

MEMBERSHIP STILL  
TO BE CONFIRMED

# OVERVIEW AND SCRUTINY MANAGEMENT BOARD - SPECIAL MEETING

Date: Tuesday 10<sup>th</sup> May 2005  
Time: On the rising of the Annual Council Meeting  
Venue: Council Chamber, Browfort, Bath Road,  
Devizes  
Enquiries To: Lisa May; tel: 01380 724911 ext. 617

## AGENDA

### **Part 1**

**Items to be considered whilst the meeting is open to the public**

#### **1. PRESIDING CHAIRMAN**

The Presiding Chairman to take the Chair for the conduct of item 2.

#### **2. ELECTION OF CHAIRMAN**

To elect a Chairman of the Management Board for the forthcoming municipal year.

In accordance with the provisions of Part IV (1) paragraph 15.04 of the Kennet District Council Constitution, ballot papers will be available at the meeting for a secret ballot if necessary.

**Note:** Part IV (4) paragraph 6 of the Kennet District Council Constitution advises that the Chairman should be a Member from outside the majority group and, if this is the case, then the Vice-Chairman should be a Member of the majority group.

### **NEWLY ELECTED CHAIRMAN TO TAKE THE CHAIR**

### **3. MINUTES**

To agree as a correct record and the Chairman then to sign the minutes of the last meeting of the Management Board held on 29<sup>th</sup> March 2005 (copies previously circulated).

### **4. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

### **5. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or by an Officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or under the Council's Code of Conduct. Members are also required to make any whipping declarations under Part IV (4) paragraph 18 (b) of the Constitution.

If in doubt, Members are asked to seek advice from the Chief Executive, Solicitor to the Council or Democratic Services Team Leader prior to the meeting.

### **6. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman of the Management Board for the forthcoming municipal year.

In accordance with the provisions of Part IV (1) paragraph 15.04 of the Kennet District Council Constitution, ballot papers will be available at the meeting for a secret ballot if necessary.

**Note:** Part IV (4) paragraph 6 of the Kennet District Council Constitution advises that the Chairman should be a Member from outside the majority group and, if this is the case, then the Vice-Chairman should be a Member of the majority group.

#### **Part 2**

**Items to be considered whilst the meeting is closed to the public**

**None**

**Signed .....**  
**Solicitor to the Council**

**3<sup>rd</sup> May 2005**

## MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

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### **Membership:** - still to be confirmed

Cllr B G Ashley  
Cllr Mrs J K Combe  
Cllr D T B Hunter  
Cllr S Miles  
Cllr J D Pearcy-Caldwell

Cllr Dr J P M Reid  
Cllr Mrs P Winchcombe  
Independent Member  
Independent Member  
Liberal Democrat Member

### **Briefing arrangements:**

There will not be a briefing for this meeting.