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**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING**

**Minutes of the Meeting of the Overview & Scrutiny Committee held on Thursday, 22<sup>nd</sup> June 2006 in the Committee Rooms, Level –1, Monkton Park Offices, Chippenham, commencing at 6.00 p.m.**

**Present:**

Chairman: T.R. Sturgis

Committee Councillors: J.R. Ireland, N.M. Phillips, C. Reid, J.H. Rooke, J.P.S.S. Thomson, R.L. Tonge, S.R. Walls, J. Webb, J.M. Wood.

Other Councillors:

H.M. Dixon and D.J.E. Evans.

Officers:

A. Davies (Strategic Manager Planning Services), N. Fenwick (Strategic Manager Customer Services), M. Gilmour (Principal Community Partnerships Officer), P. Jeremiah (Team Leader Legal Services) and W. Oulton (Policy & Democratic Services Officer) .

**013. Apologies for Absence**

Apologies for absence were received from Councillors S.R. Meadows and from M.E.M. Groom.

**014. Membership**

The Committee was notified of the following changes of membership:

That Councillor N.M. Phillips substitute for one meeting only for Councillor S.R. Meadows

**015. Public Question Time/Receipt of Petitions**

There were no public questions nor petitions received.



**O16. MINUTES**

The Minutes of the meetings of the Overview & Scrutiny Committee held on 22<sup>nd</sup> May 2006, 23<sup>rd</sup> May 2006 and 25<sup>th</sup> May 2006 were considered

**Resolved** that the Minutes of the meetings of the Overview & Scrutiny Committee held on 22<sup>nd</sup> May 2006, 23<sup>rd</sup> May 2006 and 25<sup>th</sup> May 2006 be signed as a correct record

**O17. Declarations of Interest**

There were no declarations of interest made.

**O18. Chairman's Announcements**

There were no Chairman's Announcements.

**O19. Pathways for Change Consultation**

N. Gillard, D. Bridges and I. Barker, officers from the Kennet & North Wiltshire Primary Care Trust, discussed with the Committee options outlined in the Pathways for Change consultation document and answered questions from Members and Officers. N. Gillard undertook to submit written responses to all the questions raised. These responses will be circulated to all Members of Council on receipt, and a copy attached to these minutes.

**O20. Planning Delivery Grant**

Consideration was given to Report No. 8, circulated with the agenda, which informed Members of any potential impact on the planning revenue budget if the Government withdraws the Planning Delivery Grant (PDG).

**Resolved** the following issues be raised with the Leader:

- (1) That Lead Member responsibility for Planning Services should be clarified;
- (2) That information should be sought from the ODPM regarding the future of PDG funding and the ability of the Council to set fees; and
- (3) That the Leader be asked to respond to these issues at the October meeting of Overview & Scrutiny to assure the Committee that the level of risk has been accurately assessed.

**O21. Procurement Champion Annual Update**

Councillor R.L. Tonge provided the Committee with a written update, circulated at the meeting as Report No. 9, which provided information on objectives achieved and those yet to be achieved in the area of Procurement.

**Resolved** that Councillor R.L. Tonge be thanked for his work as Procurement Champion.

**O22. Parking Access & Transport Strategy**

Councillor Philip Allnatt provided the Committee with a brief report, circulated at the

meeting.

Issues discussed included:

- That the report fell short of the Committee's expectations; and
- That the Lead Member for Car Parking, Cllr D.J.E. Evans, would be meeting Cllr Allnatt shortly.

**Resolved**

- (1) That officers work with the Lead Member to produce a Parking, Access & Transportation Strategy for the consideration by the Overview & Scrutiny Committee prior to its consideration by the Executive.
- (2) That the Chairman express concern to the Leader that the agreed timetable and process had not been followed and that, consequently, the Overview & Scrutiny Committee had not been able properly engage in the development of the Strategy.

**O23. Overview & Scrutiny Work Plan**

Consideration was given to Report No. 11, circulated with the agenda, which asked the Committee to consider the Overview & Scrutiny Work Plan and agree the inclusion of any additional issues it considers appropriate.

**Resolved** that the following issues be included in the Work plan:

- (1) Planning Delivery Grant in October;
- (2) Quarterly Revenue Budget Monitoring Exception Reports to be reported starting at the July meeting;
- (3) Performance Indicator information for 2005/06 in July;

*Admin Note: That Revenue Monitoring and Performance Information reports will enable the Committee to identify areas for further investigation within the year.*

- (4) That officer co-ordinate the incorporation of appropriate items on the Sub-Committee Work Plan and the Executive Work Plan into the Overview & Scrutiny Workplan.

The meeting finished at 7.35 pm.

There were 0 members of the public present.