

Notes/Action List

Malmesbury Area Board meeting held on 21 January 2009

**(The meeting was held at Malmesbury School, Corn Gastons, Malmesbury
starting at 7.35pm and concluding at 9pm)**

District Council Members Present

Councillor John Thomson – Chairman

Councillors Howard Greenman, Ian Henderson, Jacqui Lay, Rachel Miles, Ray Sanderson and Toby Sturgis

Officers Present

Julia Densham (*NWDC*), Miranda Gilmour (*WCC*), Margaret Heald (*WCC*), Pauline Hoskins (*NWDC*), Julie Martin (*WCC*)

Parish and Community Representatives

Cllr Carole Soden (*WCC*), Cllr Andrew Woodcock (*Mayor - Malmesbury Town Council*), Cllr Bill Blake (*Malmesbury Town Council*), Cllr C Doody (*Malmesbury Town Council*), Cllr Simon Killane (*Malmesbury Town Council*), Cllr Martyn Snell (*Malmesbury Town Council*), Cllr Owen Gibbs (*Brinkworth Parish Council*), Cllr E Threlfall (*Brinkworth Parish Council*), Cllr M Wilkins (*Charlton Parish Council*), Cllr I McKay (*Crudwell Parish Council*), Cllr S Jevons (*Great Somerford Parish Council*), Cllr B Miles (*Great Somerford Parish Council*), Cllr T Mockler (*Hankerton Parish Council*), John Parmiter (*Lea and Cleverton Parish Council*), Cllr John Cull (*Lea and Cleverton Parish Council*), Cllr Tony Pooley (*Little Somerford Parish Council*), Cllr George Lynham (*Luckington and Alderton Parish Council*), Cllr Robin Rogers (*Oaksey Parish Council*), Cllr Graham Thorne (*Minety Parish Council*), Cllr Robin Rogers (*Oaksey Parish Council*), Cllr R Squance (*Oaksey Parish Council*), Cllr S Wood (*Sherston Parish Council*), Cllr R Lee (*St Paul M'bury Without Parish Council*), Martin Alvis (*Wiltshire Police*), M Beggs (*Malmesbury School*), Julia Curry (*Dyson*), Shirley Davies (*Westlea Housing*), Peter Gilchriest (*Malmesbury and Villages Community Area Partnership*), Glyn Moody (*Wiltshire Fire and Rescue Service*), Ted Palmer (*St Paul Malmesbury Without Residents' Association*), Tina Robins (*Wilts & Glos Standard*), Dr Corinne Wales (*Southampton University*) and Joe Ware (*Gazette and Herald*)

Public

33 members of the public also attended.

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Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
MB13	Agenda Item 1 – Notes/Action List of the last meeting held on 19 November 2009.	The Board received the notes of the Pilot Area Board meeting held on 19 November 2009.			
MB14	Agenda Item 2 – Issues Book - How to Increase Community Involvement in Local Decision-Making	<p>Julie Martin, Corporate Advisor from WCC, introduced the Issues Book – a community engagement ‘tool’. The audience were asked to assess whether this style of engagement was useful, whether they considered it to be a technique that promoted inclusivity in the community and also to respond to the content of the DVD. The action points from this discussion is attached as Appendix 1.</p> <ul style="list-style-type: none"> • Although issues raised through community events were important to people, apathy and cynicism undermined involvement. • While there was no apathy within the youth community, they frequently become disaffected by the time they reach voting age. • The Area Board should consider the manner in which it connects with various sectors of the community to broaden engagement. • Poor communication and publicity resulted in a community that felt it was 	Officers to liaise with Schools and youth groups to promote youth involvement. Consideration should be given to the timing and location of meetings to best serve the needs of this group.	As recommendation	Miranda Gilmour

