Identify /meet relevant officers with responsibility for service provision on community issues. - Youth Issues Book	- Coordinate Pilot Area Board including: - Publicity - Evaluation - Pilot Board Project groups - Liaison with service providers to deliver issues - Developing Issues Book	- Evaluate Sept. Board Meeting - Identify agenda for 19 Nov Board Meeting - Liaison with service providers to deliver issues - Developing Issues Book Initial consideration of Rule Book	- Coordinate Pilot Area Board including: - Publicity - Evaluation - Pilot Board Project groups - Liaison with service providers to deliver issues Issues Book Training	-Evaluate Nov. Board Meeting/Event Identify agenda for 21 Jan Board Meeting – Issues Book - Liaison with service providers to deliver issues Feed Youth Issues information into Community Plan	- Coordinate Pilot Area Board - Publicity - Project Evaluation - Liaise with service providers to deliver issues Feed Issues/ information into Community Plan Forward Planning post 1-4-09	- Evaluate Jan. Board Meeting -Identify agenda for 11 March -Liaise with service providers to deliver issues -Work towards providing evaluation of overall project Forward Planning post 1-4-09	Coordinate Pilot Area Board, including publicity etc Project Evaluation Publicity Forward Planning post 1-4-09
AREA 1 COMMITTEE 16 JULY		PILOT AREA BOARD* 17 SEPTEMBER		PILOT AREA BOARD* 19 NOVEMBER	RULE BOOK WORKING GROUP 27 NOV	PILOT AREA BOARD* 21 JANUARY		PILOT AREA BOARD* 11 MARCH
Workshop planned to get community engaged in project. Request nomination of District Cllrs to Task Group.		- Pilot Area Boards Update - Prioritise sticky issues - Fire Safety & Vulnerable people project proposal		HGV/Freight Management Initial Consultation Burnham House, Malmesbury	Consideration of draft Rule Book by Working Group	Issues Book Deliberation Sticky issues -Update	Burnham House Working Group meets	Draft Community Plan Project Evaluation Evaluation of Fire Stop Project Health Update
MALMESBURY & VILLAGES COMMUNITY AREA PARTNERSHIP								
Consider report which was presented to Area 1 Committee on 16-7-08	General support	Agree consultation methods and processes. Seek funding if needed	Planning & preparation re consultation. General support	Consultation with public across Community Area General support	Complete consultation re new Community Plan General support	Consult with service providers re draft Community Plan General support	Complete consultation re draft Community Plan General support	Draft Community Plan ready for printing
Project Manager & Community First working with MVCAP re Consultation and Review of Community Plan. Project Manager supporting development of MVCAP in relation to the work of the Area Board								

* The Area Board is running along side the Area 1 Committee. Entries in red (paler print) - provisional