

**Executive Workplan
Number 3
Commencing 1st July 2007**

No.	Date/ Period in Which Decision is to be Made by Executive	Decision Topic	Key Decision?	Mandatory/ Discretionary Function	Decision Maker	Portfolio Holder	Contact Officer for Further Information	Documents to be Submitted for Consideration	Consultees (where appropriate)	Method of Consultation (where appropriate)	Last date for Representations to be Received
(A) Matters Considered on an Annual Basis - Municipal Year 2007-2008											
A10	June 2007	Representation on Outside Bodies	No	Discretionary	Council, Executive & Area Committees	Resources & Democracy - Allison Bucknell	Marie Todd				
A9	June 2007	Best Value Performance Plan	Yes	Mandatory	Council (following consideration by the Executive)	Policy - Dick Tonge	John Watling				
A19	July 2007 to April 2008	Capital Budget Monitor 2007/08	No	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Peter Timmins				
A20	July 2007 to April 2008	Revenue Budget Monitor 2007/08	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Peter Timmins				
A12	July 2007	2006/07 Outturn	No	Mandatory	Council (following consideration by Final Accounts & Audit Committee)	Policy - Dick Tonge	Peter Timmins				

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A11	September 2007	Medium Term Finance Plan	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Peter Timmins				
A2	November, December 2007 and January 2008	Revenue and Capital Draft Estimates 2007/2008	No	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Peter Timmins	Draft Estimates	Internal		
A23	January 2008	Debt Write Offs	Yes - Depending on level of debt	Mandatory	Executive	Policy - Dick Tonge	Paul Southway				
A15	January 2008	Tax Base - Council Tax Band D Equivalents	Yes	Mandatory	Council (following consideration by the Executive)	Resources & Democracy - Allison Bucknell	Paul Southway				
A17	January 2008	Annual Prudential Indicators Statement	Yes	Mandatory	Council (also to be considered by Executive and Overview & Scrutiny)	Policy - Dick Tonge	Peter Timmins				
A21	January 2008	Annual Report on Treasury Management 2005/06	Yes	Mandatory	Executive	Policy - Dick Tonge	Peter Timmins				
A22	January 2008	Collection Fund	Yes	Mandatory	Executive	Policy - Dick Tonge	Peter Timmins				
A5	February 2008	Revenue & Capital Budget 2007/2008	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny and Council)	Policy - Dick Tonge	Peter Timmins	Draft Budget	Internal		

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A16	March 2008	Annual Investment Strategy	Yes	Mandatory	Council (also to be considered by Executive and Overview & Scrutiny)	Policy - Dick Tonge	Peter Timmins	Draft Strategy			
B231	August 2007	Asset Management Plan	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	David Stirling				
B51	August/November 2007 and February/May 2008	Corporate Plan	Yes	Discretionary	Council overall plan (following consideration by the Executive / Overview & Scrutiny on quarterly updates)	Policy - Dick Tonge	Sue Pangbourne	Report	Internal		

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(B) Matters to be considered during the period 1st July to 31st October 2007											
B61	Ongoing	Wootton Bassett Rugby Club	Yes	Discretionary	Executive	Policy - Dick Tonge	Peter Jeremiah				
B65	Ongoing	Redevelopment of Chippenham Livestock Market Site	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling				
B136	Ongoing	Car Parking Issues & Strategy	Yes	Discretionary	Executive	Built Environment - Chuck Berry	Chris Major				
B168	Ongoing	North Wiltshire Arts Centre (formerly The Pound)	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling				
B176	Ongoing	Local Development Framework Documents	Yes	Mandatory	Executive / Council (following consideration by the Public Spaces & Local Plans Panel)	Built Environment - Chuck Berry	Lachlan Robertson	Report and Draft LDF Documents			
B272	Ongoing	Leisure Provision in North Wiltshire	Yes	Discretionary	Executive	Leisure & Economy - Viv Vines	Laurie Bell				

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B229	Ongoing	Calne Phase 3	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling				
B308	Ongoing	Bath Road, Chippenham, Development Briefing	Yes	Discretionary	Executive	Policy - Dick Tonge	Jack Konyenburg				
B334	Ongoing	Gershon Annual Efficiency Savings	No	Mandatory	Executive	Policy - Dick Tonge	Sue Pangbourne	Annual Efficiency Statements			
B335	Ongoing	Staff Reorganisation	Yes	Discretionary	Personnel, Licensing and Administration Committee	Resources & Democracy - Allison Bucknell	Delwyn Burbidge				
B323	12th July 2007 (b/f 19th April 2007)	Youth Strategy	No	Discretionary	Executive	Leisure & Economy - Viv Vines	Edwina Lee	Report			26th June 2007
B343	12th July 2007 (b/f 7th June 2007)	Re-appointment of Executive Working Groups	No	Discretionary	Executive	Policy - Dick Tonge	Lisa Pullin				26th June 2007
B311	12th July 2007 (b/f 19th April 2007)	Shared Wiltshire Building Control Services	Yes	Mandatory	Executive	Customers & Partners - Caroline Ramsey	Nigel Daniels				26th June 2007
B333	12th July 2007 (b/f 7th June 2007)	Earmarked Reserves Policy	No	Mandatory	Executive	Policy - Dick Tonge	Peter Timmins				26th June 2007
B336	12th July 2007	Evaluation of North Wiltshire Partnership	No	Discretionary	Executive	Customers & Partners - Caroline Ramsey	James Moody				26th June 2007
B344	12th July 2007	Revenues Collection	No	Discretionary	Executive and Overview & Scrutiny Committee	Policy - Dick Tonge	Peter Timmins				26th June 2007
B292	30th August 2007 (b/f 9th November 2006)	Waste Strategy	Yes	Discretionary	Executive	Waste & Sustainability - Toby Sturgis	Laurie Bell				13th August 2007

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B317	4th October 2007	Cricklade Country Way	Yes	Discretionary	Executive	Viv Vines	David Stirling				18th September 2007
<p>The Executive comprises Councillors R.M.H. Berry, A.M. Bucknell, R.A. Causer, V.H. Greenman, C.V. Ramsey, T.R. Sturgis, R.L. Tonge and V.A. Vines.</p>											
<p>The Executive workplan contains information on the anticipated key decisions and policy issues it is expected will be made during the 4 month period stated on the workplan. Representations about any decision topic should either be sent in writing to Policy & Democratic Services, North Wiltshire District Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mailed to democracy@northwilts.gov.uk to arrive by the date specified in the table above. All such representations will be circulated with the documents for consideration and will therefore become public. Anonymous representations will not be accepted.</p> <p>Definition of a Key Decision</p> <p>A Key Decision means an Executive decision which is likely:-</p> <p>(a) to result in the Council incurring expenditure or making a savings which amount to either £50,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or</p> <p>(b) to be significant in terms of its effects on communities living or working in an area comprising of two or more wards within the District of North Wiltshire.</p>											