

Work Plan 2006/2007

1. Purpose of Report

- 1.1 To update the Committee on Task Group work and to consider any additions to the Work Plan as appropriate.

2. Work Plan Considerations

- 2.1 Consideration will be given to establishment of a Performance Management Task group.
- 2.2 The Devolution Task Group will be receiving an update on the WCC Voice to Choice Project on the 18th July 2006.
- 2.3 A discussion report is expected by the former champion for parking and it is understood that this will be available to the (new) lead member as soon as completed. This will be then be available for scrutiny by the O&S Committee at a future meeting

3. Financial Implications

- 3.1 None arising directly from this report.

4. Human Resources Implications

- 4.1 None arising directly from this report.

5. Legal Implications

- 5.1 None arising directly from this report.

6. Community and Environment Implications

- 6.1 None arising directly from this report.

7. Equal Opportunities Implications

- 7.1 None arising directly from this report.

Report of the Policy & Democratic Services Officer to the Overview & Scrutiny Committee – 20th July 2006

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July 2006 - Deadline - 4 - 10 July	Update on Implementation of Cleansing & Amenities Best Value Review	B. Matthews/ N. Fenwick	S. Doubell	To include decision on reconvening Refuse Freighters Task Group – Put in following conversation from Bruce and email 7/2/2006 - Deferred to June to enable more information to be submitted in the report.
	Revenue & Capital Out-turn 05/06	P. Tovey	C. O'Gorman	
	Quarterly Business Plan Execution Reports	S. Pangbourne	C. O'Gorman	Dates agreed by Leader
	Corporate Approach to Homeworking	S. Pangbourne	G. Offord/C. O'Gorman	
	Parking Access & Transportation Strategy	N. Fenwick	D. Evans	O152 (2) refers - Deferred see email 10/7/06 -
	Clean Neighbourhoods Bill	N. Fenwick	S. Doubell	O23 (2) refers
	Process for designating Conservation Areas and reviewing Conservation Area boundaries	P. Jeremiah	H. Dixon	O176 (2) - No Date set in resolution
	Appointment to Member Development Group			
	Performance Management Task Group			C26 (2) refers
Report of Health O&S Representative		J. Wood		
Sept 2006 - Deadline -	Carbon Trust Report	S. Pangbourne	S. Doubell	
	Medium Term Financial Plan Out-turn	D. Hodges	C. O'Gorman	
	Sundry Debtors	P. Southway	C. O'Gorman	
	Revenue & Capital Monitor Reports	P. Tovey	C. O'Gorman	
	Pound Arts Centre SLA Review	E. Lee	C. O'Gorman	Request by E. Lee 7/7/06 - Need to clarify Lead Member responsibility.
	Report of Health O&S Representative		J. Wood	
	Corporate Business Plan	D. Burbidge	C. O'Gorman	

Oct 2006	6 month progress report of the Freephone service.	J. Tavener/ N. Fenwick	G. Offord	O137 (4) refers
	Planning Delivery Grant	A. Davis	C. O'Gorman	O23 (1) refers
	6 month progress report of the Energy Reduction Programme.	D. Stirling	C. O'Gorman	O147 (2) refers
	Implementation of Procurement Strategy	B. Matthews	P. Allnatt	O175 (4) refers
	Revenue and Capital Draft Estimates 2006/2007	D. Hodges	C. O'Gorman	
	Quarterly Business Plan Exception Reports	S. Pangbourne	C. O'Gorman	Dates agreed by Leader
	Draft Business/Service Plans - Poss Nov	D. Burbidge	C. O'Gorman	Incl business cases for growth and savings. As per agreed Pol & Bud Framework
Nov 2006	Performance Management Information Update	G. Wilkie	P. Allnatt	Requested by Chairman to receive 6 month update from Performance Management Officer regarding Pis.
	Revenue & Capital Monitor Reports	P. Tovey	C. O'Gorman	
	Right Offs & NNDR	P. Southway/ S151	C.O'Gorman	
	Council Tax Collection	P. Southway/ S151	C.O'Gorman	
	Draft Business/Service Plans - Poss Oct	D. Burbidge	C. O'Gorman	Incl business cases for growth and savings. As per agreed Pol & Bud Framework
Dec 2006	Report of Health O&S Representative		J. Wood	
	Corporate Business Plan	D. Burbidge	C. O'Gorman	
Jan 2007	Budge & Policy Framework	D. Burbidge	C. O'Gorman	Review budget consultation process and suggest improvements for the next year - C108(5) - 2006 refers
	Revenue & Capital Monitor Reports	P. Tovey	C. O'Gorman	
	Quarterly Business Plan Exception Reports	S. Pangbourne	C. O'Gorman	Dates agreed by Leader
	Revenue & Capital Budget 2007/2008	D. Hodges	C. O'Gorman	
	Prudential Indicators	D. Hodges	C. O'Gorman	

Feb 2007	Annual Investment Strategy	D. Hodges	C. O'Gorman	
	Asset Management Plan	D. Stirling	H. Dixon	Need to clarify Lead Member responsibility as asset management is not specified in the list of Portfolios as at 7/7/06
March 2007	Report of Health O&S Representative		J. Wood	
	Sundry Debtors	P. Southway	C. O'Gorman	
	Revenue & Capital Monitor Reports	P. Tovey	C. O'Gorman	
	Corporate Business Plan	D. Burbidge	C. O'Gorman	
Apr 2007	Quarterly Business Plan Execution Reports	S. Pangbourne	C. O'Gorman	Dates agreed by Leader
May 2007	Draft Best Value Performance Plan	G. Wilkie	P. Allnatt	
	Right Offs & NNDR	P. Southway/ S151	C.O'Gorman	
	Council Tax Collection	P. Southway/ S151	C.O'Gorman	