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		<p>uninformed.</p> <ul style="list-style-type: none"> • The new council hoped to hold some meetings via the internet. • The Malmesbury School was considered a good location for Area Board meetings, although improvement in the heating and sound systems would be advantageous. • Rationalisation of services in the new single authority would help demystify its provision. • Communication with the Area Board was a two-way process; organisations would learn how to communicate with the Board and report back at the local level. • There was a tendency for communities to engage only when they are concerned by the big issues, although increased public presence potentially created unwieldy meetings. • The public were often unsure to whom to target enquiries. • People were more likely to become involved if it was felt that financing/decision-making/available skills were achievable or available. • Councillor canvassing could be used to raise awareness of local issues. • Alison Sullivan, pilot Area Board Project Manager for Devizes, was 			

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		<p>thanked for her help in noting the discussion.</p>			
<p>MB15</p>	<p>Agenda Item 3 – Neighbourhood Policing</p>	<p>Sergeant Martin Alvis delivered an update on policing issues in the Malmesbury area.</p> <ul style="list-style-type: none"> • The Malmesbury community were thanked for their help in fighting neighbourhood crime. • There was continued improvement in anti-social behaviour in the Gloucester Road area; monitoring would continue but no long-term projects were anticipated. • The police were working with the District Council to resolve anti-social behaviour around the Cloister Gardens. • Police were working with Trading Standards to resolve ‘cold caller’ problems in the rural areas. • There was a request for further information on the graffiti in Sherston. • A multi-agency approach had been taken to help resolve the drunken behaviour of a particular individual in Hullavington. 			
<p>MB16</p>	<p>Agenda Item 4 – Malmesbury & Villages Community Area</p>	<p>The Partnership’s written update was circulated at the meeting due to time limitations and is attached at Appendix 2.</p>			

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	Partnership Update	The report was noted.			
MB17	Agenda Item 5 – Malmesbury & Villages Community Area's Issues	The public were asked to note the 'Action To Date' column in the report to view the current progress of 'sticky issues'. A summary of the report is attached at Appendix 3.			
MB18	Agenda Item 6 – Area Boards Development Project	<p>The pilot Area Board Project Manager gave an update on the project.</p> <ul style="list-style-type: none"> • The pilot Area Boards project was nearing its end with the last pilot Area Board taking place in Malmesbury on 11 March 2009. It was hoped that at that meeting Jo Howes from Wiltshire PCT would give a presentation, Area Board evaluation feedback would be provided and information made available about the period between March and the first Malmesbury Area Board following the local elections. • A great deal of evaluative work was being undertaken across all pilot areas, with a report being sent to WCC Implementation Executive at the end of February. • A considerable amount of time was being/will be spent logging and analysing data for the new Community Plan for Malmesbury & 			

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		the Villages, together with the M&VCAP sub-group.			
MB19	Agenda Item 7 – Evaluation (Feedback) of Pilot Area Board	The evaluation report circulated with the agenda was noted.			

Action Points from Issues Book Deliberation Malmesbury Pilot Area Board
21 January 2009

- Promote citizenship in schools/website/communication/capture young people
- Give end time for meetings (especially for young people) after school meetings because of transport issues
- Joint meetings Adults and children
- Demystify the workings of the Council
- Publicise times/places of meetings widely
- Speedy resolution of issues (delay on dropped kerb)
- Elect young people to attend (CAYPIG in place)
- Put meetings on U Tube
- Meetings in community rather than town hall
- Adequate car parking – school hall good venue
- Ensure adequate heating
- Ensure mike working properly
- Access to Councillor – improve
- Know how to represent views/wishes up/down (Role of Parish Councillors)
- Make issues real – site visits with officers to see effect of decisions (drop kerb surgery)
- Community seek out information and get involved
- Find way of targeting people to gain views
- Ensure key points of access are informed about mechanisms/process for raising issues (GP Surgery)
- Publicise possibility of getting finance for projects
- Generate enthusiasm for being engaged
- Focal point for alternative sources of funding
- Outreach into community to reach people who cannot leave their home, especially Councillors visiting prior elections (disabled and young families)
- Councillors involved in centenary of guides

MALMESBURY & THE VILLAGES COMMUNITY AREA PARTNERSHIP (M&VCAP) - UPDATE

Since our last report M&VCAP have had a number of changes. Viv Vines has stepped down from the post of Chair as he is standing for election in the Chippenham Community Area, for the new Wiltshire Council. Brian O'Donnell has also stepped down as Secretary due to health reasons.

