

**Executive Workplan  
Number 5  
Commencing 1st September 2008**

	Date/ Period in Which Decision is to be Made by Executive	Decision Topic	Key Decision?	Mandatory/ Discretionary Function	Decision Maker	Portfolio Holder	Contact Officer for Further Information	Documents to be Submitted for Consideration	Consultees (where appropriate)	Method of Consultation (where appropriate)
<b>(A) Matters Considered on an Annual Basis - Municipal Year 2008-2009</b>										
<b>A19</b>	June 2008 to March 2009	Capital Budget Monitors 2008/09	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor			
<b>A20</b>	June 2008 to March 2009	Revenue Budget Monitors 2008/09	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor			
<b>B51</b>	September/ November 2008 and February 2009	Corporate Plan Progress Update	Yes	Discretionary	Council overall plan (following consideration by the Executive / Overview & Scrutiny on quarterly	Policy - Dick Tonge	Lachlan Robertson			
<b>B390</b>	October/ November 2008	Budget Mid Year Review - Revenue Budgets, Grant Allocations and Reserves	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			
<b>A22</b>	January 2009	Collection Fund - Residual 2008/09 Position	Yes	Mandatory	Executive	Policy - Dick Tonge	Stuart McGregor			
<b>A23</b>	January 2009	Debt Write Offs	Yes - Depending on level of debt	Mandatory	Executive	Policy - Dick Tonge	Paul Southway			
<b>B391</b>	January/ February 2009	Budget Quarter Three Review - Revenue Budgets and Grant Allocation	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			
<b>B392</b>	February/ March 2009	Review of Reserves - General Fund, Capital Reserves and Earmarked Reserves	No	Discretionary	Executive	Policy - Dick Tonge	Stuart McGregor			

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<b>(B) Matters to be considered during the period 1st September to 31st December 2008</b>										
<b>B61</b>	Ongoing	Wootton Bassett Rugby Club	Yes	Discretionary	Executive	Policy - Dick Tonge	Peter Jeremiah			
<b>B136</b>	Ongoing	Car Parking Issues	Yes	Discretionary	Executive	Car Parking & Community Safety - Ray Sanderson	Chris Major			
<b>B272</b>	Ongoing	Leisure Provision in North Wiltshire	Yes	Discretionary	Executive	Leisure & Economy - Viv Vines	Laurie Bell			
<b>B229</b>	Ongoing	Calne Phase 3	Yes	Discretionary	Executive	Policy - Dick Tonge	David Stirling			
<b>B352</b>	Ongoing	Recommendations from the Overview & Scrutiny Committee	No	Discretionary	Executive	Portfolio Holder dependent on recommendation/s received	Marie Todd			
<b>B308</b>	Ongoing	Bath Road, Chippenham, Development	Yes	Discretionary	Executive	Policy - Dick Tonge	Jack Konyenbourg			
<b>B383</b>	Ongoing	Update on Cleansing & Amenities Improvement Plan	No	Discretionary	Executive	Waste & Sustainability - Christine Crisp	Laurie Bell			
<b>B380</b>	Ongoing	Unitary Transition Programme Update	No	Discretionary	Executive	Policy - Dick Tonge	Lachlan Robertson			
<b>B394</b>	4th September 2008 (b/f 19th June 2008)	Affordable Housing Grant	Yes	Discretionary	Executive	Housing - Howard Greenman	Colin Keane			
<b>B401</b>	4th September 2008	Update on Area Committee funding	No	Discretionary	Executive	Policy - Dick Tonge	Jo Cogswell			
<b>B402</b>	4th September 2008	Customer Relations, Service Area Update - Benefit Administration	No	Mandatory	Executive	Housing - Howard Greenman	Jackie Tavener/Stuart McGregor			
<b>B403</b>	4th September 2008	Customer Relations, Service Area Update - Revenues	No	Mandatory	Executive	Resources & Democracy- Allison Bucknell	Jackie Tavener/Stuart McGregor			
<b>B404</b>	4th September 2008	Customer Relations, Service Area Update - Customer Liaison	No	Discretionary	Executive	Customers & Partners - Caroline Ramsay	Jackie Tavener/Stuart McGregor			
<b>B393</b>	2nd October 2008 (b/f 15th May 2008)	Affordable Housing Grant at Lodowicks, Bremhill	Yes	Discretionary	Executive	Housing - Howard Greenman	Colin Keane			
<b>The Executive comprises Councillors R.M.H. Berry, A.M. Bucknell, C. Crisp, V.H. Greenman, C.V. Ramsey, R. Sanderson, R.L. Tonge and V.A. Vines.</b>										
The Executive Workplan contains information on the anticipated key decisions and policy issues it is expected will be made during the 4 month period stated on the Workplan. Representations about any decision topic should either be Policy and Democratic Services, North Wiltshire District Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER or emailed to democracy@northwiltshire.gov.uk to arrive by the date specified in the table above. All such representations the documents for consideration and will therefore become public. Anonymous representations will not be accepted.										
<b>Definition of a Key Decision</b>										
(a) to result in the Council incurring expenditure or making a savings which amount to either £50,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or (b) to be significant in terms communities living or working in an area comprising of two or more wards within the District of North Wiltshire.										



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Last date for Representations to be Received
19th August 2008
19th August 2008
19th August 2008
19th August 2008
19th August 2008
16th September 2008
sent in writing to will be circulated with
of its effects on