

**Executive Workplan
Number 2
Commencing 1st June 2008**

	Date/ Period in Which Decision is to be Made by Executive	Decision Topic	Key Decision?	Mandatory/ Discretionary Function	Decision Maker	Portfolio Holder	Contact Officer for Further Information	Documents to be Submitted for Consideration	Consultees (where appropriate)	Method of Consultation (where appropriate)
(A) Matters Considered on an Annual Basis - Municipal Year 2008-2009										
A9	June 2008	Annual Best Value Performance Plan	Yes	Mandatory	Council (following consideration by the Executive)	Policy - Dick Tonge	Graham Wilkie			
B231	June 2008	Asset Management Plan	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	David Stirling			
A19	June 2008 to March 2009	Capital Budget Monitors 2008/09	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor			
A20	June 2008 to March 2009	Revenue Budget Monitors 2008/09	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor			
A12	July 2008	2007/08 Outturn	No	Mandatory	Council (following consideration by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor			
B51	July/November 2008 and February 2009	Corporate Plan Progress Update	Yes	Discretionary	Council overall plan (following consideration by the Executive / Overview & Scrutiny on quarterly	Policy - Dick Tonge	Lachlan Robertson			
B389	July/August 2008	Budget Quarter One Review - Revenue Budgets and Grant Allocations	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			
A11	September 2008	Medium Term Finance Plan (Wiltshire Council)	Yes	Mandatory	Executive (also to be considered by Overview & Scrutiny)	Policy - Dick Tonge	Stuart McGregor			
B390	October/ November 2008	Budget Mid Year Review - Revenue Budgets, Grant Allocations and Reserves	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			
A22	January 2009	Collection Fund - Residual 2008/09 Position	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor			
A23	January 2009	Debt Write Offs	Yes - Depending on level of debt	Mandatory	Executive	Policy - Dick Tonge	Paul Southway			
B391	January/ February 2009	Budget Quarter Three Review - Revenue Budgets and Grant Allocation	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			
B392	February/ March 2009	Review of Reserves - General Fund, Capital Reserves and Earmarked Reserves	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			

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(B) Matters to be considered during the period 1st June to 30th September 2008										
B61	Ongoing	Wootton Bassett Rugby Club	Yes	Discretionary	Executive	Policy - Dick Tonge	Peter Jeremiah			
B136	Ongoing	Car Parking Issues	Yes	Discretionary	Executive	Built Environment - Chuck Berry	Chris Major			
B272	Ongoing	Leisure Provision in North Wiltshire	Yes	Discretionary	Executive	Leisure & Economy - Viv Vines	Laurie Bell			
B229	Ongoing	Calne Phase 3	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling			
B352	Ongoing	Recommendations from the Overview & Scrutiny Committee	No	Discretionary	Executive	Portfolio Holder dependent on recommendation/s received	Marie Todd			
B308	Ongoing	Bath Road, Chippenham, Development	Yes	Discretionary	Executive	Policy - Dick Tonge	Jack Konyenburg			
B383	Ongoing	Update on Cleansing & Amenities Improvement Plan	No	Discretionary	Executive	Waste & Sustainability - Toby Sturgis	Laurie Bell			
B380	Ongoing	Unitary Transition Programme Update	No	Discretionary	Executive	Policy - Dick Tonge	Lachlan Robertson			
B393	19th June 2008 (b/f 15th May 2008)	Affordable Housing Grant at Lodowicks, Bremhill	Yes	Discretionary	Executive	Housing - Howard Greenman	Colin Keane			
A10	19th June 2008	Representation on Outside Bodies	No	Discretionary	Council, Executive and Area Committees	Resources & Democracy - Allison Bucknell	Marie Todd			
B394	19th June 2008	Affordable Housing Grant	Yes	Discretionary	Executive	Housing - Howard Greenman	Colin Keane			
B395	19th June 2008	Re-Appointment of Executive Working Groups	No	Discretionary	Executive	Resources & Democracy - Allison Bucknell	Lisa Pullin			
B396	19th June 2008	Allocation of Flood Working Group Budget	No	Discretionary	Executive	Community & Wellbeing - Bob Causer	Delwyn Burbidge			
B398	19th June 2008	Energy Usage in Monkton Park	No	Discretionary	Executive	Waste & Sustainability - Toby Sturgis	Tony Weeks			
B397	3rd July 2008	Outcomes of the Gypsy and Traveller Site Consultation	Yes	Mandatory	Executive	Housing - Howard Greenman	Lachlan Robertson			
The Executive comprises Councillors R.M.H. Berry, A.M. Bucknell, R.A. Causer, V.H. Greenman, C.V. Ramsey, T.R. Sturgis, R.L. Tonge and V.A. Vines.										
The Executive Workplan contains information on the anticipated key decisions and policy issues it is expected will be made during the 4 month period stated on the Workplan. Representations about any decision topic should either be made to the Executive Director, Policy and Democratic Services, North Wiltshire District Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER or emailed to democracy@northwiltshire.gov.uk to arrive by the date specified in the table above. All such representations should be accompanied by the documents for consideration and will therefore become public. Anonymous representations will not be accepted.										
Definition of a Key Decision										
(a) to result in the Council incurring expenditure or making a savings which amount to either £50,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or (b) to be significant in terms of the impact on the communities living or working in an area comprising of two or more wards within the District of North Wiltshire.										

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Last date for Representations to be Received
2nd June 2008
2nd June 2008
2nd June 2008
2nd June 2008
2nd June 2008
2nd June 2008
20th June 2008
sent in writing to will be circulated with
of its effects on