

Action Report – Overview & Scrutiny Meeting 13th September 2007

	Minute Reference Number	Action	Officer Responsible	Action Taken
1	017	Establish pilot for meetings in the community.	J. Whittleton	
2	018	Consider Corporate Plan before Council.	S. Pangbourne	
3	019	Consider the draft Enforcement policy in October – along with additional information requested.	C. Pescod	Report on 23 rd October 2007 Agenda.
4	041	Report Committee Response to called in item (Report Format)– Bristol Road Chippenham	J. Whittleton	Report placed on Executive Agenda for 4 th October meeting. Response on 23 rd October 2007 Agenda.
5	042	Invite Development Control Team Manager be invited to the next Committee meeting to answer questions relating to how the Council deals with large planning applications and to give his views on possible improvements in public consultation and enforcement.	J. Whittleton	Development Control Manager invited 18 th September 2007.
6	044	Portfolio Holder now covering health issues be asked to advise the Committee on the value of inviting health service leaders to answer questions from Councillors and suggest who it could be appropriate to invite.	J. Whittleton	Portfolio Holder invited – expect update 22 nd November.
7	045	Ask organisers of the business seminar to raise the possibility of fair trade town status at the event.	J. Whittleton	Organisers contacted 14 th September 2007
8	045	Inform Portfolio holder of climate change recommendations.	J. Whittleton	Cllr Sturgis informed 25 th September 2007.
9	045	Inform Salisbury DC of the Committee's decision.	J. Whittleton	Salisbury DC informed 19 th September 2007
10	046	Invite relevant Deputy Chief Executive to attend next meeting – questions on HR issues grounds maintenance.	J. Whittleton	Invitation by email – 25 th September 2007
11	047	Pass on comments to Strategy authors.	J. Whittleton	Comments passed on to authors by email 25 th September 2007

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12	048	Produce PLA Report on Sickness Statistics for next meeting.	J. Whittleton	Report placed on 23 rd October Agenda
13	048	Update on benefits PIs in next Indicator Report.	G. Wilkie	G Wilkie informed 25 th September 2007 by email.
14	050	Amend Household Waste & Recycling Task Group TORs	J. Whittleton	TORs amended – to be considered by the task Group 12 th October 2007
15	051	Produce update Report on residents Parking.	C. Major	Report on Agenda.
17	053	Amend Overview & Scrutiny procedure rule relating to Reviews.	J. Whittleton / Cllr C. Caswill	Procedure Rule Amended – to be considered by Council 16 th October 2007.