

OVERVIEW & SCRUTINY COMMITTEE

22nd November 2007

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THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

14th November 2007

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 22nd November 2007**, starting at **7.00pm**, in Committee Rooms A, B & C, Level -1, Monkton Park Offices, Chippenham.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J. Watling
Democratic Services Manager

Membership:

C.J. Caswill	P.J. Doyle	R.B. MacGregor	M.L. Singlehurst
R.L. Cinnamon	J.M. Hartless	S.G. Parker	J.P.S.S. Thomson
P.C.B. Coleman	A.K. Hill	C. Reid	

AGENDA

1. Apologies for Absence

2. Membership

The Committee will be informed of any temporary changes to its Membership.

3. Public Question Time/Receipt of Petitions

To ask a public question, please contact the Committee Administrator (contact details are listed on the front page) in order to register. Public question time is limited to 15 minutes.

Petitions can be handed in without notice, however it would be helpful if you inform the Committee Administrator of any petitions prior to the meeting.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Overview & Scrutiny Committee held on the 23rd October 2007, **(copy attached)**.

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Chair's Announcements

7. Action Report

Report No.7 **(copy attached)** provides an update on actions from the meeting held on 23rd October 2007.

8. Questions to Health Service Leaders

At the meeting held on 13th September 2007, the Overview & Scrutiny Committee considering the response of the Executive to recommendations on the Council's involvement in Health Issues. The Committee asked that the Portfolio Holder now covering health issues be asked to advise on the value of inviting health service leaders to answer questions from Councillors and suggest who it could be appropriate to invite.

After considering the Committee's request, the Portfolio Holder believes that inviting Primary Care Trust representatives to give an update and answer the Committee's questions would be a worthwhile exercise and **recommends** that the Committee invite The Director for Corporate Affairs and/or the Chief Executive to a future Committee meeting.

9. Housing Advice Task Group

The purpose of Report No.9 (**to follow**) is to present the Final Report of the Overview & Scrutiny Housing Advice Task Group.

10. Poorly Performing Performance Indicators

The purpose of Report No.10 (**copy attached**) is to provide information on performance indicators that, when compared with all District Councils, are amongst the worst 25% of performers.

11. Corporate Plan Progress Report

The purpose of Report No.11 (**copy attached**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the second quarter of 2007/08.

12. Interim Report

The purpose of Report No.12 (**copy attached**) is to allow the Committee to reflect on the last 6 months, taking into account the work of the Committee, process, outcomes and issues for the next 6 months.

13. Communications

The purpose of this item is to receive an update on ongoing work to improve communications from the Committee. Any paperwork relating to this item will be **to follow**.

14. Notice of Motion

At the Council meeting on the 16th October 2007, a Notice of Motion from Councillor P.J. Doyle was received proposing to amend the Council Procedure Rules in relation to the Call In Procedure. In accordance with Council Procedure Rule 45.2, the Motion will stand adjourned until the next ordinary meeting of the Council.

Attached as Report No.14 is Councillor P.J. Doyle's Motion and Council Procedure Rule 40, which the Motion seeks to amend.

The purpose of this item is to allow the Committee to consider the Motion and if possible produce a recommendation to Council.

15. A Programme of Work for the Overview & Scrutiny Committee

The purpose of Report No.15 (**copy attached**) is to consider amendments and additions to the Committee's Work Plan.

The Committee is reminded that there is capacity to service 4 Task Groups and that procedures are now in place to run Overview & Scrutiny Review Panels. Suggestions for new topics can be made at the meeting.

The latest version of the Executive Work Plan (to be published on 16th November 2007) will **follow**, for information.