

OVERVIEW & SCRUTINY COMMITTEE

1st March 2007

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THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

20th February 2007

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 1st March 2007**, starting at **6.00pm**, in Committee Rooms A-C, Level –1, Monkton Park Offices, Chippenham.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J. Watling
Policy & Democratic Services Team Leader

To Councillors:

S.R. Coy
J.R. Ireland
S.D. Meadows
C. Reid

J.H. Rooke
T.R. Sturgis
J.P.S.S. Thomson
R.L. Tonge

S.R. Walls
J. Webb
J.M. Wood

AGENDA

1. Apologies for Absence

2. Membership

The Policy & Democratic Services Team Leader will report on changes of Membership under the Provisions of the Local Government (Committees and Political Groups) Regulations 1990 and the Council's Procedural Rule No.4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provisions of the Council Procedure Rule No.s 11 and 12.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Overview & Scrutiny Committee held on the 7th February 2007, **(copy attached)**.

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Chairman's Announcements

7. Engagement in Health Issues

At its meeting on the 18th January 2007, the Executive received a Report entitled "Council Involvement in Health Issues" **(copy attached)**. After considering the Report, the Executive made the following recommendation:

That Executive requests the Overview and Scrutiny Committee to undertake research to explore ways in which the Council could become better involved in the health agenda and subsequently make recommendations to the Executive in respect to the Council's future level of engagement in health issues.

The Committee is asked to address the request of the Executive.

8. 3rd Quarter Performance Indicator Report

The purpose of Report No. 8, **(to follow)** is to provide a summary of Key Performance Indicators (KPI's) and an action plan for areas of under performance.

9. Review of the Benefits Free-phone Service

The purpose of Report No. 9, **(copy attached)** is to provide an update to the Overview & Scrutiny Committee on the progress, take up and impact of the introduction of the Benefits Free-phone service.

10. Corporate Plan Progress Update October to December 2006

The purpose of Report No. 10, (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the period October to December 2006. This item was deferred at the meeting on the 25th January 2007.

11. Revenue Monitor 2006/07 – Months 9 & 10

Report No. 11, (**to follow**) sets out the Revenue budget monitor for Months 9 & 10 of the 2006/07 financial year, showing the financial position and setting out the anticipated variations in income and expenditure that could impact on the Council by the end of the financial year.

12. Capital Monitor 2006/07 - Months 9 & 10

The purpose of Report No.12, (**to follow**) is to inform the Committee of the latest position and forecast outturn on the 2006-07 capital programme.

13. Overview & Scrutiny Work Plan

The purpose of Report No. 13, (**copy attached**) is to ask the Committee to consider the Overview & Scrutiny Work Plan and agree the inclusion of any additional issues it considers appropriate.