

**Executive Workplan
Number 8
Commencing 1st December 2007**

No.	Date/ Period in Which Decision is to be Made by Executive	Decision Topic	Key Decision?	Mandatory/ Discretionary Function	Decision Maker	Portfolio Holder	Contact Officer for Further Information	Documents to be Submitted for Consideration	Consultees (where appropriate)	Method of Consultation (where appropriate)	Last date for Representations to be Received
(A) Matters Considered on an Annual Basis - Municipal Year 2007-2008											
A10	June 2007	Representation on Outside Bodies	No	Discretionary	Council, Executive & Area Committees	Resources & Democracy - Allison Bucknell	Marie Todd				
A9	June 2007	Best Value Performance Plan	Yes	Mandatory	Council (following consideration by the Executive)	Policy - Dick Tonge	John Watling				
A19	July 2007 to April 2008	Capital Budget Monitor 2007/08	No	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor				
A20	July 2007 to April 2008	Revenue Budget Monitor 2007/08	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor				
A15	December 2007	Tax Base - Council Tax Band D Equivalent	Yes	Mandatory	Council (following consideration by the Executive)	Resources & Democracy - Allison Bucknell	Paul Southway				
A2	December 2007 and January 2008	Revenue and Capital Draft Estimates 2007/2008	No	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor	Draft Estimates	Internal		

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A23	January 2008	Debt Write Offs	Yes - Depending on level of debt	Mandatory	Executive	Policy - Dick Tonge	Paul Southway				
A17	January 2008	Annual Prudential Indicators Statement	Yes	Mandatory	Council (also to be considered by Executive and Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor				
A21	January 2008	Annual Report on Treasury Management 2005/06	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor				
A22	January 2008	Collection Fund	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor				
A5	February 2008	Revenue & Capital Budget 2007/2008	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny and Council)	Policy - Dick Tonge	Stuart McGregor	Draft Budget	Internal		
A16	March 2008	Annual Investment Strategy	Yes	Mandatory	Council (also to be considered by Executive and Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor	Draft Strategy			
B51	September/ December 2007 and March/May 2008	Corporate Plan Progress Report	Yes	Discretionary	Council overall plan (following consideration by the Executive / Overview & Scrutiny on quarterly updates)	Policy - Dick Tonge	Sue Pangbourne	Report	Internal		

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(B) Matters to be considered during the period 1st December 2007 to 31st March 2008											
B61	Ongoing	Wootton Bassett Rugby Club	Yes	Discretionary	Executive	Policy - Dick Tonge	Peter Jeremiah				
B136	Ongoing	Car Parking Issues	Yes	Discretionary	Executive	Built Environment - Chuck Berry	Chris Major				
B272	Ongoing	Leisure Provision in North Wiltshire	Yes	Discretionary	Executive	Leisure & Economy - Viv Vines	Laurie Bell				
B229	Ongoing	Caine Phase 3	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling				
B308	Ongoing	Bath Road, Chippenham, Development Briefing	Yes	Discretionary	Executive	Policy - Dick Tonge	Jack Korynenburg				
B335	Ongoing	Staff Reorganisation	Yes	Discretionary	Executive and Personnel, Licensing and Administration Committee	Resources & Democracy - Allison Bucknell	Delwyn Burbidge				
B352	Ongoing	Recommendations from the Overview & Scrutiny Committee	No	Discretionary	Executive	Portfolio Holder dependant on recommendation received	James Whittleton				

