

OVERVIEW & SCRUTINY COMMITTEE

24th January 2008

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THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

16th January 2008

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 24th January 2008**, starting at **7.00pm**, in Committee Rooms A, B & C, Level – 1, Monkton Park Offices, Chippenham.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J. Watling
Democratic Services Manager

Membership:

| | | | |
|----------------|---------------|----------------|------------------|
| C.J. Caswill | P.J. Doyle | R.B. MacGregor | M.L. Singlehurst |
| R.L. Cinnamond | J.M. Hartless | S.G. Parker | J.P.S.S. Thomson |
| P.C.B. Coleman | A.K. Hill | C. Reid | |

AGENDA

1. Apologies for Absence

2. Membership

The Committee will be informed of any temporary changes to its Membership.

3. Public Question Time/Receipt of Petitions

To ask a public question, please contact the Committee Administrator (contact details are listed on the front page) in order to register. Public question time is limited to 15 minutes.

Petitions can be handed in without notice, however it would be helpful if you inform the Committee Administrator of any petitions prior to the meeting.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Overview & Scrutiny Committee held on the 13th December 2007, **(copy attached)**.

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Chair's Announcements

7. Action Report

Report No.7 **(copy attached)** provides an update on actions from the meeting held on 13th December 2007.

8. Parking Issues in North Wiltshire

The purpose of Report No.8 **(copy attached)** is to update the Committee on the work plans for Parking Services until vesting day.

The Portfolio Holder covering parking has been invited to attend for this item in order to answer questions on parking and contribute to the discussion of the Report.

9. Draft Corporate Plan

Report No.9 **(copy attached)** sets out the draft Transitional Corporate Plan for 2008/09. The Plan will clarify the Council's priorities for improvement and key actions for the last year of the Council's existence. The Committee is asked to provide comments on the draft Plan ahead of its consideration by the Executive.

10. Draft Budget Proposals

Report No.10 (**copy attached**) is a copy of the 'First Draft Revenue and Capital Budgets' Report considered by the Executive at the meeting held on 20th December 2007. Only the report number, date of meeting and committee have been changed.

The Executive is due to consider the budget again on the 31st January. Any comments from this Committee can be reported to the Executive on this date.

An oral update will be given to the Committee when considering this Report.

11. Poorly Performing Performance Indicators

The purpose of Report No.11 (**to follow**) is to provide information on performance indicators that, when compared with all District Councils, are amongst the worst 25% of performers.

12. Corporate Plan Progress Report

The purpose of Report No.12 (**to follow**) is to provide an update and exceptions report on the delivery and performance of the Corporate Plan for the third quarter of 2007/08.

13. Joint Overview & Scrutiny Board Update

The Chair, Councillor C.J. Caswill will provide an oral update on the work of the Joint Overview & Scrutiny Board.

The Board, which comprises representatives from the County Council and Wiltshire's four District Councils had its first informal meeting on the 14th December 2007.

14. Councillor Call For Action / Scrutiny of Crime and Disorder Reduction Partnerships

The purpose of Report No.14 (**to follow**) is to provide information on forthcoming responsibilities for Overview & Scrutiny.

15. A Programme of Work for the Overview & Scrutiny Committee

The purpose of Report No.15 (**copy attached**) is to consider the Committee's Work Plan and to consider setting up a new task group.

At the meeting held on the 13th December 2007 the Committee raised the possibility of establishing a task group to examine leisure centre obligations and risks. A draft Terms of Reference is attached as Appendix 1.

The latest version of the Executive Work Plan (10) will **follow** as Appendix 2.