

Performance Management Task Group

1. Purpose of the Report

- 1.1 To consider establishing a time limited Task Group to consider the issues of Performance Management.

2. Recommendations

- 2.2 To agree the Terms of Reference (ToRs) of the Task Group as detailed in the Appendix One to this Report.

3. Links to the corporate objectives

- 3.1 Corporate Aim - To ensure high quality, cost effective services.

4. Background

- 4.1 Upon consideration of the Best Value Performance Plan at their meeting on the 27th June 2006, Council made the following resolution:

*"That Council request that the Overview and Scrutiny Committee appoint a task group to consider performance management with terms of reference to be agreed by the committee with a timetable for reporting".
(Minute C26 (2) refers)*

- 4.2 Draft ToRs including timetable have been drawn up in consultation with the Corporate Management Board, Performance Management Officers and the Chairman of Overview & Scrutiny. An indicative timetable is attached at Appendix Two.
- 4.3 The ToRs have been drawn up to fit into the agreed Audit and Inspection Timetable, considered by the Overview & Scrutiny & Executive meetings on the 20th April 2006 and the Policy & Budget Framework agreed by Council on the 25th April 2006.
- 4.4 Co-ordinating the timetable in this way increases the likelihood of any recommendations having an impact on the work of the Council and with work already being undertaken. The relevant extract from the Audit & Inspection Plan is included as Appendix Three.
- 4.5 The Task Group is intended to provide a robust challenge to the Policy & Budget Framework. This relationship is illustrated in Appendix Four.

5. Financial Implications

- 5.1 There are no direct financial implications.

6. Community and Environmental Implications

- 6.1 Recommendation from the Task Group will assist the Council in developing a robust Policy & Budget Framework and Performance Management system that will respond to Community priorities and deliver cost effective services.

7. Equal Opportunities Implications

7.1 There are no Equal Opportunity implications to the report.

8. Human Resource Implications

8.1 The work of the Task Group will be supported by Members of Policy & Democratic Services Team without the need for re-allocation.

9. Legal Implications

9.1 There are no legal implications to the report.

Papers used in this report. Council Minutes, Corporate Business Plan Audit & Inspection Workplan, Policy & Budget Framework 2006

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**REPORT OF THE CORPORATE SERVICES STRATEGIC MANAGER TO THE
OVERVIEW & SCRUTINY COMMITTEE ON THE 20TH JULY 2006**