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B355	29th November 2007 (Budget)	Revenue and Capital Budgets Scene Setting 2008/09	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor				13th November 2007
B361	6th December 2007 (b/f 1st November 2007)	Cleansing and Amenities Improvement Plan	Yes	Mandatory	Executive	Waste & Sustainability - Toby Sturgis	Laurie Bell	Action Plan	Senior Management Team & Lead Member		20th November 2007
B366	6th December 2007	Recommendations from the Car Parking Working Group	No	Discretionary	Executive	Built Environment - Chuck Berry	Chris Major				20th November 2007
B371	6th December 2007	Authority to Settle an Insurance Claim	Yes	Discretionary	Executive	Policy - Dick Tonge	Peter Jeremiah and Peter Mundy				20th November 2007
B374	6th December 2007	Update on the Car Parking Strategy	No	Discretionary	Executive	Built Environment - Chuck Berry	Chris Major				20th November 2007
B375	6th December 2007	Cricklade Leisure Centre	Yes	Discretionary	Executive	Leisure & Economy - Viv Vines	Graham Wilson				20th November 2007
B378	6th December 2007	Leasing Vehicles for the Use of Parking Attendants	No	Discretionary	Executive	Built Environment - Chuck Berry	Chris Major				20th November 2007
B311	17th January 2008 (b/f 19th April 2007)	Shared Wiltshire Building Control Services	Yes	Mandatory	Executive	Customers & Partners - Caroline Ramsey	Nigel Daniels				18th December 2007
B323	17th January 2007 (b/f 19th April 2007)	Youth Strategy	No	Discretionary	Executive	Leisure & Economy - Viv Vines	Jo Cogswell	Report			18th December 2007
B357	17th January 2007 (b/f 4th October 2007)	Child Protection Policy	No	Discretionary	Executive	Leisure & Economy - Viv Vines	Jo Cogswell				18th December 2007
B317	17th January 2008 (b/f 6th December 2007)	Cricklade Country Way	Yes	Discretionary	Executive	Leisure & Economy - Viv Vines	David Stirling				18th December 2007
B168	17th January 2008	Update on North Wiltshire Arts Centre (Formerly the Pound)	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling				18th December 2007
B347	17th January 2008 (b/f 6th December 2007)	Progress report on AHG given to Avonside, Chippenham	No	Discretionary	Executive	Housing - Howard Greenman	Colin Keane				18th December 2007
B367	17th January 2008	Area Boards Pilot Scheme - Views of the Area Committees	Yes	Discretionary	Executive will make a recommendation to Council	Resources & Democracy - Allison Bucknell and Customers and Partners - Caroline Ramsey	Jo Cogswell	Report and feedback from Area Committees			18th December 2007
B372	17th January 2008	Implications of stray dogs becoming the responsibility of Local Authorities	Yes	Mandatory	Executive	Waste & Sustainability - Toby Sturgis	Claire Francis				18th December 2007
B373	17th January 2008	Animal Welfare Act 2006	Yes	Mandatory	Executive	Community & Wellbeing - Bob Causer	Brian Summerhayes		CMB, Legal, Finance and Lead Member		18th December 2007
B376	17th January 2008	Choice Based Lettings - New Allocations Policy	Yes	Mandatory	Executive	Housing - Howard Greenman	Colin Keane				18th December 2007
B377	17th January 2008	Affordable Housing Grant	No	Discretionary	Executive	Housing - Howard Greenman	Colin Keane				18th December 2007

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<p>The Executive comprises Councillors R.M.H. Berry, A.M. Bucknell, R.A. Causer, V.H. Greenman, C.V. Ramsey, T.R. Sturgis, R.L. Tonge and V.A. Vines.</p>											
<p>The Executive Workplan contains information on the anticipated key decisions and policy issues it is expected will be made during the 4 month period stated on the Workplan. Representations about any decision topic should either be sent in writing to Policy and Democratic Services, North Wiltshire District Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER or emailed to democracy@northwilts.gov.uk to arrive by the date specified in the table above. All such representations will be circulated with the documents for consideration and will therefore become public. Anonymous representations will not be accepted.</p>											
<p>Definition of a Key Decision</p>											
<p>(a) to result in the Council incurring expenditure or making a savings which amount to either £50,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising of two or more wards within the District of North Wiltshire.</p>											