

OVERVIEW & SCRUTINY COMMITTEE

13th September 2007

Enquiries to: James Whittleton
Email: jwhittleton@northwilts.gov.uk
Corporate Services
Monkton Park
Chippenham SN15 1ER
Tel: (01249) 706610

THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

5th September 2007

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 13th September 2007**, starting at **7.00pm**, in Committee Rooms A, B & C, Level -1, Monkton Park Offices, Chippenham.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J. Watling
Policy & Democratic Services Team Leader

Membership:

| | | | |
|----------------|---------------|----------------|------------------|
| C.J. Caswill | P.J. Doyle | R.B. MacGregor | M.L. Singlehurst |
| R.L. Cinnamon | J.M. Hartless | S.G. Parker | J.P.S.S. Thomson |
| P.C.B. Coleman | A.K. Hill | C. Reid | |

AGENDA

1. Apologies for Absence

2. Membership

The Committee will be informed of any temporary changes to its Membership.

3. Public Question Time/Receipt of Petitions

To ask a public question, please contact the Committee Administrator (contact details are listed on the front page) in order to register. Public question time is limited to 15 minutes.

Petitions can be handed in without notice, however it would be helpful if you inform the Committee Administrator of any petitions prior to the meeting.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Overview & Scrutiny Committee held on the 19th July 2007, **(copy attached)**.

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Chairman's Announcements

7. Cocklebury Road Developments

To consider the issue in light of its likely occurrence in Public Question Time.

8. Action Report

Report No.8 **(copy attached)** provides an update on actions from the meeting held on 19th July 2007.

9. Response from the Executive

To consider the response of the Executive to recommendations made by the Overview & Scrutiny Committee on Council involvement in Health Issues.

Attached as Report No.9 is the Draft Executive Minute dealing with the recommendations.

10. **Climate Change Working Group / Salisbury DC**

10a - At the meeting held on the 19th July 2007, the Committee requested that;

‘The Executive Member with responsibility for the Work of the Climate Change Working Group be invited to the next meeting to give an update on progress of their Group. That a request be made to officers for a short paper giving an update.’

The relevant Executive Member has been invited. **Attached** as Report No.10a is a short update on the work of the Group.

10b – The Committee is also asked to consider a request from Salisbury District Council relating to a possible County Wide Overview & Scrutiny Review, **copy attached** as Report 10b.

11. **Update on Cleaner, Safer, Better Streets Actions**

At the meeting held on the 19th July 2007, the Committee requested that; an update on the Cleaner, Safer, Better Streets actions be produced for the next meeting.

The Actions were contained in the Corporate Plan Progress Update: 4th Quarter for 2006/07.

Attached as Report No.11 is a copy of the relevant actions with an update in bold.

12. **Youth Strategy**

To consider and comment on the Draft Strategy ahead of consideration by the Executive **copy attached** as Report No.12.

Please note that the Strategy is still a ‘working’ document; it is likely to be amended with the inclusion of an action plan.

If Members have any questions on this Strategy, please contact Jo Cogswell (Community Partnership Team Leader) on 01249 706455 email jcogswell@northwilts.gov.uk

13. **Poorly Performing Performance Indicators**

The purpose of Report No.13 (**copy attached**) is to provide information on performance indicators that, when compared with all District Councils, are amongst the worst 25% of performers.

14. **Rural Unitary Task Group Terms of Reference**

To consider and approve Terms of Reference (**attached as Report No.14**) for the Rural Unitary Task Group. The principal change concerns the membership.

15. **Household Waste & Recycling Task Group Terms of Reference**

To consider and approve Terms of Reference (**attached as Report No.15**) for the Household Waste & Recycling Task Group.

16. Residents Parking – Chippenham

At the meeting held on the 19th July 2007, the Committee requested an update from Wiltshire County Council on progress made with residents parking in Chippenham.

The response is outlined below:

North Wiltshire District Council commissioned consultants RTA to undertake an initial study into potential residents parking schemes, the results of which indicated that further investigation was required to establish if indeed residents parking schemes would work in some areas. We have now designed a questionnaire which it is intended your authority will circulate to all householders within the designated zones, to establish the level of demand and acceptance of the basic principals of a scheme. We are hoping to meet shortly with Chris (Major) and Chuck Berry to discuss the possible zone boundaries for the Marshfield Road / Parkfields area scheme, following which the questionnaires will be circulated and progression of particular schemes will be dependant on a high level of support from those most affected.

Response provided by Joanne Heal, Wiltshire County Council.

17. Corporate Plan Progress Update April to June 2007

The purpose of Report No.17 (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the period April to June 2007.

18. Member Teams Procedures

At the meeting on the 21st June 2007, the Committee approved the principal of member teams.

Report No.18 (**to follow**) presents a draft protocol for Member Teams.

19. A Programme of Work for the Overview & Scrutiny Committee

The purpose of Report No.19 (**copy attached**) is to consider amendments and additions to the Committee's Work Plan.

The latest version of the Executive Work Plan will **follow**, for information.