We have continued to develop Terms of Reference these we believe:

- will give us a cohesive structure with which to work closely with the Area Board; and
- are sufficiently robust enough to take us forward in order that we may become a more efficient and effective group in the community.

M&VCAP will formally adopt these Terms of Reference at our next meeting on the 26th January 2009.

To communicate to the wider community, the aims and objectives of the Partnership, we have adopted the motto "Working Together to make a Difference".

We have developed a clear, structured work-plan with agreed timescales and deadlines, which is another achievement which we have been working towards. We are pleased to report that this work-plan is now complete.

We continue to work with the police and the community speed watch coordinator on the Area Board Speed Watch Project.

The first stage in the Partnership's consultation survey with the community to identify the priorities for the new community plan has been concluded. We have received approximately 300 responses, covering a wide area. Many people have expressed an interest in the work of M&VCAP and the Area Board in the future. We are grateful for the help and support of Miranda Gilmour, our Area Board Project Manager and to Lesley Taylor, our Community First Involvement Officer, for their assistance. We were delighted to be awarded a grant of £2,500 by Area 1 to fund the costs involved in the production of the new Community Plan which will cover the period 2009 – 2013.

At the next meeting of the Partnership we shall consider the following items:

- A community event with the purpose of:
 - a) Engaging the community in the work of M&VCAP and to encourage more involvement in M&VCAP's future work and community projects;
 - b) Engaging more with community groups; and
 - c) Sharing with the community the priorities that are coming out of the consultation for the new Community Area Plan.

M&VCAP have been successful in their bid to Westlea Housing's Community Improvement Fund for £750.00 to host this community event. We are very appreciative of the support received from Westlea and the Residents District Forum for this generous donation.

- Community transport for young people – this has been identified as an important area of work.
- Rural Broadband.

The Partnership would welcome everyone interested in making a difference within the community to attend their meetings.

We look to the future with enthusiasm and wish to thank everyone who has supported and worked with us. Chairman we thank you and the Area board for your time, consideration and support.

Alison Cross-Jones Vice-Chair

Community Issues Update Report

- A meeting took place last week with Sergeant Martin Alvis and Chief Inspector Ian Copus (Head of Roads Policing) to agree a training and operating schedule for the Community Speed Watch project
- Two site visits have taken place in Luckington:
 - Beaufort View to discuss options for road safety/highway improvements (linked to section 106 agreement monies). Options to be presented to Parish Council.
 - Avon Rise to discuss options for short/long term parking improvements. Options to be discussed with residents.
- An application for pavement improvements in Great Somerford were considered by Area 1 Committee,
- Parishes can obtain a copy of the list of programmable highway related works for the Community Area from the WCC website.
<http://www.wiltshire.gov.uk/community-1a.pdf>
- The Town Council are investigating with County Highways Dept. options to stop parking in Market Lane, while the issues of commercial waste bins is being investigated by Cleansing & Amenities.
- The Flood Working Group is now considered a Valuable and effective body. The electronic newsletter can be obtained by emailing communications@northwilts.gov.uk
- 'Fire Stop' referrals from the partner agency group have been disappointing, however cards have now been provided to all parishes to allow them to refer the most vulnerable in their community.
- Community transport for young people is being considered by M&VCAP at their January meeting.
- Reminder that anyone wanting to use public transport and is either not sure of times/availability/options should contact the Community Transport Hub on: 01666 822143 or visit Malmesbury Town Hall during office hours (9-4 M-F)
- Burnham House Working Group will meet for the first time in February.