

OVERVIEW & SCRUTINY COMMITTEE

27 March 2008

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THE PRESS & PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

17 March 2008

Your attendance is requested at a meeting of the Overview & Scrutiny Committee to be held on **Thursday 27 March 2008**, starting at **7.00pm**, in Committee Rooms A, B & C, Level –1, Monkton Park Offices, Chippenham.

Any papers listed as “to follow”, urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

J. Watling
Democratic Services Manager

Membership:

C.J. Caswill	P.J. Doyle	R.B. MacGregor	M.L. Singlehurst
R.L. Cinnamon	J.M. Hartless	S.G. Parker	J.P.S.S. Thomson
P.C.B. Coleman	A.K. Hill	C. Reid	

AGENDA

1. Apologies for Absence

2. Membership

The Committee will be informed of any temporary changes to its Membership.

3. Public Question Time/Receipt of Petitions

To ask a public question, please contact the Democratic Services Officer (contact details are listed on the front page) in order to register. Public question time is limited to 15 minutes.

Petitions can be handed in without notice; however it would be helpful if you inform the Democratic Services Officer of any petitions prior to the meeting.

4. Minutes

To approve and sign as a correct record the Minutes of the meeting of the Overview and Scrutiny Committee held on 28 February 2008 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Chair's Announcements

7. Action Report

Report No.7 (**copy attached**) provides an update on actions from the meeting held on 28 February 2008.

8. Section 106 Briefing Note

Report No. 8 (**to follow**) provides a briefing note regarding Section 106 agreements.

9. A Programme of Work for the Overview and Scrutiny Committee

Report No 9 (**copy attached**), sets out the Committee's work programme for 2008/09. Members are requested to consider future priorities for the Committee over the forthcoming year.

10. Joint Overview and Scrutiny Board Update

The Chair, Councillor C.J. Caswill, will provide an oral update on the work of the Joint Overview and Scrutiny Board.