

Action Report – Overview & Scrutiny Meeting 13th December 2007

	Minute Reference Number	Action	Officer Responsible	Action Taken
1	017	Establish pilot for meetings in the community.	J. Whittleton	
2	018	Consider Corporate Plan before Council.	S. Pangbourne	Draft Corporate Plan on Agenda.
3	O81	Present Task Group Report to the Executive Consider how to forward relevant findings to the transitional Joint Implementation Board Publish Report when template is produced.	J. Whittleton	
6	O82	Include statistics on sickness be included in the next poorly performing performance indicators report (regardless of any improvement), along with the total number of employees	G. Wilkie	Included in 3 rd quarter report.
7	O82	Include a table outlining the Council Tax and NNDR collection figures be included in the next poorly performing performance indicators report	G. Wilkie	Included in 3 rd quarter report.
8	O83	Include community 'Day of Actions' in the draft Corporate Plan	S. Pangbourne	
9	O94	Report the Committees resolution to Full Council	J. Whittleton	Committee administrator informed 31 st January
10	O96	Produce short report on all aspects of parking in North Wiltshire	C. Major	Report produced and included on 24 th January Agenda.
11	O96	Invite Lead Member with responsibility for car parking to next meeting to answer questions.	J. Whittleton	Invitation sent 31 st December 2007
12	O97	Produce a list of playgrounds and open spaces for which the District Council has responsibility and emailed to Committee Members.	D. Stirling	
13	O97	Produce report for committee in early autumn examining the effectiveness of the expenditure in Cleansing & Amenities.	G. Wilson	
14	O97	Produce Report on the issue of the bulky waste collection service.	G. Wilson	

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15	O98	Produce a non-committal statement outlining potential revenue expenditure arising from the Household Waste & Recycling Task Group Report.	Cllr Hill / Cllr Caswill	
16	O98	Produce a briefing paper providing background information and current arrangements for dealing with Section 106 agreements	S. MacGregor	
17	O98	Amend work Plan to include an evaluation of the S106 work in the summer	J. Whittleton	Work Plan amended
18	O98	Produce a briefing paper on the new powers for overview & scrutiny; community call for action and the scrutiny of crime and disorder reduction partnerships	J. Whittleton	Item on agenda – Report to follow (waiting for information from WCC)