

OVERVIEW & SCRUTINY COMMITTEE

30th November 2006

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THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

22nd November 2006

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 30th November 2006**, starting at **6.00pm**, in Committee Rooms A-C, Level -1, Monkton Park Offices, Chippenham.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J. Watling
Policy & Democratic Services Team Leader

To Councillors:

S.R. Coy
J.R. Ireland
S.D. Meadows
C. Reid

J.H. Rooke
T.R. Sturgis
J.P.S.S. Thomson
R.L. Tonge

S.R. Walls
J. Webb
J.M. Wood

AGENDA

1. Apologies for Absence

2. Membership

The Policy & Democratic Services Team Leader will report on changes of Membership under the Provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedural Rule No.4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provisions of the Council Procedure Rule No.s 11 and 12.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Overview & Scrutiny Committee held on the 19th October 2006, **copy attached**.

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Chairman's Announcements

7. 2nd Quarter Performance Indicator Report

The purpose of Report No. 7, **copy attached**, is to report provide performance indicator (PI) information for the first 2 quarters of 2006/07.

8. Procurement Strategy – Progress Report

The purpose of Report No. 8, **copy attached**, is to provide an update on progress with the Procurement Strategy and the work carried out under partnership arrangements with the Wiltshire Procurement Federation (WPF) and the South West Centre for Excellence (SWCOE).

9. Council Tax & National Non Domestic Rate Collection

The purpose of Report No. 9, **to follow**, is to present the Council Tax & Non Domestic Rate collection figures up to the 31st October 2006.

10. Cleansing & Amenities Best Value Improvement Programme Update

The purpose of Report No. 10, **copy attached**, is to update the Committee on progress made in the Best Value Improvement Programme.

11. Planning Scrutiny Task Group

The purpose of Report No. 11, **copy attached**, to consider establishing a Scrutiny Task Group to consider specific aspects of Planning Services.

12. Overview & Scrutiny Work Plan

The purpose of Report No. 12, **copy attached**, is to ask the Committee to consider the Overview & Scrutiny Work Plan and agree the inclusion of any additional issues it considers appropriate.

13. Exclusion of Press and Public

To consider and, if appropriate, pass the following resolution:

“That under Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph of the Act / Schedule describing the exemption
Agenda Item 14 – Revenue Monitor Month 7	Paragraph 3
Agenda Item 15 – Capital Monitor 2006/07	Paragraph 3

14. Revenue Monitor – Month 7

The purpose of Report No. 14, **to follow**, is to set out the Revenue budget monitor for month 7 of the 2006/07 financial year.

15. Capital Monitor 2006/07

The purpose of Report No. 15, **to follow**, is to set out expenditure to date against the Council's approved Capital Programme for 2006/07.